

Onboarding New Items in IDM

April 2021



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- **Appendix 附件**
 - WERCS SKU Onboarding FAQs (WERCSmart) – 危险品Onboarding问答

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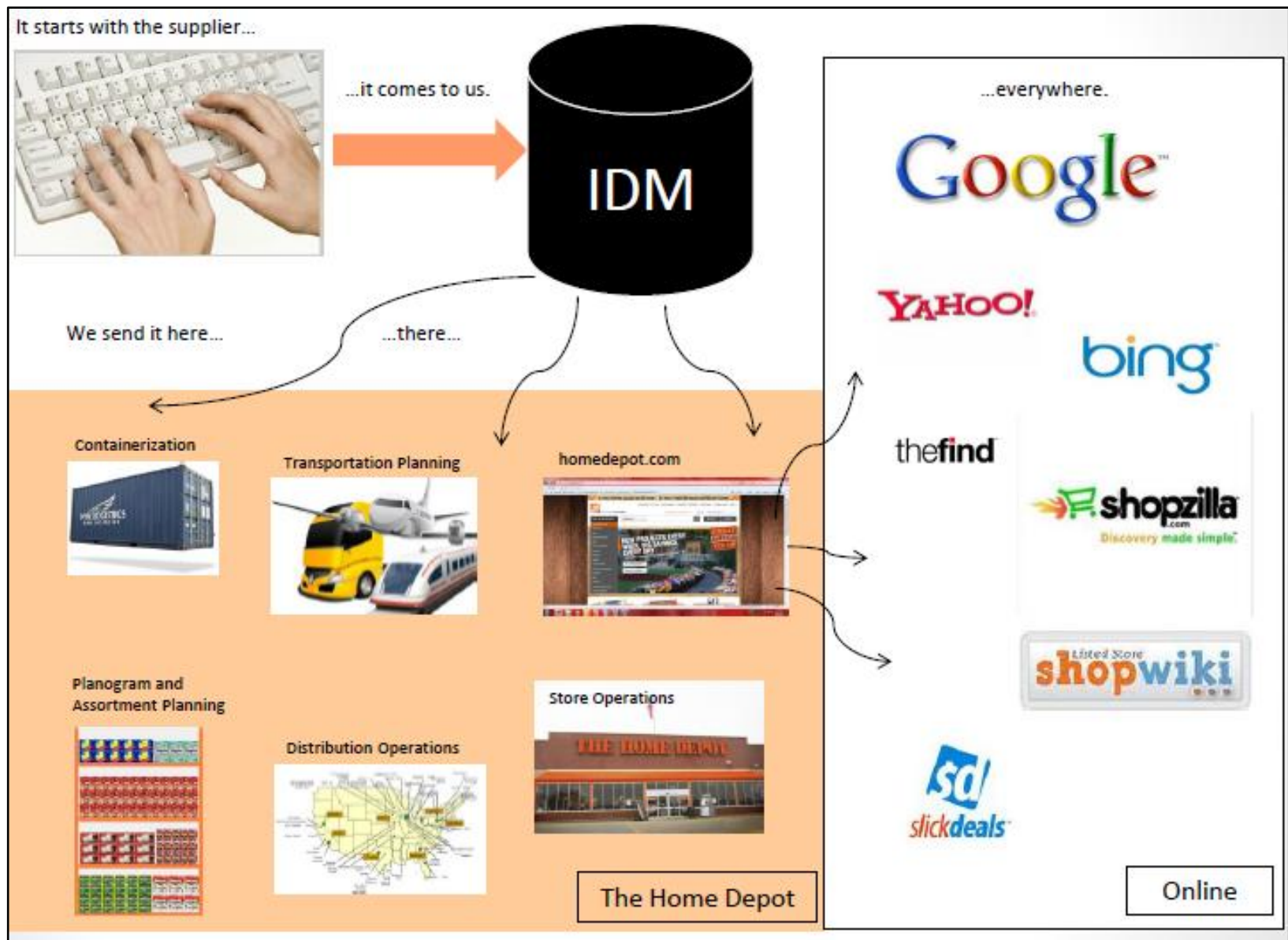
Overview - 概述

- Item Data Management is an online tool for supplier partners to view, set up, and maintain product data. Product data includes marketing data, product specifications, marketing photos, and other collateral and supply chain data. This data feeds homedepot.com, supports The Home Depot Supply Chain initiatives, and drives the SKU setup process for Merchandising.

产品数据系统(IDM)是供应商用来查看, 建立和维护产品信息的在线工具。产品信息包括市场信息, 产品规格, 营销图片, 以及其他附属信息和供应链信息。这些信息会应用到 homedepot.com 作产品展示, 应用到家得宝供应链流程以及用于创建SKU的流程中。

- IDM data is used for - IDM 信息用于以下方面:
 - SKU Creation and Maintenance:** THD USA SKU numbers cannot be created or maintained without a valid and approved UPC and GTIN in IDM
SKU 建立和维护: 家得宝美国的产品必须要输入一个有效的UPC和GTIN, 允许采用后, 才能建立或者维护产品的SKU#
 - Containerization:** IDM packaged dimensions are used by Containerization Tool to calculate cube
Containerization: IDM打包尺寸是用装箱工具(Containerization Tool) 来计算的体积大小
 - Homedepot.com – 官网地址**

Data Usage Summary - 信息使用概要



Criticality of Data - 信息的重要性



Since Home Depot utilizes exactly what the Suppliers provide,
It's imperative that the data is complete and accurate.

由于家得宝运作是基于供应商所提供的信息，
信息的完整和准确尤为重要

On Boarding in IDM – 在产品数据管理系统创建产品

- **Only used by THD US Division:**
 - All items sold to THD US require supplier to entry item data in IDM. 所有销售给家得宝美国市场的产品需要供应商在IDM中输入产品信息, 美国以外市场的产品不需要输入产品信息。
- **Integrated with Flex PLM, Containerization tool and homedepot.com**
 - Private Brand items, as well as those imported by The Home Depot, will first need to be on-boarded into **Flex PLM** prior to onboarding within IDM. Direct import suppliers will initiate and Enrich their Items in IDM after GOM push the item from Flex PLM to IDM. 自有品牌产品, 以及家得宝进口产品, 需要先完成Flex PLM, 再在IDM中创建。对于进口供应商, 需要在GOM将产品从Flex PLM推进IDM后, 才能开始在IDM系统中进行产品的信息初始和信息完善。
 - The **Containerization Tool** utilizes SKU dimensions/weight contained in Item Data Management to containerize each order request. 装箱工具(Containerization Tool) 利用 IDM 中根据SKU的尺寸和重量, 计算每笔订单的装箱参数。
- **Followed by SKU set up process**
 - An item will be only available to set up # until supplier complete and submit an item in IDM and the item has been certified by THD review process. 只有供应商在IDM系统完成提交产品数据, 通过家得宝的内部审核认证后, 才能创建SKU#。

IDM access - 如何开通权限

- **As a new supplier, what should I do to set up Supplier Hub account for IDM access?**
新供应商如何开通 IDM权限和账号？

For new supplier, IDM account will be created once the SBA is completed.

As a part of the automated SBA process, suppliers are asked to provide information for a guardian. Once the SBA process is complete and the supplier receives a vendor number, the guardian will receive an e-mail that contains their Supplier Hub user credentials.

Since partner guardian has been granted access to IDM by system once after SBA complete, partner guardian should have no problem to access IDM in the first time.

As partner guardian, if there are other people in you company are required to have access to IDM, you will be responsible to create Supplier Hub account for them and grant the person with access to IDM. Below is the example e-mail that partner guardian receiving their Supplier Hub user credentials:

如果是新的供应商，SBA合约流程进行完成后，IDM会为供应商创建系统账号。

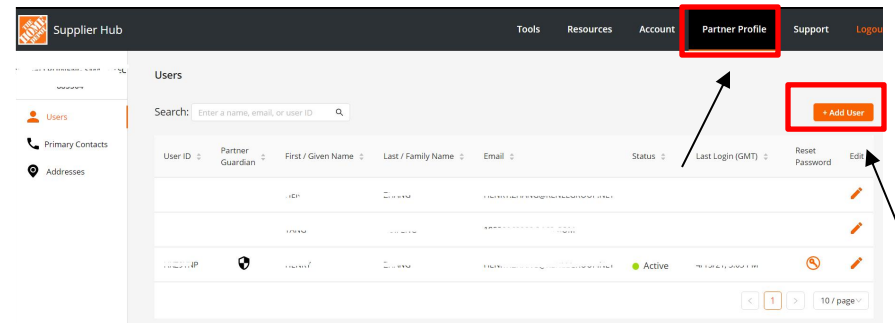
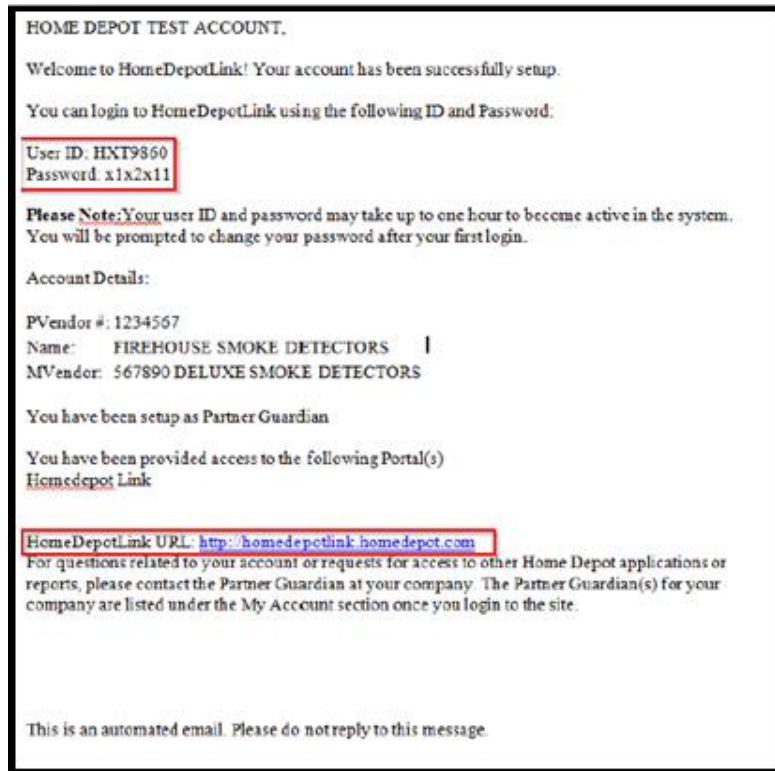
在SBA流程中需要供应商提供监管人(guardian)的信息。一旦SBA流程完成，供应商会受到收到Vendor#，供应商监管人会收到包括Supplier Hub用户信息的邮件：

系统会在SBA完成后自动给partner guardian进行IDM授权，partner guardian一旦收到Supplier Hub帐号即可登陆IDM。

作为partner guardian，如果您的公司有其他人需要使用IDM系统，您需要负责创建他们的Supplier Hub帐号以及为该用户进行IDM授权。

如下是partner guardian收到的用户信息的邮件例子：

IDM Access - 如何开通权限



1. Login supplier hub with Partner Guardian account
2. In partner profile, click ADD USER.
3. Fill in mandatory information and select IDM access



➤ As a brand new user of existing supplier, what should I do to set up Supplier Hub account for IDM access?

现有供应商的新用户如何开通 IDM 权限和账号？

partner guardian will be responsible to create Supplier Hub account and grant the IDM access for the person, refer to document. (shows in top right screenshot)

如果您需要使用 IDM 系统，partner guardian 需要负责创建您的 Supplier Hub 帐号以及为您进行 IDM 授权。

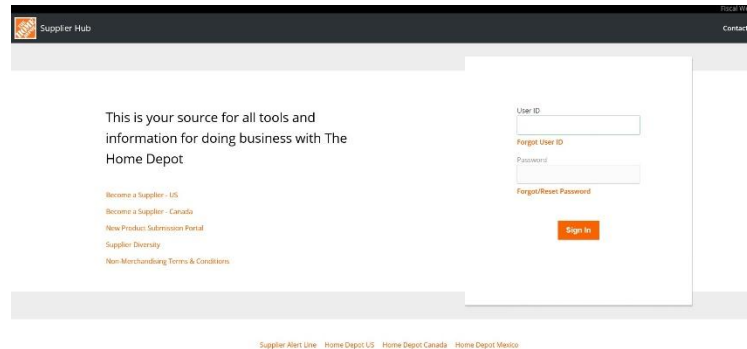
IDM Login

- 1. Login Supplier Hub Link 第一步: 登录 Supplier Hub Link.
- 2. Add IDM quick access in supplier hub 第二步: 添加IDM权限和快速入口
- 3. Find “ITEM DATA MANAGEMENT” under Tools, Click “Launch”.

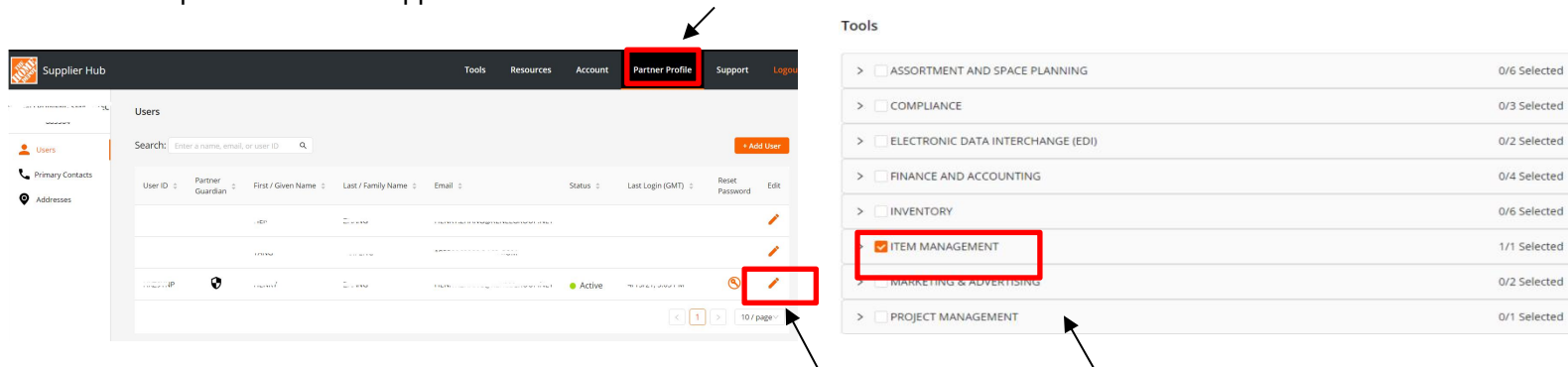
第三步: 在supply hub的Tools下找到“ITEM DATA MANAGEMENT”，点击“Launch”，以进入IDM登陆页面。

- 4. In IDM login page, you will need to enter your supplier hub ID/password.
- 第四步: 在IDM登陆页面，请输入您的supplier hub账号/密码。

1. login SupplierHub



2. Add IDM quick access to SupplierHub



Tools	Selection
> ☐ ASSORTMENT AND SPACE PLANNING	0/6 Selected
> ☐ COMPLIANCE	0/3 Selected
> ☐ ELECTRONIC DATA INTERCHANGE (EDI)	0/2 Selected
> ☐ FINANCE AND ACCOUNTING	0/4 Selected
> ☐ INVENTORY	0/6 Selected
> ☒ ITEM MANAGEMENT	1/1 Selected
> ☐ MARKETING & ADVERTISING	0/2 Selected
> ☐ PROJECT MANAGEMENT	0/1 Selected

IDM Login

3. Click “Launch” of “ITEM DATE MANAGEMENT”



4. Enter supplier hub ID/password



Definitions - 定义

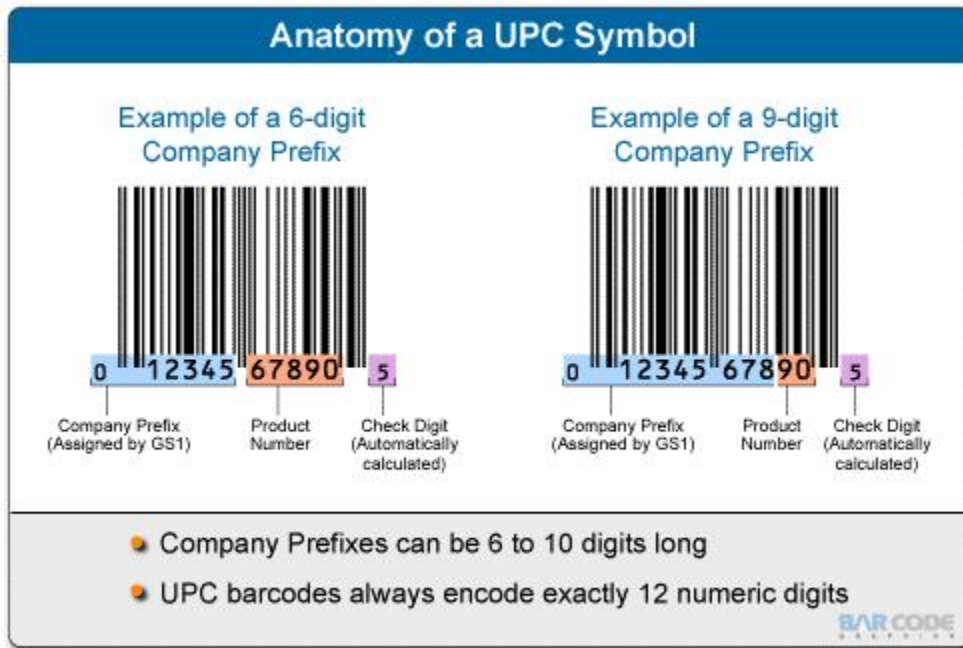
Stock Keeping Unit (SKU)

The SKU is used to track inventory and may or may not correspond to an individual item.
SKU用于跟踪库存，可能相当于一个独立的产品。

Universal Product Code (UPC) or European Article Number (EAN)

The UPC is the 12 or 13-digit barcode numerical representation of a sellable item. This code is usually scanned at registers when customers are checking out. 12-digits are typically used for domestic (US) barcodes, with 13-digits numbers for international barcodes. The UPC is also called a European Article Code (EAN). For more information, visit www.gs1.org

UPC是12或者13位的数字条码，代表一个可销售产品。UPC通常用户客户买单时扫描。12位通常用于美国国内的，13位用于国际的条码。UPC也叫做欧洲物品编码（EAN）。登陆[visit www.gs1.org](http://www.gs1.org)查看更多信息。

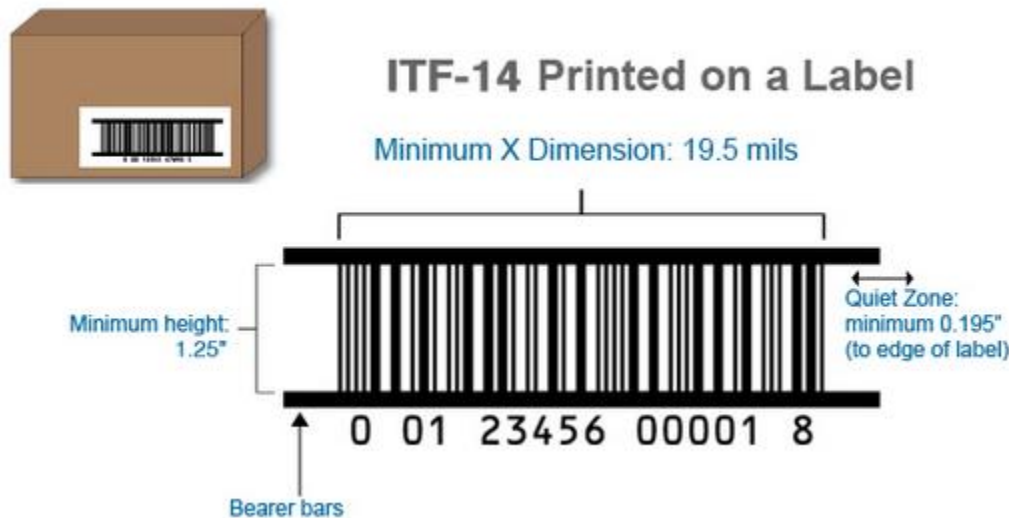


Definitions - 定义

Global Trade Item Number (GTIN)

The GTIN (ITF-14) is the industry standard for uniquely identifying items. It is a unique 14-digit number that typically follows the format “00+UPC” or “0+EAN.” This code is usually scanned at receiving facilities to determine shipment details. Visit www.gs1.org for additional details.

GTIN (ITF-14) 是业界为了辨识产品的唯一编码。GTIN是14位的数字，通常由“00+UPC”或“0+EAN”组成。这个编码通常在收货处用于扫描以辨识货物。登陆www.gs1.org了解更多信息。



How to generate GTIN 如何生成GTIN?

Search for “GTIN/ITF14 (I2of5) Creation” in IDM knowledge base for training material.

在IDM knowledge base上搜索“GTIN/ITF14 (I2of5) Creation”获取培训资料。



GTIN/ITF14(I2of5)
Creation

Definitions - 定义

Global Location Number Supplier/Global Location Number (GLN)

The GLN is the standard 13-digit identifier used for a supplier throughout the retail industry, and it can be used by companies to sort products by location or department. Suppliers with multiple GLNs will see an attribute labeled “Supplier” on the item creation screens in IDM that will allow for the selection of the proper GLN. Each user in IDM is tied to one or more GLN; thus, a given user can only see items that are under the GLN s/he has access to.

GLN是零售行业用于辨识供应商的13位编码，可以用于产品的定位或者类目的分类选择。具有多个GLN的供应商在IDM上创建新的产品阶段可以在屏幕上看到“Supplier”的属性，以供选择合适的GLN。用户只能看到与该用户关联的GLN。

GTIN-GLN Combination/OMSID

The OMSID, driven by an item’s GTIN-GLN combination, is the unique identifier of items in IDM. An OMSID will not be duplicated across items.

OMSID是有产品的GTIN-GLN组合生成，是产品在IDM上的唯一编码，不同产品的OMSID都是独一无二的。

MFG Model #

The MFG Model # is the unique item number used by the manufacturer. No two items from the same vendor will have an identical MFG Model #.

MFG Model # 是生产商的产品型号。同一个供应商的每个产品都会有一个唯一的MFG Model #。

Product Name (120)

The Product Name (120) is your item’s name, and it must follow certain naming conventions. Follow the category-specific Product Name (120) Data Standard to appropriately name your item. Do not include a brand name or exceed 120 characters.

Product Name (120)是您的产品的名称，必须按照category Data Standard上对于Product Name的命名规则命名。不要在Product Name 中包含品牌名，也不要超过120个字符。

Definitions - 定义

Merchandising Vendor (Mvendor)

Each Home Depot department has one or more Mvendors. Mvendors are assigned to vendors based on the departments in which items are sold. Before vendors begin onboarding items to IDM, they sign an SBA (Supplier Buyer Agreement), which defines the terms for doing business with The Home Depot.

家得宝的每个department都有一个或者多个Mvendors。供应商按照出货给到的department会被分配Mvendors，在供应商在IDM上onboarding产品之前，需要先签核SBA (Supplier Buyer Agreement)，上面定义了与家得宝按照什么样的条款做生意。

Payable Vendor (Pvendor)

The Pvendor is the vendor number associated with a supplier that is used for The Home Depot payments.

Pvendor是家得宝用于给供应商付款的供应商的号码。

Definitions - 定义

▪ Supply Chain Attributes: Identifiers 供应链属性：识别码

Attribute Name 属性名称	Simple Definition 定义	Validation 校验	Used For 用于	Example 例子
globalTradeItemNumber (GTIN)	14-digit barcode used to identify a level in the packaging hierarchy 14位数字barcode，用于识别包装层级	14 digits -14位数字 - Valid check digit 有效的校验位	Shipping 出货	Each – 10614141999993
UPC	12- or 13-digit barcode required for all sellable units 12位或者13位数字的barcode，所有的可销售单位需要有特定的upc	12 or 13 digits – 12位或者13位数字 - If Sellable Unit = Y, UPC required –如果 Sellable Unit为Y，该层级需要UPC	Shipping, Transactions 出货与交易	12-digit: 614141999996 13-digit: 6141419999961
Barcode (I2of5/ITF-14)	14-digit barcode used to identify a level in the packaging hierarchy 14位数字barcode，用于识别包装层级	14 digits -14位数字 - Valid check digit 有效的校验位	Shipping 出货	Pallet— 40614141999994

Example GTIN (ITF-14 barcode)



GLIN information:

http://www.gs1us.org/standards/identification_numbers/global_location_number

GTIN information:

http://www.gs1us.org/standards/identification_numbers/global_trade_item_number

Additional Resources - 额外资源

Additional Resources

To learn more about GTINs, GLNs, and UPCs, follow the links below 想了解GTINs, GLNs, and UPCs 的更多信息, 请查看下列链接:

<http://www.gs1us.org/>

<http://www.gs1us.org/resources/education-and-training/gs1-company-prefix-course>

<http://www.gtin.info/itf-14-barcodes/>

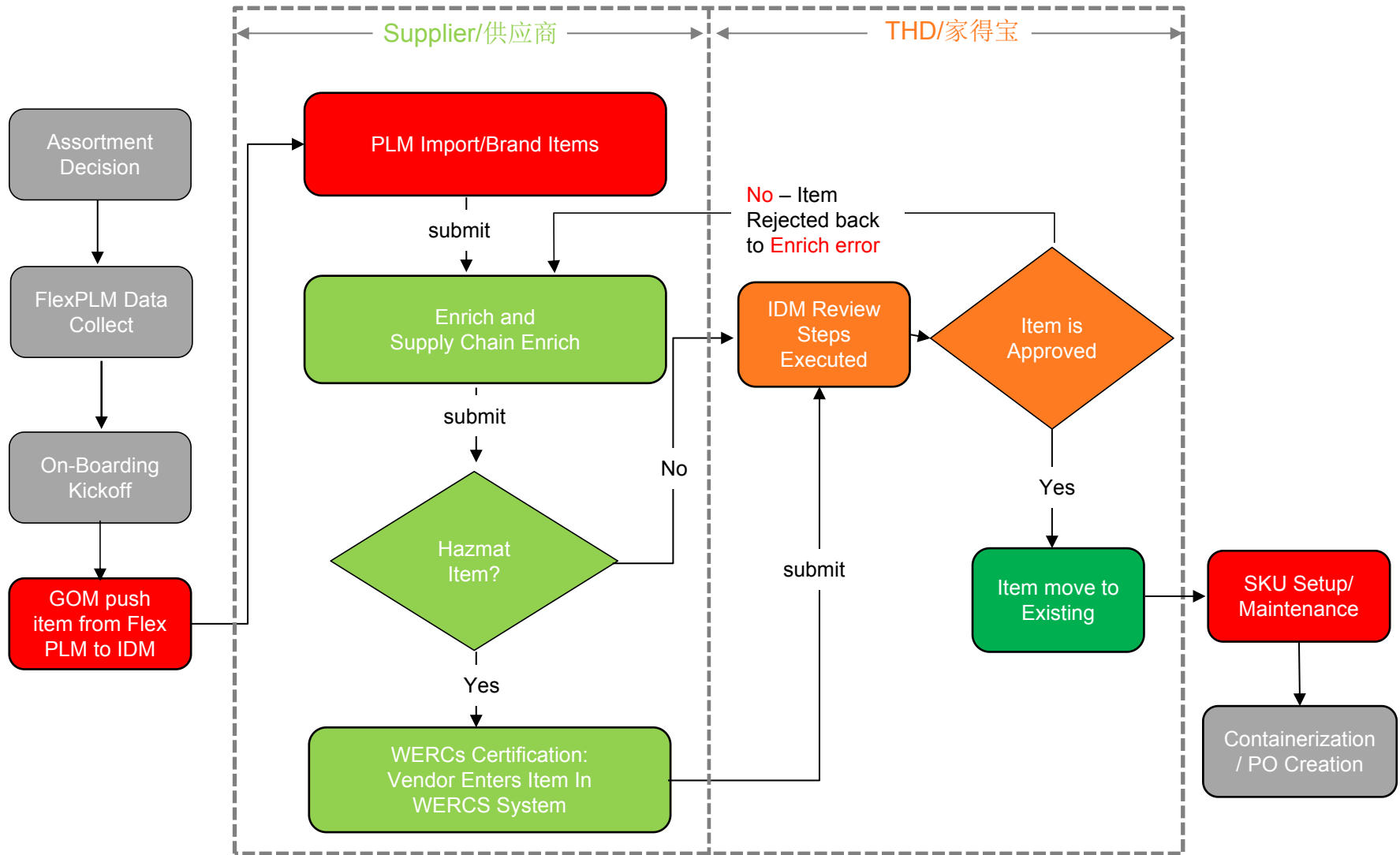
http://www.gs1.org/docs/idkeys/GS1_GTIN_Executive_Summary.pdf

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How to On Boarding New Items - 新产品onboarding流程

- **Supplier have below three workflows in IDM onboarding:** 供应商在IDM onboarding中有以下三步流程:
 - Item Action Dashboard - “PLM Import/Brand Items”
 - Item Action Dashboard - “Enrich” - “Enrich” and “Supply Chain Enrich”
 - Item Action Dashboard – “Hazmat Certification” (only needed if it is a Hazmat item)
- During onboarding data entry, you must refer to category **data standard** to populate product data regarding to **product name, marketing copy, marketing bullets, images and digital assets**. 在输入产品信息流程中，您必须参考产品所在目录的data standard 填写产品的 Product Name, Marketing Copy, Marketing Bullets, Images and digital assets。
- Once your item has been submitted out from the above three steps, it will go through THD internal review process. Supplier need check IDM daily for items in Error and address enrich error issue immediately. Your item will not be existing status and will not be available to set up SKU# until it is approved from THD internal review process. 从上面三个步骤提交后，家得宝会进行审核。供应商需要每天在IDM系统上查看是否有Enrich Error, 并及时修正Enrich Error的问题。因为只有通过家得宝审核才能到Existing状态并可以由GOM创建SKU#.

PLM Import/Brand Items - 创建新的产品



Note: IDM workflow during on boarding are in dashed box area

提示: 虚线框内是On boarding中IDM的流程

PLM Import/Brand Items - 创建新的产品

- You will start the first step by select PLM Import/Brand Items within the Item Action Dashboard after the GOM has pushed items from Flex PLM to IDM:

在GOM将产品从Flex PLM推入IDM后，您需要在Item Action Dashboard中的PLM Import/Brand Items开始第一步。

Item Action Dashboard	
The Home Depot needs you to take action on the following items. High Priority Items should be completed first. They may cause fines or your items to be removed from Homedepot.com.	
Vendor Portal Workflow	Items
Data Standards Maintenance	1
Data Quality and DAX Content Review	26
Inventory Hold - Items Need CHUB Set Up	4
Hazmat Certification	7
Copied Seeded and PLM Import	193
Enrich	3043 98
Maintenance	369

Click Here to begin the 1st step in IDM
点击这里开始onboarding的第一步

Items in Copied, Seeded and PLM Import

PLM Import/Brand Items (4)

Select All Clear Filter

Click PLM Import/Brand Items

- Note: Private Brand items, as well as those imported by The Home Depot, will first need to be onboarded into Flex PLM prior to onboarding within IDM. After the GOM for your department has pushed items from Flex to IDM, select PLM Import/Brand Items.

提示:对于家得宝公司自有品牌产品和的直接进口产品，需要供应商先在Flex PLM里面进行onboarding，然后由GOM从Flex PLM系统推到IDM系统，供应商再点击PLM Import/Brand Items开始IDM的onboarding流程。

PLM Import/Brand Items - 创建新的产品

- Select category by click “**Change product category**” in the left bottom of the page.
点击页面左下角的“Change product category”选择目录。
- Check/Update below information检查下面信息：
 - Product name: Update Product Name (120) to match Data Standard (after updating Category)
选择产品目录后，务必更改产品命名
 - MFG Model#
 - GTIN
 - UPC
 - Home Depot Proprietary Brand Name
 - Is THD The Importer of Record
 - GLN
- If any incorrect information is identified, you need to update in IDM and notify the GOM to update the information in Flex PLM.
如果发现有任何错误的信息，需要供应商在IDM中更改信息，并且反馈给到GOM，由GOM在Flex PLM中修改信息。
- After you confirmed all the information is correct and you have selected category, click “save & submit” to finish “ON BOARD NEW ITEMS”, detail steps as below:
在检查完所有信息无误，选择好产品目录后，点击“save & submit”以完成“ON BOARD NEW ITEMS”，下面是具体步骤。

PLM Import/Brand Items - 创建新的产品

➤ Step one 第一步:

- You will start the first step by select **PLM Import/Brand Items** within the “Item Action Dashboard” after the GOM has pushed items from FLEX to IDM.
在GOM将产品从Flex PLM推入IDM后，您需要在Item Action Dashboard中的**PLM Import/Brand Items**开始第一步。
- If you do not find items you expect to see within **PLM Import/Brand Items**, contact your GOM. You can locate the GOM contact list from “Primary Supplier Contacts” in the IDM knowledge base.
如果在**PLM Import/Brand Items**中没有找到item，您需要反馈给到GOM。如果您不知道GOM是谁，请在IDM knowledge base中搜索“Primary Supplier Contacts”查找。

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The Home Depot needs you to take action on the following items. High Priority Items should be completed first. They may cause fines or your items to be removed from Homedepot.com.	
Vendor Portal Workflow	Items
Data Standards Maintenance	1
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Inventory Hold - Items Need CHUB Set Up	4
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Enrich	3043 98
Maintenance	369

Items in Copied, Seeded and PLM Import

PLM Import/Brand Items (4)

☐ Select All

Click PLM Import/Brand Items

Click Here to begin create an Item in IDM
点击这里开始创建新的产品

PLM Import/Brand Items - 创建新的产品

➤ Step two 第二步:

- Select category by click “Change product category” in the left bottom of the page.
点击页面左下角的“Change product category” 选择产品目录。

Create PLM Import/Brand Items

Primary Product Hierarchy (Real) > The Home Depot (Collection) > z_Please Select From Dropdown_THD_HOLDING_LEAF > PLM Holding Leaf > 312240982

ALL FIELDS REQUIRED

Product Name(120) Data Standard:
N/A

Product Name (120) *	Windsor Sectional with Ottoman
MFG Model # *	A203018700
globalTradeItemNumber * (GTIN)	00841057165034
Home Depot Proprietary * Brand Name	Hampton Bay
Is THD and/or Interline * the Importer of Record?	Y
Will Customers (or Home Depot) receive multiple boxes when ordering this single sellable item? *	N
Is this item being on- boarded as a Combo or Bundle item (represents more than one sellable item)? *	
Select GLN	9501101020023

Click Here to choose product category 点击选择产品目录

CHANGE PRODUCT CATEGORY

SAVE

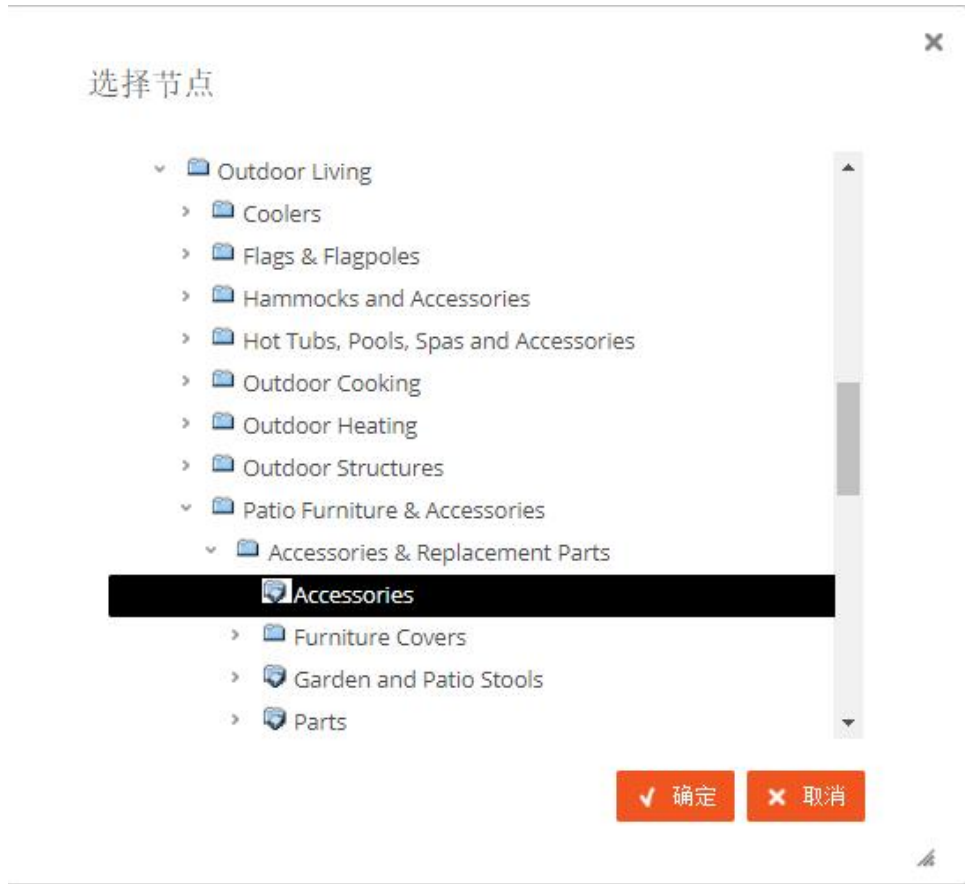
RESET

SAVE & SUBMIT

PLM Import/Brand Items - 创建新的产品

Category 目录:

- **Navigate the category tree to the correct category for your item. Expand the folders until you reach the lowest level categorization till OK button shows as red color.**
通过目录树选择到正确的目录，展开目录文件夹从而找到最底层的目录。点击到最底层目录后，OK按钮会显示会红色。
- **Click OK button. 点击确认按钮。**



PLM Import/Brand Items - 创建新的产品

➤ Step three 第三步:

- The information entered in Flex PLM will appear on the screen. You need check below information in this page 您在Flex PLM上输入的信息会显示在屏幕中，您需要查看如下信息：

- Product name
- MFG Model#
- GTIN
- UPC
- Home Depot Proprietary Brand Name
- Is THD The Importer of Record
- Is this a single item shipped in multiple Boxes?
- Is this item being on-boarded as a Combo or Bundle item?
- GLN

Create PLM Import/Brand Items

<< > The Home Depot (Collection) > Outdoor Living > Patio Furniture & Accessories > Sofas and Sectionals > Sectionals > With Cushion > 312240982

ALL FIELDS REQUIRED

Product Name(120) Data Standard:
(Series) + (Frame Color, if sold in more than 1 frame color) + (# of Pieces "Piece") + ("Metal" or "Wood" or "Teak" or "Sling" or "Plastic" or "Wicker" or "Stone" or "Aluminum" or "Composite") + ("Outdoor") + ("Chaise Lounge" or "Loveseat" or "Sectional" or "Sectional Set" or "Couch" or "Day Bed" or "Recliner") + ("with") + ("Sunbrella" or "CushionGuard") + (Cushion Color) + (Cushion Color Family) + ("Cushions")
Example
Charlottetown White Wicker Outdoor Chaise Lounge with Green Bean Cushions

Product Name (120) * Windsor Sectional with Ottoman

MFG Model # * A203018700

globalTradeternNumber * (GTIN) 00841057165034

Home Depot Proprietary * Brand Name Hampton Bay

Is THD and/or Interline the Importer of Record? * Y

Will Customers (or Home Depot) receive multiple boxes when ordering this single sellable item? * N

Is this item being on-boarded as a Combo or Bundle item (represents more than one sellable item)? *

Select GLN 9501101020023

CHANGE PRODUCT CATEGORY SAVE RESET SAVE & SUBMIT

- If any incorrect information is identified, you need to update in IDM and notify the GOM to update the information in Flex PLM.
如果发现有任何错误的信息，您需要在IDM中修改信息，同时反馈给到GOM，在Flex PLM中修改信息。
- The following pages are description for these fields. 下面的页面是这些信息的具体含义。

PLM Import/Brand Items - 创建新的产品

➤ Product Name (120) / 产品名称:

- Once your category is selected, the Product Name (120) Data Standard will display on the screen to assist you with the proper naming convention for your item.

目录选择好后，产品名称的命名标准会出现。

Create PLM Import/Brand Items

<< > The Home Depot (Collection) > Outdoor Living > Patio Furniture & Accessories > Sofas and Sectionals > Sectionals > With Cushion > 312240982

ALL FIELDS REQUIRED

Product Name(120) Data Standard:

{Series} + {Frame Color, if sold in more than 1 frame color} + {# of Pieces "-Piece")} + [{"Metal" or "Wood" or "Teak" or "Sling" or "Plastic" or "Wicker" or "Stone" or "Aluminum" or "Composite"}] + [{"Outdoor"}] + [{"Chaise Lounge" or "Loveseat" or "Sectional" or "Sectional Set" or "Couch" or "Day Bed" or "Recliner"}] + [{"with"}] + [{"Sunbrella" or "CushionGuard"}] + {Cushion Color} + {Cushion Color Family} + [{"Cushions"}]

Example

Charlottetown White Wicker Outdoor Chaise Lounge with Green Bean Cushions

Product Name (120) *

Windsor Sectional with Ottoman

MFG Model # *

A203018700

globalTradeternNumber *
(GTIN)

00841057165034

Home Depot Proprietary *
Brand Name

Hampton Bay

Is THD and/or Interline *
the Importer of Record?

Y

Will Customers (or
Home Depot) receive
multiple boxes when
ordering this single
sellable item? *

N

Is this item being on-
boarded as a Combo or
Bundle item (represents
more than one sellable
item)? *

Select GLN

9501101020023

CHANGE PRODUCT CATEGORY

SAVE

RESET

SAVE & SUBMIT

PLM Import/Brand Items - 创建新的产品

➤ MFG Model #/ 生产商型号:

- Unique item number used by the manufacturer.
该产品被生产商使用的唯一型号。
- No two items from same vendor will have an identical MFG Model #.
同一生产商对于两种不同产品不会使用同一产品型号。

Create PLM Import/Brand Items

<< > The Home Depot (Collection) > Outdoor Living > Patio Furniture & Accessories > Sofas and Sectionals > Sectionals > With Cushion > 312240982

ALL FIELDS REQUIRED

Product Name(120) Data Standard:

{Series} + {Frame Color, if sold in more than 1 frame color} + {# of Pieces "-Piece"} + [{"Metal" or "Wood" or "Teak" or "Sling" or "Plastic" or "Wicker" or "Stone" or "Aluminum" or "Composite"}] + [{"Outdoor"}] + [{"Chaise Lounge" or "Loveseat" or "Sectional" or "Sectional Set" or "Couch" or "Day Bed" or "Recliner"}] + [{"with"}] + [{"Sunbrella" or "CushionGuard"}] + {Cushion Color} + {Cushion Color Family} + [{"Cushions"}]

Example

Charlottetown White Wicker Outdoor Chaise Lounge with Green Bean Cushions

Product Name (120) *

Windsor Sectional with Ottoman

MFG Model # *

A203018700

globalTradItemNumber*
(GTIN)

00841057165034

Home Depot Proprietary*
Brand Name

Hampton Bay

Is THD and/or Interline*
the Importer of Record?

Y

Will Customers (or
Home Depot) receive
multiple boxes when
ordering this single
sellable item?

N

Is this item being on-
boarded as a Combo or
Bundle item (represents
more than one sellable
item)?

N

Select GLN

9501101020023

CHANGE PRODUCT CATEGORY

SAVE

RESET

SAVE & SUBMIT

PLM Import/Brand Items - 创建新的产品

➤ GlobalTradeItemNumber(GTIN)/全球贸易项目代码:

- Always a 14 digit number 14位数字号码
- If the UPC is 12 digits, add 2 zeros to the front of the UPC, if the UPC (EAN) is 13 digits, add 1 zero to the front of the UPC (EAN). 如果 UPC 是12位数字, 在UPC前面添加两个0, 如果UPC (EAN) 是 13 位数字, 在UPC (EAN) 前面添加一个0
 - 00 + UPC or 0 + EAN
- Example 例如:
 - UPC: 123456789012
 - GTIN: 00123456789012

Create PLM Import/Brand Items

<< > The Home Depot (Collection) > Outdoor Living > Patio Furniture & Accessories > Sofas and Sectionals > Sectionals > With Cushion > 312240982

ALL FIELDS REQUIRED

Product Name(120) Data Standard:

(Series) + {Frame Color, if sold in more than 1 frame color} + {# of Pieces "-Piece"} + [{"Metal" or "Wood" or "Teak" or "Sling" or "Plastic" or "Wicker" or "Stone" or "Aluminum" or "Composite"}] + [{"Outdoor"}] + [{"Chaise Lounge" or "Loveseat" or "Sectional" or "Sectional Set" or "Couch" or "Day Bed" or "Recliner"}] + [{"with"}] + [{"Sunbrella" or "CushionGuard"}] + {Cushion Color} + {Cushion Color Family} + [{"Cushions"}]

Example

Charlottetown White Wicker Outdoor Chaise Lounge with Green Bean Cushions

Product Name (120)* Windsor Sectional with Ottoman

MFG Model #* A203018700

globalTradeItemNumber* (GTIN) 00841057165034

Home Depot Proprietary* Brand Name Hampton Bay

Is THD and/or Interline* the Importer of Record? Y

Will Customers (or Home Depot) receive multiple boxes when ordering this single sellable item? N

Is this item being on-boarded as a Combo or Bundle item (represents more than one sellable item)? N

Select GLN 9501101020023

CHANGE PRODUCT CATEGORY SAVE RESET SAVE & SUBMIT

PLM Import/Brand Items - 创建新的产品

➤ Proprietary Brand Name / 专属品牌:

- This attribute must be set-up in Flex PLM prior to IDM initiation or an error will occur in the Initiate phase.
专属品牌产品数据需要提前在Flex PLM中设置好, 然后在IDM中创建数据, 否则初始化阶段会有错误出现.
- These items are exclusively sold through The Home Depot.
专属品牌指的是在家得宝独家销售的产品的品牌.

Create PLM Import/Brand Items

<< > The Home Depot (Collection) > Outdoor Living > Patio Furniture & Accessories > Sofas and Sectionals > Sectionals > With Cushion > 312240982

ALL FIELDS REQUIRED

Product Name(120) Data Standard:

{Series} + {Frame Color, if sold in more than 1 frame color} + {# of Pieces "-Piece"} + [{"Metal" or "Wood" or "Teak" or "Sling" or "Plastic" or "Wicker" or "Stone" or "Aluminum" or "Composite"}] + [{"Outdoor"}] + [{"Chaise Lounge" or "Loveseat" or "Sectional" or "Sectional Set" or "Couch" or "Day Bed" or "Recliner"}] + [{"with"}] + [{"Sunbrella" or "CushionGuard"}] + {Cushion Color} + {Cushion Color Family} + [{"Cushions"}]

Example

Charlottetown White Wicker Outdoor Chaise Lounge with Green Bean Cushions

Product Name (120) *

Windsor Sectional with Ottoman

MFG Model # *

A203018700

globalTradeItemNumber *
(GTIN)

00841057165034

Home Depot Proprietary *
Brand Name

Hampton Bay

Is THD and/or Interline
the Importer of Record?

Y

Will Customers (or
Home Depot) receive
multiple boxes when
ordering this single
sellable item?

N

Is this item being on-
boarded as a Combo or
Bundle item (represents
more than one sellable
item)?

N

Select GLN

9501101020023

CHANGE PRODUCT CATEGORY

SAVE

RESET

SAVE & SUBMIT

PLM Import/Brand Items - 创建新的产品

➤ Is THD and/or Interline the Importer of Record/家得宝和/或Interline是进行登记备案的进口商吗？

- Choose “Yes” if THD is responsible for the following:

如果以下事项是由家得宝/或Interline负责，请选择“Y”：

1) Ensuring the imported goods comply with US laws and regulations.

确保进口商品符合美国法律和规定。

2) Filing a completed US Customs entry and associated documents.

负责美国进口相关文件的海关登记备案。

3) Paying the assessed US import duties and other taxes on those goods.

支付美国进口关税和与产品相关的其他税。

Create PLM Import/Brand Items

<< > The Home Depot (Collection) > Outdoor Living > Patio Furniture & Accessories > Sofas and Sectionals > Sectionals > With Cushion > 312240982

ALL FIELDS REQUIRED

Product Name(120) Data Standard:

{Series} + {Frame Color, if sold in more than 1 frame color} + {# of Pieces "-Piece")} + [{"Metal" or "Wood" or "Teak" or "Sling" or "Plastic" or "Wicker" or "Stone" or "Aluminum" or "Composite"}] + [{"Outdoor"}] + [{"Chaise Lounge" or "Loveseat" or "Sectional" or "Sectional Set" or "Couch" or "Day Bed" or "Recliner"}] + [{"with"}] + [{"Sunbrella" or "CushionGuard"}] + {Cushion Color} + {Cushion Color Family} + [{"Cushions"}]

Example

Charlottetown White Wicker Outdoor Chaise Lounge with Green Bean Cushions

Product Name (120) *	Windsor Sectional with Ottoman
MFG Model # *	A203018700
globalTradeItemNumber* (GTIN)	00841057165034
Home Depot Proprietary* Brand Name	Hampton Bay
Is THD and/or Interline* the Importer of Record?	Y
Will Customers (or Home Depot) receive multiple boxes when ordering this single sellable item?	N
Is this item being on- boarded as a Combo or Bundle item (represents more than one sellable item)?	N
Select GLN	9501101020023

CHANGE PRODUCT CATEGORY

SAVE

RESET

SAVE & SUBMIT

PLM Import/Brand Items - 创建新的产品

➤ Will Customers (or Home Depot) receive multiple boxes when ordering this single sellable item? 是否为Multibox分箱包装产品:

- Choose Y is this item is shipped in multi boxes. If not, choose N.
- 若该产品是分多个箱子包装，选择Y。否则选N
- A multibox item is a single sellable item shipped in more than one box. A few examples of multibox items are listed below:
 - Christmas Tree shipped in 2 boxes (i.e., top and bottom shipped separately).
 - Table shipped in 3 boxes (i.e., 2 legs shipped per box, tabletop in separate box)

一个或一套可销售产品装在多个箱子出货的就是Multibox Item，下面是一些Multibox Item的例子：

- 1颗圣诞树装在2个箱子里出货（顶部和底部分开装在2个箱子中出货）
- 1张桌子总共装在3个箱子出货（1个箱子装2条桌腿共2个箱子装4条桌腿，另外1个箱子单独装桌面）

Create PLM Import/Brand Items

<< > The Home Depot (Collection) > Outdoor Living > Patio Furniture & Accessories > Sofas and Sectionals > Sectionals > With Cushion > 312240982

ALL FIELDS REQUIRED

Product Name(120) Data Standard:

{Series} + {Frame Color, if sold in more than 1 frame color} + {# of Pieces "-Piece"} + [{"Metal" or "Wood" or "Teak" or "Sling" or "Plastic" or "Wicker" or "Stone" or "Aluminum" or "Composite"}] + [{"Outdoor"}] + [{"Chaise Lounge" or "Loveseat" or "Sectional" or "Sectional Set" or "Couch" or "Day Bed" or "Recliner"}] + [{"with"}] + [{"Sunbrella" or "CushionGuard"}] + {Cushion Color} + {Cushion Color Family} + [{"Cushions"}]

Example

Charlottetown White Wicker Outdoor Chaise Lounge with Green Bean Cushions

Product Name (120) *	Windsor Sectional with Ottoman
MFG Model # *	A203018700
globalTradetelItemNumber * (GTIN)	00841057165034
Home Depot Proprietary * Brand Name	Hampton Bay
Is THD and/or Interline * the Importer of Record?	Y
Will Customers (or Home Depot) receive multiple boxes when ordering this single sellable item? *	N
Is this item being on- boarded as a Combo or Bundle item (represents more than one sellable item)? *	N
Select GLN	9501101020023

CHANGE PRODUCT CATEGORY

SAVE

RESET

SAVE & SUBMIT

CLOSE

PLM Import/Brand Items - 创建新的产品

- Is this item being on-boarded as a Combo or Bundle item/ 是否为Combo/Bundle产品:
- Choose Y is this item is on-boarded as a Combo or Bundle item. If not, choose N. 若该产品是一个包含多个产品的Combo/Bundle产品, 选择Y, 否则选N
 - A combo or bundle is a sellable item that uses 2 or more existing items to be sold as 1 item. Combos are used in instances where a group of items can be grouped together as separate entities to form a new item. A few examples of this are as follows:

- Holiday Drill & Battery Combo – Drill + Battery to form Holiday Combo
- Toilet – Toilet Bowl + Toilet Tank to form the complete Toilet Combo
- Painter Outfit – Work Shirt + Work Pants + Gloves to form the Painter Outfit Combo

Combo 或者 Bundle 是家得宝将多个产品捆绑作为一个产品销售的情况, 家得宝从供应商购买的是 Combo 或者 Bundle 产品中的各部分, 而不是该 Combo 或者 Bundle 产品整体, 例如:

- 节日钻孔机&电池 Combo – 由钻孔机 + 电池 组成节日 Combo 产品
- 马桶 – 马桶座 + 马桶箱 组成一套马桶 Combo
- 油漆套装 – 工装衫 + 工装裤 + 手套 组成油漆套装 Combo

Create PLM Import/Brand Items

<< > The Home Depot (Collection) > Outdoor Living > Patio Furniture & Accessories > Sofas and Sectionals > Sectionals > With Cushion > 312240982

ALL FIELDS REQUIRED

Product Name(120) Data Standard:

{Series} + {Frame Color, if sold in more than 1 frame color} + {# of Pieces "-Piece"} + [{"Metal" or "Wood" or "Teak" or "Sling" or "Plastic" or "Wicker" or "Stone" or "Aluminum" or "Composite"}] + [{"Outdoor"}] + [{"Chaise Lounge" or "Loveseat" or "Sectional" or "Sectional Set" or "Couch" or "Day Bed" or "Recliner"}] + [{"with"}] + [{"Sunbrella" or "CushionGuard"}] + {Cushion Color} + {Cushion Color Family} + [{"Cushions"}]

Example

Charlottetown White Wicker Outdoor Chaise Lounge with Green Bean Cushions

Product Name (120) *	Windsor Sectional with Ottoman
MFG Model # *	A203018700
globalTradeItemNumber * (GTIN)	00841057165034
Home Depot Proprietary * Brand Name	Hampton Bay
Is THD and/or Interline * the Importer of Record?	Y
Will Customers (or Home Depot) receive multiple boxes when ordering this single sellable item? *	N
Is this item being on- boarded as a Combo or Bundle item (represents more than one sellable item)? *	N
Select GLN	9501101020023

PLM Import/Brand Items - 创建新的产品

➤ Global Location Number (GLN) /全球定位号码:

- Standard identifier used across retail industry.
零售行业用于识别全球任何一家公司的标准识别码。

Create PLM Import/Brand Items

<< > The Home Depot (Collection) > Outdoor Living > Patio Furniture & Accessories > Sofas and Sectionals > Sectionals > With Cushion > 312240982

ALL FIELDS REQUIRED

Product Name(120) Data Standard:

{Series} + {Frame Color, if sold in more than 1 frame color} + {# of Pieces "-Piece"} + [{"Metal" or "Wood" or "Teak" or "Sling" or "Plastic" or "Wicker" or "Stone" or "Aluminum" or "Composite"}] + [{"Outdoor"}] + [{"Chaise Lounge" or "Loveseat" or "Sectional" or "Sectional Set" or "Couch" or "Day Bed" or "Recliner"}] + [{"with"}] + [{"Sunbrella" or "CushionGuard"}] + {Cushion Color} + {Cushion Color Family} + [{"Cushions"}]

Example

Charlottetown White Wicker Outdoor Chaise Lounge with Green Bean Cushions

Product Name (120) *

Windsor Sectional with Ottoman

MFG Model # *

A203018700

globalTradeItemNumber *
(GTIN)

00841057165034

Home Depot Proprietary *
Brand Name

Hampton Bay

Is THD and/or Interline *
the Importer of Record?

Y

Will Customers (or
Home Depot) receive
multiple boxes when
ordering this single
sellable item? *

N

Is this item being on-
boarded as a Combo or
Bundle item (represents
more than one sellable
item)? *

N

Select GLN

9501101020023

CHANGE PRODUCT CATEGORY

SAVE

RESET

SAVE & SUBMIT

PLM Import/Brand Items - 创建新的产品

➤ Step four 第四步:

- click “Save & submit” to complete Onboard New Items.
点击“Save & submit”，完成Onboard New Items.

Create PLM Import/Brand Items

Primary Product Hierarchy (Real) > The Home Depot (Collection) > Outdoor Living > Patio Furniture & Accessories > Accessories & Replacement Parts > Accessories > 302890453

ALL FIELDS REQUIRED

Product Name (120)*

MFG Model #*

globalTradeItemNumber (GTIN)*

Home Depot Proprietary Brand Name*

Is THD and/or Interline the Importer of Record?*

Is this a single item shipped in multiple boxes?*

Is this item being on-boarded as a Combo or Bundle item (represents more than one sellable item)?*

Select GLN

Product Name(120) Data Standard:

{Series} + {Size or Capacity} + {Product Type} + [Product] + {Quantity, if more than 1, followed by “(-Pack)”}

Example

10 in. Translucent Crystal Dew Patio Umbrella Vase (4-Pack)

WALTON SPRING ALU 2PK SWIVEL STOOLS

720.140.004

0085227007700

Hampton Bay

Y

N

N

0885227000008

Click here 点击这里

CHANGE PRODUCT CATEGORY

SAVE

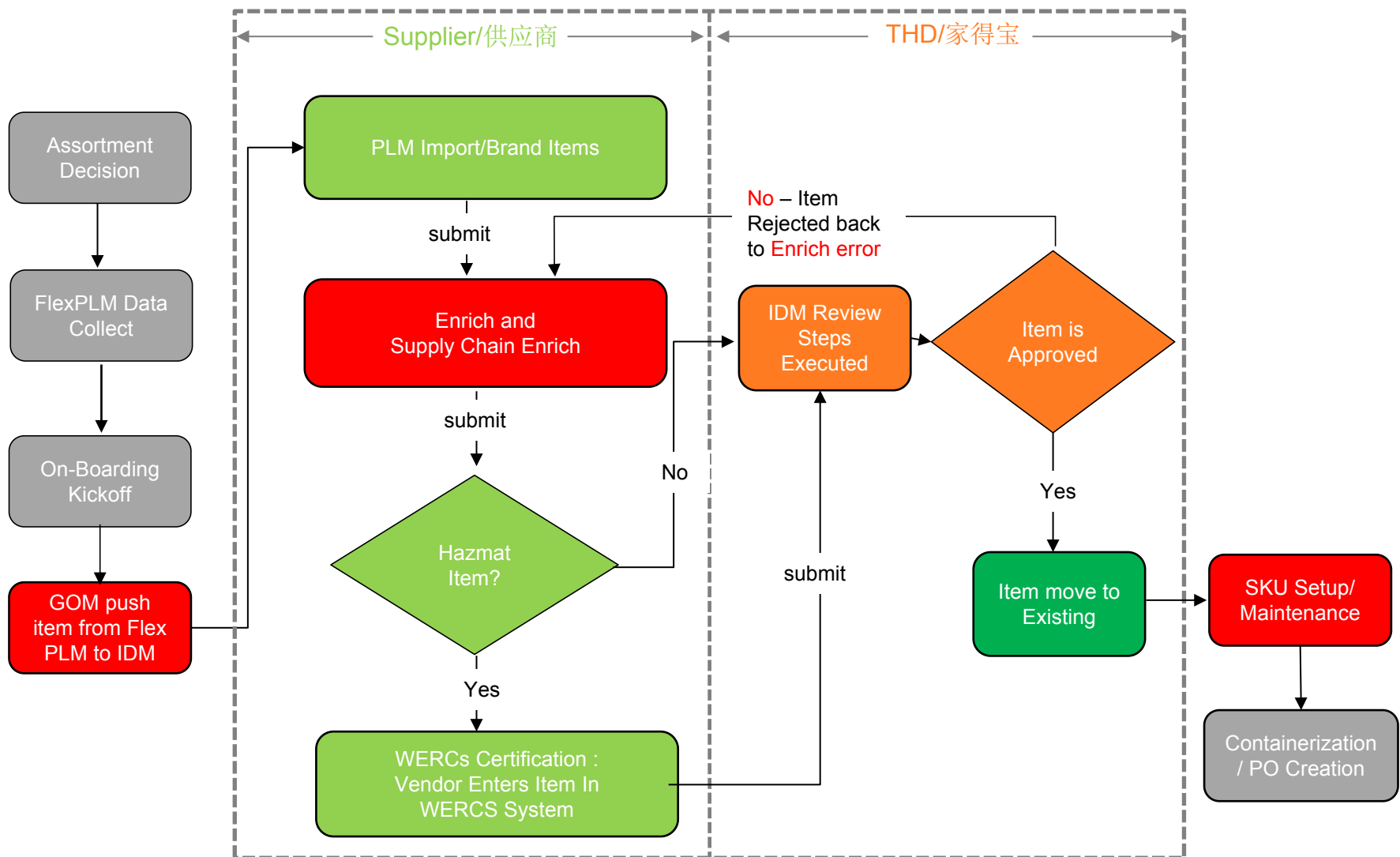
RECT

SAVE & SUBMIT

- After your successfully submit the item, If all validations are passed, the item will disappear from **PLM Import/Brand Items** and you will find the item in both **Enrich Items** and **Enrich Items for Supply Chain** under Item Action Dashboard.

在您成功提交这一步后，如果通过验证，该产品将从**PLM Import/Brand Items**消失，然后转到Item Action Dashboard下面的**Enrich Items**和**Enrich Items for Supply Chain**中。

Enrich and Supply Chain Enrich- 填充产品属性和供应链属性



Enrich and Supply Chain Enrich- 填充产品属性和供应链属性

- Once item has been submitted from the Onboard New Items step you need to enrich the item under **Enrich** within Item Action Dashboard. Items need to be submitted from both the “**Enrich Items**” and “**Supply Chain Enrich**” workflows before the item enters the internal review process. This stage is where the majority of item data collection occurs.

当产品从Onboard New Items提交后，就进入Item Action Dashboard 的**Enrich**中，该步骤会收集产品的大部分相关信息，分为Enrich Items和Supply Chain Enrich，只有Enrich Items 和 Supply Chain Enrich都完成和提交后，该item才会进入内部审核流程。

- Items in **Green** have successfully been created and are ready to be Enriched. Items in **Red** have gone through Enrich but failed due to validation. Red items require more attention. **Check for items in Error daily during On-boarding.**

绿色显示产品已经成功创建，可以进行信息完善；

红色显示产品是在试图完善填充信息时失败，没有通过家得宝验证被退回到**错误提示栏**，红色数字中的产品需要多多留意。供应商需要每天查看是否有错误提示的产品。

You need to complete and submit an item from both “Enrich Items” and “Supply Chain Enrich”;

每一个item都需要完成和提交Enrich Item 和 Supply Chain Enrich 。

Item Action Dashboard		
The Home Depot needs you to take action on the following items. High Priority Items should be completed first. They may cause fines or your items to be removed from Homedepot.com.		
Vendor Portal Workflow	Items	
Data Standards Maintenance	1	
Data Quality and DAX Content Review	26	
Inventory Hold - Items Need CHUB Set Up	4	
Hazmat Certification	7	
Copied Seeded and PLM Import	193	
Enrich	3043	98
Maintenance	369	

“Enrich Items error” and “Supply Chain Enrich error”;

供应商需要每天查看是否有“Enrich Items error”或 “Supply Chain Enrich error”；产品

Enrich - 一般信息完善

- Select the item you wish to enrich by clicking on the OMSID for that item. You can also search for an item using filter.

点击 OMSID 选择您要填充完善信息的产品，您也可以通过筛选进行选择

Items in Enrich

Enrich (1320)

Supply Chain Enrich (1261)

SSKU Enrich (1406)

Configurable Enrich (3)

Specialty Enrich (69)

Prepack Enrich (1)

Multibox Enrich (20)

☐ Select All

OMSID	MFG Model	UPC	Product Name (120)	Category	Last Modifi	Last Modif
☐ Janus-204635201	MFG Model #	0846912602	10 ft. PVC Icemaker Installation Kit	Refrigerator Water Filters		
☐ 300860552	09876	7430573167	teezy combo test	Belts		
☐ 300857458	12345	2354168655	no prh linked	Cutlery		
☐ 300857457	12345	0832385871	no prh linked test	Standard		
☐ 300857454	12345	8106844613	no prh linked test	Integrated LED Fixtures		
☐ 300857208	12345	6723660445	ibi sellable pallet	DVDs/VHS		

Enrich - 一般信息完善

- **Enrich Items** includes below information 包含下面信息:
 - **Core Attributes:** Include attributes that are global across all Categories and departments, examples: MFG Part#, Freight Class, and VOC attributes.核心属性包含所有产品的共有属性，比如MFG Part#, 运费等级，VOC属性等。
 - **Marketing:** Marketing attributes are specific to the category in which you placed your items: marketing copy, marketing bullets, category specific features.不同类目的产品对营销属性： marketing copy, marketing bullets, category specific features.有不同要求。
 - **WERCS Certification:** Supplier need answer hazmat populated questions which will determine shipment limitations and in-store waste handling.危险品属性决定了货品运送方式限制条件以及店内废物处理方式。
 - **Images and Digital Assets:** Digital assets (images, warranty, assembly, & parts details) 产品图片，保修，组装，说明书等。
- You must refer to category **data standard** for regular enrich data entry (**product name, marketing copy, marketing bullets, images and digital assets**)
您必须参考产品所在目录的data standard 填写一般Enrich (Product Name, Marketing Bullets, Images) .
- Items can be re-categorized during Enrich, you can select “CHANGE PRODUCT CATEGORY” at the bottom of the screen within Enrich.
Enrich阶段点击屏幕左下角“CHANGE PRODUCT CATEGORY”可以更改产品目录。

Enrich - 一般信息完善

- Data Standard also can be found under Onboarding Data Standards tab as below.
Data Standard也可以在Onboarding Data Standards 下面找到下载，在填写所有产品属性的时候请参照Data Standard。

Enrich Items

<< Product Hierarchy (Real) > The Home Depot (Collection) > Outdoor Living > Patio Furniture & Accessories > Tables & Bars > Coffee Tables > 312082186



Marketing

WERCs Certification

Images and Digital Assets

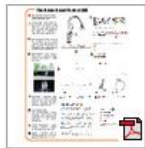
Onboarding Data Standards

The below data standards document will provide an overview on how to enrich your items so that they successfully reach homedepot.com. It is important to follow the standards outlined in the document to avoid rejections during onboarding and ensure you can begin selling as quickly as possible! Please log an IDM ticket with any questions



Data Standards Document

Access data standard here
在这里查看data standard



Product Information Page Example

Enrich - 一般信息完善

➤ Step One 第一步: Core Attributes

- **Product name:**
- product name must populate per category data standard formula/example 产品命名务必按照 data standard 的格式要求

Enrich Items

<< Product Hierarchy (Real) > The Home Depot (Collection) > Outdoor Living > Patio Furniture & Accessories > Tables & Bars > Coffee Tables > 312082186

Copy from Existing Item **Core Attributes** Marketing WERCs Certification >

▼ Supplier Notes

▼ Data Standards - Number and Measurement Guidelines

▼ Data Standards - UOM Description Table

▲ Product Information

对象类型	Item
OMSID	312082186
Product Name (120) *	Windsor cocktail table-bare



- Below is an example of product name in data standard. 下面是 data standard 上对于 product name 的例子。
 - DO NOT include the manufacturer brand name in the product name. 不要包含厂家品牌名称
 - Refer to product naming formula and example. 参考产品命名公式和例子进行命名:

Artificial Tree:

Product Naming Formula

{Series} + [Height ft.] + {Indoor/Outdoor} + {"Pre-Lit" or "Unlit"} + {"LED"} + {"Flocked"} + {Tree Type} + ["Artificial Christmas Tree"] + {"with" Feature}

Product Naming Example

6 ft. Pre-Lit LED Fraser Fir Artificial Christmas Tree with Blue Lights

Enrich - 一般信息完善

■ Channel:

Is this Item intended to be stocked and sold within a physical Home Depot store? –

Answer Y if your item sell in store? Answer N if not sell in store 如果该产品在门店销售，请回答Y，如果不在门店销售就回答N。

Sellable on homedepot.com? –

Answer Y if your item sell in online channel, answer N if not sell in online channel 如果该产品通过线上渠道销售，请回答Y，如果不在线上渠道销售就回答N。

Enrich Items

Primary Product Hierarchy (Real) > The Home Depot (Collection) > Outdoor Living > Patio Furniture & Accessories > Tables & Bars > Coffee Tables > 312082186

Copy from Existing Item

Core Attributes

Marketing

WERCs Certification

Images and Digital Assets

IBI Legacy USN

Channel

Is this Item intended to be stocked and sold within a physical Home Depot store? *

Y

Sellable on homedepot.com? *

Y

Sellable via Special Order?

N

Sellable via Interline Brands?

N

If you have chose sellable online, you might need answer below questions related to online, You will need to contact with your GOM or online Merchant for those questions. Here below are some general guidelines. 如果产品通过线上渠道销售，您选择了sellable online，您需要回答与online相关的如下问题，如果您对这些问题有任何疑问，请联系GOM或者负责该产品的online Merchant，下面包含部分问题的答案:

Enrich - 一般信息完善

■ Ship From YOW/CHUB:

- YOW means supplier ship to THD (DFC), then THD ship to end customer – YOW是供应商出货给家得宝，家得宝再发货给终端客户的online销售模式
- CHUB means supplier ships to end customer directly – CHUB是供应商直接发货给终端客户的online销售模式
- Most of direct import suppliers ship from YOW (DFC) for online sales, CHUB requires warehouse in US - 绝大多数进口供应商通过YOW (DFC)进行online销售，供应商需要在美国有自建仓库才可以通过CHUB进行online销售

Ship From YOW/CHUB*

■ YOW Vendor Turn Time: answer 3 or 1 - 回复3或者1

YOW Vendor Turn Time*

- **FREIGHT TERM – Collect or Prepaid** , Please check your SBA, you will need to select base on SBA agreement. Collect 或者 Prepaid 是YOW的两种不同的online运费方式，供应商的SBA中有该信息，请按照 SBA在IDM中选择正确的选项。

Enrich - 一般信息完善

■ Pricing and Cost

- **Initial Online Cost:** should be the cost supplier quoted the merchant and what THD paying suppliers on FOB invoice 请输入供应商该产品的FOB报价
- **Initial Market Retail Pricing :** you may enter the suggested retail pricing as dotcom channel, please be noticed that THD online merchant will review and decide it later. 请输入建议零售价或者GOM/online Merchant 提供给您的信息，供应商提交后会由家得宝online merchant审核和最终决定该产品网上零售价。

Initial Market Retail Pricing*	299.0
Initial Online Cost* ⓘ ⓘ	138.39

■ Shipping and Logistic

- **Annual Forecast:** Indicate the estimated annual units' sales for the item, entry the data provided by your GOM/Online Merchant, or else, entry 1. 指的是该产品预计在线销售的年销售量，请输入GOM或者online Merchant 提供给您的信息，如果没有，就输入1.
- **DotCom Ship From State:** select None 请选择None（线上销售是否从美国发货）

Shipping and Logistics	
Annual Forecast*	

Enrich - 一般信息完善

➤ Step Two 第二步: Marketing

- **Marketing Copy** must be at least 3 sentences and the character limit is 1500. – Marketing Copy 必须是3句子，不超过1500字节。
- **Marketing Bullets**: Populate bullets according to **"Number of Required Bullets"** or check data standard to understand how many minimum bullets is required for products in this category. - 查看**"Number of Required Bullets"** 或者查看 data standard 以了解该产品至少需要填写多少条 Marketing Bullets。
- **Category Specific** attributes are specific to the category in which you placed your items, For example, you will not be required to provide "wattage" for an item classified as a faucet. - Category Specific 是按照您选择的产品目录设置的，例如，如果您的产品是水龙头，不会需要提供水龙头的“瓦特”多少。

Enrich Items
Primary Product Hierarchy (Real) > The Home Depot (Collection) > Outdoor Living > Patio Furniture & Accessories > Chairs and Lounges > Dining Chairs

Core Attributes **Marketing** WERCs Certification Images and Digital Assets Onboarding Data Standards

Product Information

Marketing Attributes

Marketing Copy Example

Marketing Copy (1500)*

Number of Required Bullets 6

Bullet01*

Bullet02*

Bullet03*

Bullet04*

Bullet06

The inherent beauty found in this Hampton Bay Woodbury 3-Piece Patio Chat Set will create a cozy getaway right outside your home. Chairs feature richly woven frames, curved set-back arms and supportive cushioning for true countryside rest and relaxation. Seat cushions come in soft, all-weather polyester that is stain-, mildew-, and fade-resistant. The faux wood table has a slat-top surface. All contents are packed in 1 box. Light assembly required.



Marketing Copy

Populate bullets according to "Number of Required Bullets" 查看"Number of Required Bullets" 以了解该产品至少需要填写多少条Marketing Bullets。

Enrich - 一般信息完善

➤ Step Three 第三步: WERCS Certification

- Used to determine shipment limitations and in-store waste handling. 危险品属性决定了货品运送方式限制条件以及店内废物处理方式。
- The answers populated for the hazmat questions will determine if an MSDS document is required, if the items should be placed in the **Hazmat Certification** workflow and registered with WERCS. For more information on WERCS, Click on Help at the top of the IDM Vendor Portal and search for the following documents: 对于危险品属性问题的回答会决定是否需要MSDS报告，是否需要走 **Hazmat Certification** 流程以及是否需要在WERCS注册。点击 IDM 供应商页面顶部的Help，查找下面的文档以获取更多与危险品属性相关的信息：
 - Hazmat (WERCS) Documentation
 - Hazmat SKU FAQs (WERCSmart Program)

Enrich Items
Primary Product Hierarchy (Real) > The Home Depot (Collection) > Outdoor Living > Patio Furniture & Accessories > Chairs and Lounges > Dining

Core Attributes Marketing **WERCS Certification** Images and Digital Assets Onboarding Data Standards

Product Information

Hazmat

Does the item contain Mercury (ex: fluorescent light bulb, HVAC, switch, thermostat)? *	N
Does this product contain electronic equipment (does it contain a circuit board, computer chip, copper wiring, or other electrical components)? *	N
Is the item a chemical / solvent or contain a chemical / solvent? *	N
Is the item a liquid or contain a liquid (this does not include appliances or heaters that contain totally enclosed liquids)? *	N
Is the item an aerosol or contain an aerosol? *	N
Is the item a pesticide or contain a pesticide, herbicide, fungicide? *	N
Is the item or does the item contain a battery (lithium, alkaline, lead-acid, etc.)? *	N
Is the item or does the item contain a compressed gas? *	N

Enrich - 一般信息完善

➤ Step Four 第四步: Images and Digital Assets

- Collection of digital assets (images, warranty, assembly, & parts details) represent the minimum requirements for onboarding this item, will feed homedepot.com.
搜集资料（图片，保修，组装和部件信息），以展示到 homedepot.com 上。
- Images:** JPG format; **PDFs:** PDF document (manual, warranty, assembly, & parts details); most of images must be at least a minimum of 1000 pixels x 1000 pixels with white background, Refer to category data standard for requirement of specific category
Images只接受JPG格式的图片，PDFs只接受PDF格式的文件(说明书，保修，组装等)。大多数图片要求至少1000 x 1000像素，白色背景，参考data standard了解特定目录的具体要求。

Enrich Items

Primary Product Hierarchy (Real) > The Home Depot (Collection) > Outdoor Living > Patio Furniture & Accessories > Chairs and Lounges > Dining Chair:

Core Attributes

Marketing

WERCs Certification

Images and Digital Assets

Onboarding Data Standards

Product Information

Required Asset List

Category Required Assets

Product Image
Instructions / Assembly
Use and Care Manual
Warranty

Data
Standard

Images

Product Image

Alternate Image View 1

Alternate Image View 2

缩略图 Asset Name



ICS

缩略图 Asset Name

缩略图 Asset Name

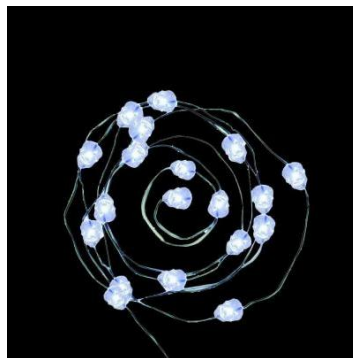
Upload images and digital assets according to here
查看此处以了解该产品需要上传什么图片和资料

Enrich - 一般信息完善

- To add an asset for any reference type, click on the green addition symbol on the grid.
点击右边绿色加号按钮新增图片。

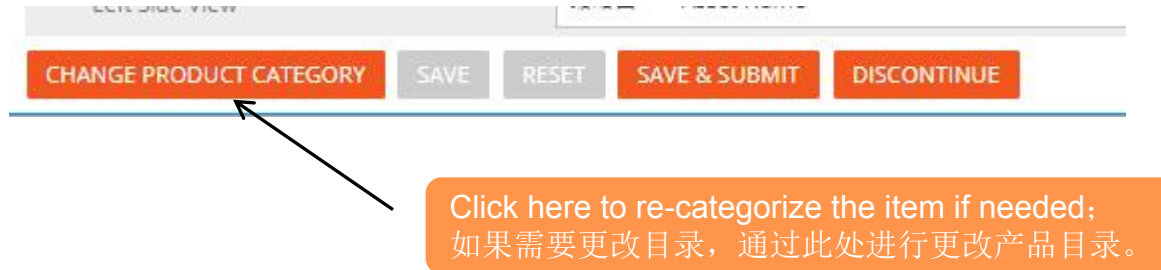


- Requirement:
 - All images must be at least a minimum of 1000 pixels x 1000 pixels, with white background. If your product is white, you may use beige color as background. Some of holiday light product will be required as black background. 所有图片至少要求1000 x 1000像素，白色背景，如果您的产品是白色的，您可以使用米色背景。有的节日灯的产品可能被要求使用黑色背景。
 - Main product images should only feature the product. 图片只需要显示产品本身。
 - You need to upload all the required assets per data standard, like Manual, Instructions or additional images. 您需要按照data standard的要求上传所有的数据资料，比如手册，说明书或者其他图片。



Enrich - 一般信息完善

- Items can be re-categorized during the onboarding process, select CHANGE PRODUCT CATEGORY at the bottom of the screen within Enrich.
Enrich阶段点击屏幕左下角CHANGE PRODUCT CATEGORY可以更改产品目录。
- Additionally, the Category Specific attributes on the Marketing tab should now reflect the new category.
更改产品目录后，会自动更新为新目录相应的营销属性。



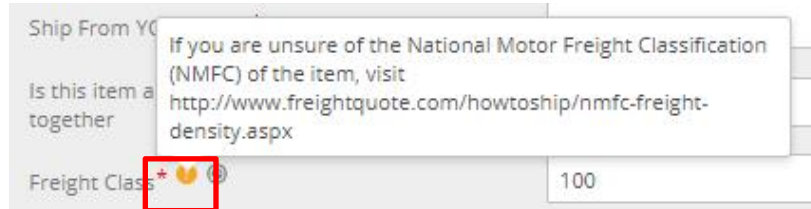
Enrich - 一般信息完善

Notes:

- Attributes that are required reflect a red asterisk (*).带红色星号的是必填属性

Item Weight*

- To view attribute help text, hover over an attribute. 鼠标放到属性上方会显示帮助文本。



- Once edits are made on a tab, you must select SAVE before navigating to the next tab. 每一页编辑完，必须要点击SAVE再进入下一页面的编辑。



- To hide or view attributes within a flipper, select the orange header. 点击橙色标题以展开或者收缩属性

Item Classification	
Item Status	
Pricing and Cost	
MAP #1 Amount	
MAP #1 Begin Date	yyyy-MM-dd

- To view attribute revision history, select the red marked icon that appears upon hover over. 点击红色查看图标查看该属性值历史情况

YOW Vendor Turn Time* 

Value history			
Revision	Edited on	Edited by	Value
0.2-0.14	2018-04-05 19:24:26	SXE9CD2	1
0.1	2018-04-05 14:05:18	PLMIMPORT	

Category Data Standards – 产品数据规范

- You must refer to category data standard for regular enrich data entry (Product Name, Marketing Bullets, Images). You may access data standard under “onboarding data standard” tab in enrich.
 - **Product name:** DO NOT include the manufacturer brand name in the product name. Refer to product naming formula and example:

Artificial Tree:

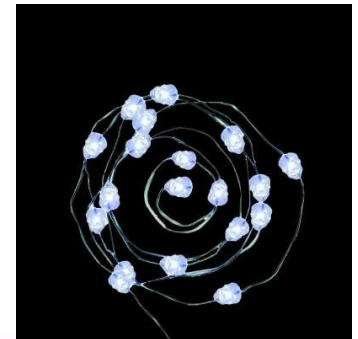
Product Naming Formula

{Series} + [Height ft.] + {Indoor/Outdoor} + {"Pre-Lit" or "Unlit"} + {"LED"} + {"Flocked"} + {Tree Type} + ["Artificial Christmas Tree"] + {"with" Feature}

Product Naming Example

6 ft. Pre-Lit LED Fraser Fir Artificial Christmas Tree with Blue Lights

- **Marketing bullets:** The Data Standard will provide how many bullets are required. Enter bullets per requirement.
- **Images:**
 - All images must be at least a minimum of 1000 pixels x 1000 pixels, with white background. If your product is white, you may use beige color as background. Some of holiday light product will be required as black background.
 - Main product images should only feature the product.
 - You need to upload all the required assets per data standard, like Manual, Instructions or additional images
 - Do not save the Data Standard Document. Standards are updated and it is Best Practice to always pull from the Vendor Portal



Category Data Standards – 产品数据规范

- 您必须参考产品所在目录的 **data standard** 填写一般Enrich (**Product Name, Marketing Bullets, Images**)

- **Product name:** Product name 中不要包含品牌名称, 参考产品命名公式和例子进行命名:

Artificial Tree:

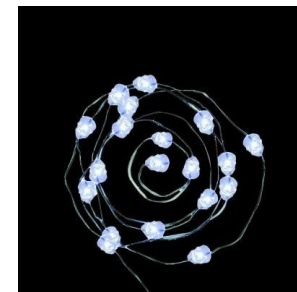
Product Naming Formula

{Series} + [Height ft.] + {Indoor/Outdoor} + {"Pre-Lit" or "Unlit"} + {"LED"} + {"Flocked"} + {Tree Type} + ["Artificial Christmas Tree"] + {"with" Feature}

Product Naming Example

6 ft. Pre-Lit LED Fraser Fir Artificial Christmas Tree with Blue Lights

- **Marketing bullets:** Data Standard 中会注明需要多少条Marketing bullets, 按照要求输入bullets
- **Images and Digital Assets** 图片和数据资料:
 - 所有图片至少要求1000 x 1000像素, 白色背景, 如果您的产品是白色的, 您可以使用米色背景。有的节日灯的产品可能被要求使用黑色背景。
 - 图片只需要显示产品本身。
 - 您需要按照data standard的要求上传所有的数据资料, 比如手册, 说明书或者其他图片。
- 由于Data Standard是不定期更新的, 所以供应商不需要保存Data Standard 文档, 最好的方式是每次从IDM系统中下载最新版本的数据标准。



Supply Chain Enrich- 供应链信息完善

➤ Step Five 第五步: Supply Chain Enrich

- Click the “Supply Chain Enrich” in Enrich. Supply Chain information in Flex PLM will be loaded in IDM as initial data, you will need to complete and submit from the workflow.

点击 Enrich里的“Supply Chain Enrich”流程, 供应商在Flex PLM中填写的的供应链信息会加载到IDM系统的supply chain页面, 供应商需要完善并提交该流程。

Items in Enrich

Enrich (1254)	Supply Chain Enrich (1260)	SSKU Enrich (1498)	Configurable Enrich (3)	Specialty Enrich (69)	Prepack Enrich (1)	Multibox Enrich (20)
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☐ Select All Clear Filter

OMSID	MFG Model #	UPC	Product Name (120)	Category	Last Modified By	Last Modified Dat
☐ Janus-204635201	MFG Model #	084691260233	10 ft. PVC Icemaker Installation Kit	Refrigerator Water Filters		
☐ 300858581	12345	161504467338	test ibi 25	Frame Corners		
☐ 300857458	12345	235416865565	no prh linked	Cutlery		
☐ 300857457	12345	083238587116	no prh linked test	Standard		

Enrich items for supply chain
点击这里开始供应链信息完善

Enrich Items for Supply Chain

<< tion) > Outdoor Living > Patio Furniture & Accessories > Chairs and Lounges > Dining Chairs > Without Cushion > 305267306 - 06946885031385

Supply Chain Reject Reason

Supply Chain

Onboarding Data Standards



All changes must be saved using the Save button on the right before submitting.

	305267306 - 06946885031385
Hierarchy Level	EA
Quantity Preceding Level	1
Quantity Total Eaches	1
OMS THD SKU	1003183468
Product Identifiers	
Product Name (120)	Crest ridge Padded Sling Spring Patio Dining Chair in Conley Denim (6-Pack)
globalTradeItemNumber (GTL...	06946885031385

Supply Chain Enrich- 供应链信息完善

- All the supply chain hierarchies should be entered into IDM that are sold at The Home Depot and/or the hierarchies the items could be shipped (ie: Case, Pack, and/or Pallet), and you must ensure all the data are accurate and complete.

该产品在家得宝买，卖和销售过程中涉及的每个包装层级(例如: 箱, 包, 和/或 托盘)都需要输入相应的供应链属性。务必确保Supply Chain Enrich所有信息是准确和完整的。

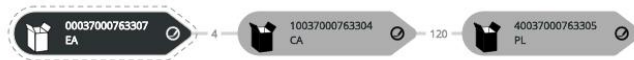


- EA: Each, represent hierarchy which could be sold to customer by THD, every Each level must have UPC#. – EA层级是家得宝卖给消费者的零售包装层级，each层级也是对应应有UPC#的层级。
- PK: Pack, inner box level – PK层级是有内箱的包装层级
- CA: Case, master carton level – CA层级是外纸箱的装层级
- PL: Pallet, Pallet level – PL层级是托盘的包装层级

Supply Chain Enrich- 供应链信息完善

- The orange label contains the package hierarchy code (EA, PK, CA, PL) and the GTIN for that packaging level, You MUST use unique GTIN, barcode and i2of5 for each packaging hierarchy. No two items can have duplicate **GTINs** or **Barcode (I2of5s)**。

橙色标签包含了包装层级(EA, PK, CA, PL) 和该包装层级的GTIN,每个包装层级的GTIN, barcode 和 i2of5 必须是独一无二的。



All changes must be saved using the Save button on the right before submitting.

	☒	305061877 - 00037000763307	☐	305089392	☐	305089395
Hierarchy Level		EA		CA		PL
ID		305061877		305089392		305089395
Quantity Preceding Level		1		4		120
Quantity Total Eaches		1		4		480
- Product Identifiers						
Product Name (120)		Fresh Protect 14.8 oz. Active Fresh Scent In-Wash Scent Booster with Odor Defense				
globalTradeItemNumber (GTI...		00037000763307		10037000763304		40037000763305
Barcode (ITF-14, I2of5)*		00037000763307		10037000763304		40037000763305
UPC *		037000763307				

- **GTIN** and **Barcode** should be same for each individual packaging hierarchy, GTIN/Barcode must be unique between different packaging hierarches.

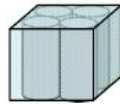
同一包装层级下的GTIN和Barcode是同样的14位数字，不同包装层级下的GTIN/Barcode必须是不一样的，独一无二的，上图的EA, CA, PL分别是不同的GTIN/Barcode。

Supply Chain Enrich- 供应链信息完善

- Supply Chain Acceptable Hierarchy Combinations 供应链可接受层级组合:

Each			
Each		Case	
Each		Case	Pallet
Each			Pallet
Each	Pack	Case	Pallet

Pack – Inner package containing eaches



Inner Packs Containing Eaches

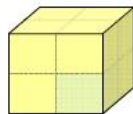


Boxed Inner Packs



Inner Packs Containing Markers

Case – Package containing inner packs or eaches



Case of Trash Cans



Case of Rugs



Cases Containing Eaches



Cases of Paint

Pallet – Pallet containing cases or eaches



Pallet of Tile



Pallet of Adhesive



Pallet of Brooms



Pallet of Bird Seed

Supply Chain Enrich- 供应链信息完善

- The **Packaged Depth/Height/Width**: you need enter dimension of product packaging, it will be used by shipping and logistics/containerization tool. 您需要输入产品包装尺寸，该尺寸信息会用于运输和物流/containerization tool.
- Ensure packaged dimension/weight are accurate before you submit an item out from “enrich items for supply chain”, if your actual packaged dimension updated after submit, you need submit ticket to update it immediately to ensure it will be fine to run containerization tool. 供应商在提交“enrich items for supply chain”前，务必确保在IDM系统中输入正确的产品包装尺寸，如果在提交后实际包装尺寸有修改，尽快submit ticket进行更改。

Enrich Items for Supply Chain

<< Building Supplies > Moulding, Dowels, Corbels, Braces, Brackets & Outlookers > Moulding > Picture Frame, Wall Niche, & Shelf > 202057790 - 00750005877908

Supply Chain



All changes must be saved using the Save button on the right before submitting.

	202057790 - 00750005877908	202326143 - 30750005877909	202393001 - 40750005877906
Audited Width (in)			
- Packaged Dimensions			
Packaged Depth (in)	0.625 in	3.5 in	45.5 in
Packaged Gross Weight (lb)	1.3 lb	19.55 lb	254.15 lb
Packaged Height (in)	1.25 in	3.5 in	3.5 in
Packaged Width (in)	96 in	96 in	96 in
Is this item nestable?	N		
Nested Increment (in)			

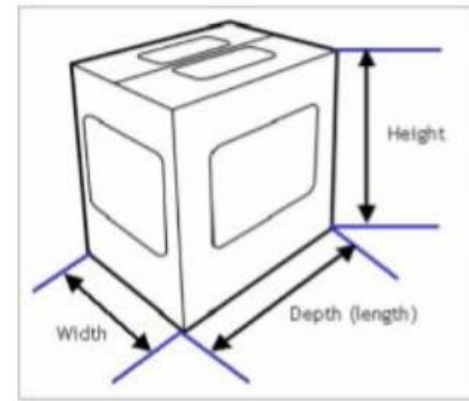
Supply Chain Enrich- 供应链信息完善

- Note: **Packaged Dimensions** are not **assembled dimensions**. For example, each dimensions for a foldable table are dimensions of the table folded and in a box.

包装尺寸（Packaged Dimensions）不是组装尺寸（assembled dimensions）。例如，折叠桌子的EACH层级的尺寸是桌子被折叠在箱子中的尺寸。

Packaged Dimensions:

- Packaged Dimensions	
Packaged Depth (in)	0.625 in
Packaged Gross Weight (lb)	1.3 lb
Packaged Height (in)	1.25 in
Packaged Width (in)	96 in
Is this item nestable?	N
Nested Increment (in)	



Packaged dimension

Assembled dimensions:

▼ Category Specific	
Assembled Depth (in.)	18 in
Assembled Height (in.)	20 in
Assembled Width (in.)	18 in
Assembly Required	Yes



Assembled Dimensions

Supply Chain Enrich- 供应链信息完善

➤ Is this item nestable?

Does the Each item ship inside of itself? Example: buckets, trash cans and stackable chairs are all considered Nested. This 'Y' or 'N' is required for the Each item. If 'Y' is selected, the system will automatically require "Nested Increment" to be answered.

产品是不是嵌套的？例如：水桶，垃圾桶和可堆叠的椅子都是属于Nested. 如果对于这个问题选择了“Y”，系统会默认要求填写 Nested Increment (in.)。

➤ Nested Increment (in.)

This is the measurement from the top of the base item to the top of next nested item in inches. Input numeric values only. The system will automatically add 'in.' to the value. (To enter a value in the Nested Increment field, set Nested? to Y and click on the save button on the right of the screen to make the field editable)

嵌套增量，是量测产品最顶部到下一个产品最顶部的高度，输入数值就可以，系统会自动在数值后加上'in.'



Supply Chain Enrich- 供应链信息完善

➤ **Stackable?** -可堆叠吗?

Can the Pallet be stacked one on top of another pallet without **damaging** the contents? This attribute is only used for the pallet hierarchy. This is used by the shipping, logistics and planogram teams.

是否可以托盘上再堆叠托盘，而且不造成货物的损坏？这个属性仅适用于pallet层级。该属性信息会被用到出货，物流已经planogram部门。



Pallet stackable - yes

➤ **# of Case Layers** - 箱子层数

This is the number of case layers that make up a shipping pallet. Values less than 1 are not valid. This attribute is only used for the pallet hierarchy and is used in determining the total space needed when shipped. This is used by the transportation, logistics and planogram teams.

指的是一个出货托盘上装有多少层箱子。该数值必须大于等于1.该属性信息仅用于pallet层级，用于计算出货运输中的空间。该属性信息会被用到运输，物流已经planogram部门。



Pallet # of Cases Layers - 6

Supply Chain Enrich- 供应链信息完善

- **Merchandised Dimensions:** it is dimension of the item as merchandised on the shelf, The Planogram team uses this attribute to determine placement and spacing in the stores.

Merchandised Dimensions是产品在货架上陈列时的尺寸， 家得宝的产品陈列部门会利用这个尺寸属性决定产品的摆放和在门店里面所需要的空间位置。

- Merchandised Dimensions		
Is this a cut case/tray pack?		
Quantity of Tray		

Supply Chain Enrich- 供应链信息完善

➤ Is this a cut case/tray pack?

This attribute is only applicable to Case level hierarchy. Is this item merchandised in a different way than it is shipped? List of values allow for **No, Cut Case, Single Tray, Multiple Trays**. If single tray or multiple trays are selected, Quantity of Tray attribute is mandatory.

只有Case层级下面有这个属性。问的是该产品在门店陈列中和在出货运输中是不是同样的方式？该属性有四个选项：No, Cut Case, Single Tray, Multiple Trays。如果选择的是single tray 或者 multiple trays，后续也必须填写Quantity of Tray。

- If the answer is Null or No, packaged dimensions will be used for merchandised dimensions. 如果回复Null 或者 No，Case层级下面的 merchandised dimensions不需要供应商填写，系统会直接使用packaged dimensions 的信息。
- If the answer is Cut Case or Single Tray, dimensions for the merchandising unit should be entered. 如果回复Cut Case 或者Single Tray，Case层级下面的 merchandised dimensions需要供应商填写尺寸。
- If the answer is Multiple Trays, dimensions of a single tray should be entered for merchandised dimensions. 如果回复Multiple Trays，Case层级下面的 merchandised dimensions需要供应商填写single tray的尺寸。



PDQ Tray



Cut Case

Supply Chain Enrich- 供应链信息完善

- **Sellable Unit?** Only choose Y if the hierarchy can be sold to customer by THD. If Sellable Unit=Yes, UPC required.
如果该包装层级是家得宝直接卖给消费者的，就选择Y。否则，选择N。如果Sellable Unit为Y，该层级需要UPC。

- Sellable			
Sellable Unit?	Y	N	N

- Click **save** before submit current page or navigation to next page.
从本页面提交或者进入下一屏幕前点击这里的**save** 按钮。

All changes must be saved using the Save button on the right before submitting.

	202057790 - 00750005877908	202326143 - 30750005877909	202393001 - 40750005877906
Merchandised Depth (in.)	.625 in		
Merchandised Height (in.)	1.25 in		
Merchandised Width (in.)	96.0 in		
Merchandised Nested Increm...			
- Sellable			
Sellable Unit?	Y	N	N
Store Replenishment Flag	Y	N	N
Store Replenishment Unit Qu...	1	15	195
- Sellable Channels			
DOTCOM			
SOYOW			
SPECIALORDER			

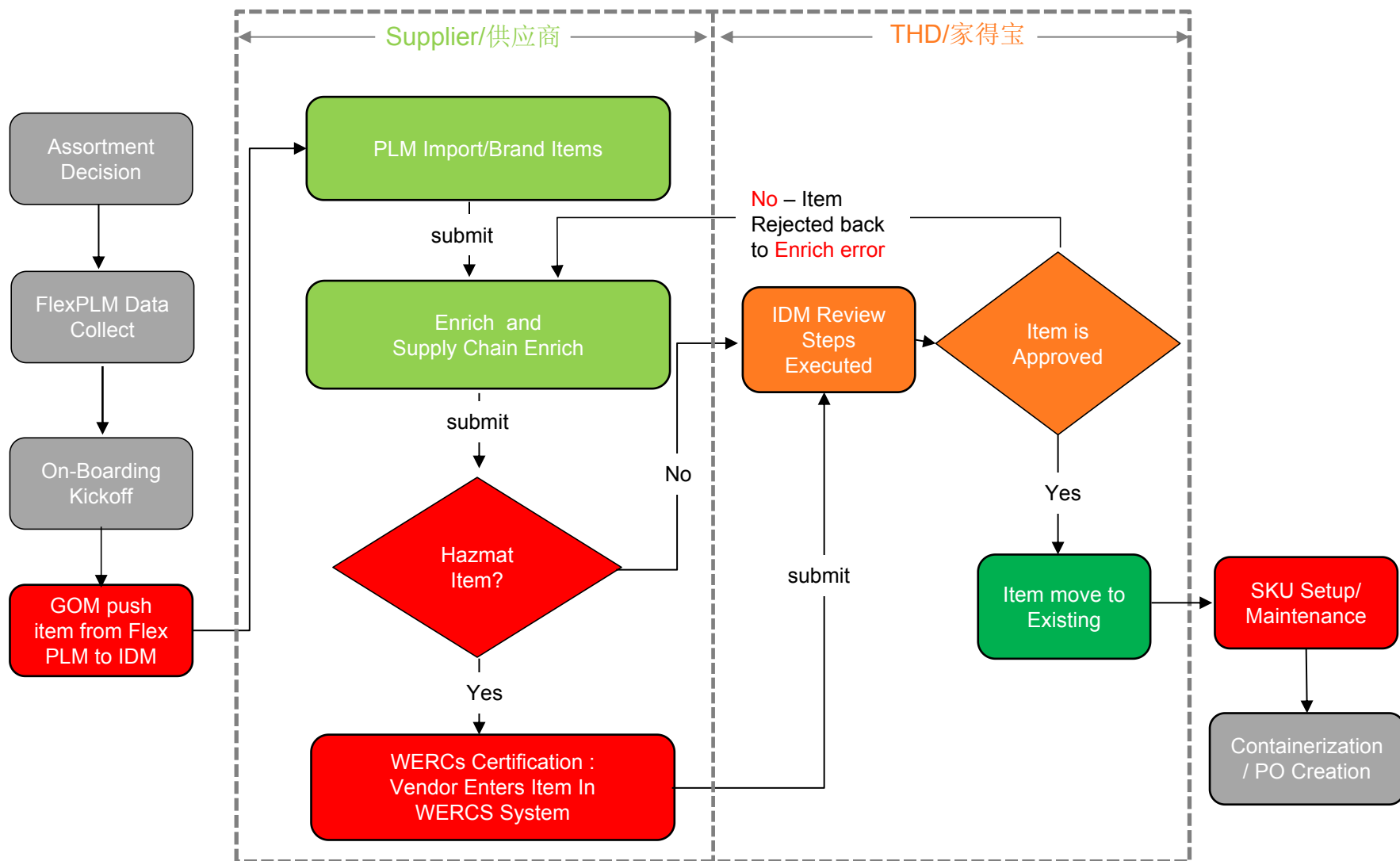


Save button
保存按钮

项目数量 : 3

SUBMIT

WERCs Certification- WERCS 认证



提示：虚线框内是On boarding中IDM的流程

WERCs Certification- WERCS 认证

- If you select Y for any of questions in WERCS Certification tab in enrich, or if you select a category that is typically associated with hazmat classification, your item will move into the Hazmat Certification.

如果您在item enrich的WERCS Certification页面中的任何一个问题的回答是Y，或则您选择了一个属于危险品的目录，您的产品就会进入Hazmat Certification的流程中。

Item Action Dashboard

The Home Depot needs you to take action on the following items. **High Priority Items** should be completed first. They may cause fines or your items to be removed from Homedepot.com.

Vendor Portal Workflow	Items
Data Standards Maintenance	1
Data Quality and DAX Content Review	26
Inventory Hold - Items Need CHUB Set Up	4
Hazmat Certification	7
Copied Seeded and PLM Import	193
Enrich	3043 98
Maintenance	369

Click Hazmat Certification
点击这里开始

- You may be asked to register your products in WERCSmart for several reasons: Presence of chemicals, liquids, batteries, aerosols, and electronic components such as circuit boards and computer chips. If your product contains this product, WERCS registration is a mandatory requirement for doing business with THD.

您可能由于以下几个原因被要求在WERCSmart注册您的产品：产品中存在化学物质，液体，电池，喷雾剂，和电子元件比如电路板和电脑芯片。如果您的产品包含这些类别，家得宝强制性要求供应商必须进行WERCSmart注册该产品才能销售给到家得宝。

WERCs Certification– WERCS 认证

- If your items appear in Hazmat Certification, you must register it within the WERCSmart portal: You need select **Click Here to Access WERCS** on the Hazmat Certification Summary tab to begin the WERC Smart process.

如果您的产品进入Hazmat Certification流程，您必须在WERCS网站上完成注册，付费：选择Hazmat Certification Summary页面下方的**Click Here to Access WERCS**，以进入WERCSmart 网站。

WERCs Certification

« » Product Hierarchy (Real) » The Home Depot (Collection) » Lighting & Fans » Lighting » Exterior Lighting » Decorative Lighting » Wall Mou

WERCs Certification Summary

WERCs Certification

Dispute

12/09/13 16:28 - dotcom_batchfinalapproval.js: Suresh Veeramani
Right click approve for .com:
12/09/13 16:28 - dotcom_batchfinalapproval.js: Partial approve
occurring on DotComFinalApproval
12/09/13 16:28 - dotcom_batchfinalapproval.js: --Item approval
completed
02/03/14 14:17 - dotcom_batchfinalapproval.js: ANANTHI

Vendor Hazmat Summary

Vendor Hazmat Reject Reason

Vendor Hazmat Summary

SAVE

DISPUTE

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WERCSMART CONNECTS MANUFACTURERS
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SPORTING GOODS

LOWE'S

GPC

HyVee

newegg

Michaels
Where Creativity Happens

WERCs Certification– WERCS 认证

■ How to take WERCs Certification? 如何进行WERCs Certification

Once you have an account established, you can start to register your items.

- There will be a series of questions you will have to answer depending on the category you select for your products.
- You will also need to input the UPC and OMSID exactly as it appears in IDM.
- Once you register your item with WERCS, it should clear out of the IDM hazmat workflow **within three business days**.

一旦您的账号创建好，您就可以开始注册您的产品了。

- 根据您选择的产品类别，您需要回答一系列的问题。
- 您也需要输入产品的UPC和OMSID， 确保与IDM中的UPC和OMSID完全一致。
- 一旦您在WERCS上注册完某产品，该产品会在**3个工作日内**从IDM的hazmat流程中移除。

■ What does WERCSmart Cost? – WERCSmart的付费?

As of July 1, 2016, WERCSmart now requires a yearly subscription fee instead of a “per transaction” fee. The fee is tiered and based off the total number of registrations in your account, NOT the number of UPCs.

You may add **up to 500 UPCs to one registration** if the products are similar in nature. If you don't consolidate your products WERCS will charge you more money.

You can find the information about the new subscription fees on the WERCSmart homepage.

从2016年7月1日起， WERCSmart 停止“每笔交易费”的方式，开始会员年费制的收费方式。年费总金额会按照您的账号下的总注册数量采取分层模式进行收费，而不是按照注册的UPC的数量。

如果产品本质上相似，您可以在一次注册中增加最多500个UPC。如果您没有进行产品的合并，WERCS会收取您更多地费用。

您可以在WERCSmart网站主页上找到关于新的会员年费的相关信息。

CONTACT INFORMATION – 联系方式

HOME DEPOT

Please contact Hazardous_Materials@homedepot.com
for additional help.

请联系 Hazardous_Materials@homedepot.com 寻求额外
帮助

WERCSmart

Please refer to WERCSmart website at 请参考
WERCSmart网站主页

<https://secure.supplierWERCS.com/Home/>
or contact their help desk at 或者联系他们的咨询台
<https://WERCSmart.kayako.com/Core/Default/Index>

Is it Done? – 供应商还需要做什么？

- Once your item has been submitted out from the above three steps, it will go through THD internal review process. **Supplier need check IDM daily for items in Error and address enrich error issue immediately.** Your item will not be existing status and be available to set up sku# until it is approved and pushed from THD internal review process.

从上面三个步骤提交后，家得宝会进行审核。供应商需要每天在IDM系统上查看是否有Enrich Error, 并及时修正Enrich Error的问题。因为只有通过家得宝审核才能到Existing状态并可以由GOM创建SKU#.

- Important notes: You may check **daily** whether there is any “enrich items” error or “supply chain enrich” error.

重要提示：供应商需要经常查看产品是否被退回到“enrich items” error 或者 “supply chain enrich” error，并及时更改。

Item Action Dashboard		
The Home Depot needs you to take action on the following items. High Priority Items should be completed first. They may cause fines or your items to be removed from Homedepot.com.		
Vendor Portal Workflow	Items	
Data Standards Maintenance		1
Data Quality and DAX Content Review		26
Inventory Hold - Items Need CHUB Set Up		4
Hazmat Certification		7
Copied Seeded and PLM Import		193
Enrich		3043
Maintenance		369
		98

Enrich error – why it is in error? 为什么到了error状态?

- Important Note: Please refer to below of how to check the reason of why item has been rejected to enrich error. You can also export a list of errors from the search page.

如果有enrich error, 请参考Core attribute下面“supplier process notes”以查看该产品被退回到enrich error的原因。也可以在search中导出error。



Enrich Items

Primary Product Hierarchy (QA) > The Home Depot (Collection) > Appliances > Refrigerators > Built-In and Standard Refrigerators > French Door > 300388216 - 00723085235234

Copy from Existing Item **Core Attributes 2** Marketing WERCs Certification Images and Digital Assets

Supplier Notes

Supplier Submission Errors

Supplier Process Notes

11/07/18 10:32: Content is duplicated in two or more attributes - Marketing Bullet(s), Product Name (120), Marketing Copy, and MFG Brand Name. Please remove the duplicate bullets and other duplicate content, and ensure that the minimum number of bullets have been added as per the applicable Data Standard.

11/07/18 14:50: Content is duplicated in two or more attributes - Marketing Bullet(s), Product Name (120), Marketing Copy, and MFG Brand Name. Please remove the duplicate bullets and other duplicate content, and ensure that the minimum number of bullets have been added as per the applicable Data Standard.

11/07/18 14:50: The minimum number of required bullets for this item is 11. Please reference the bullet section in the appropriate data standard, add the missing bullets, and resubmit your item. Use the main category name in the categorization path in IDM to identify the proper Data Standard.

11/07/18 14:50: Data Standards can be found in HomeDepot Link by clicking the 'Vendor Resources' accordion on the left nav in IDM, then, clicking 'Data Standards'.

11/11/18 08:41: Content is duplicated in two or more attributes - Marketing Bullet(s), Product Name (120), Marketing Copy, and MFG Brand Name. Please remove the duplicate bullets and other duplicate content, and ensure that the minimum number of bullets have been added as per the applicable Data Standard.

11/11/18 08:41: The minimum number of required bullets for this item is 11. Please reference the bullet section in the appropriate data standard, add the missing bullets, and resubmit your item. Use the main category name in the categorization path in IDM to identify the proper Data Standard.

The example shows product name, marketing copy error;
该例子显示product name, marketing copy有错误。

Enrich error – Frequent error #1 / 常见 error 1

- **Product name:** access data standard, check category product name requirement, then modify product name per product name formula and example.

进入**data standard**, 查看该目录下产品名字的公式和例子（一般在**data standard**第六页），按照产品命名公式和例子进行更改。

Enrich Items

Primary Product Hierarchy (Real) > The Home Depot (Collection) > Food & Beverage > Beverages > Coffee & Tea > Pods/K-Cups > 304570689

Core Attributes

Marketing

WERCs Certification

Images and Digital Assets

Onboarding Data Standards

Supplier Notes

Supplier Submission Errors

Supplier Process Notes

06/05/18 03:13: EDQ Response Reasons: Product Name (120) should not contain MFG Brand Name. Please correct the Product Name and resubmit your item.
06/05/18 03:58: EDQ Response Reasons: Product Name (120) should not contain MFG Brand Name. Please correct the Product Name and resubmit your item.
06/05/18 05:59: EDQ Response Reasons: Product Name (120) should not contain MFG Brand Name. Please correct the Product Name and resubmit your item.
06/11/18 04:12: EDQ Response Reasons: Product Name (120) should not contain MFG Brand Name. Please correct the Product Name and resubmit your item.

Product Information

对象类型

Item

OMSID

304570689

Product Name (120)*

FOLGERS COFFEE, CLASSIC ROAST DECAF, GROUND, 22.6 OZ.

Step 2: Access data standard
here, check product name
requirement
在这里在线打开data standard,
查看产品命名要求

Step 1: check supplier notes here to understand the reason
在这里查看为什么被退回到 enrich error

Pods/K-Cups and Tea Bags:

Product Naming Formula

{Series} + {Flavor} + {Caffeination Type} + {Coffee/Tea Type} +
{Quantity if more than 1 "(-Pack)"}

Product Naming Example

Café Escapes Chai Latte Half Caffeinated K-Cups (24-Pack)

English Breakfast Tea Bags (10-Pack)

Hawaiian Hazelnut Coffee Decaffeinated K-Cups

Step 3: Modify product name
here
在这里开始更改产品命名

Category Data Standards – 产品数据规范

- What is the number one reason that items are rejected from Quality Control 1 (QC1)? 在家得宝内部审核的QC1流程中产品被退回的最大的原因是什么？

Answer: Not being in compliance with **Data Standards**, especially incorrect Product Name (120), is the top reason that items are rejected from QC1. Below are the most common reasons that items are rejected for Product Name (120):

答案：没有按照**Data Standards**的要求填写IDM(Product name, Marketing Copy, Marketing Bullets, Images & Digital Assets), 尤其是Product Name是最常见的被退回的原因，下面是一些供应商常犯的错误例子：

- Dimensions are inconsistent between Product Name, Marketing Copy, Bullets, and/or Category Specifics (Specifications)
- Does not match the example in vendor enrich OR the appropriate Data Standard
Incorrect: 13 ft. x 12 ft. Rug (no color & wrong product & dimensions) **Correct:** Charisma Butter Pecan 10 ft. x 13 ft. Area Rug
- Begins with the MFG Brand Name
Incorrect: HDX 20 in. High-Velocity Floor Fan **Correct:** 20 in. High-Velocity Floor Fan
- Contains misspelled words
Incorrect: X-Laurge Gennerrail Purpoos Gluvs **Correct:** X-Large General Purpose Gloves
- Non-Unit of Measure words are lowercase
Incorrect: 64 oz. steel engineer hammer **Correct:** 64 oz. Steel Engineer Hammer
- Words are in all caps / uppercase
Incorrect: 5-Light Matte BLACK CHANDELIER **Correct:** 5-Light Matte Black Chandelier
- Words have brackets around them or contains the plus symbols
Incorrect: [5 gal.] + {Orange} + [Bucket] + {(3-Pack)} **Correct:** 5 gal. Orange Bucket (3-Pack)

Enrich error – Frequent error #2/常见error 2

- **Marketing bullets**: populate marketing bullets per required in “**Number of Required bullets**”, example below, the category required 6 bullets, supplier should add 2 additional bullets. You may also access data standard for bullets example

供应商需要按照“**Number of Required bullets**”填写bullets, 比如下面的例子中该目录下要求至少需要6个bullets,但是目前只有4条,所以供应商需要再多加2条bullets。您也可以在data standard中找到bullets例子

Enrich Items

Primary Product Hierarchy (Real) > The Home Depot (Collection) > Furniture > Tables > Coffee > 305780903 - 00700115372497

Core Attributes	Marketing	WERCs Certification	Images and Digital Assets	Onboarding Data Standards
▼ Product Information				
▲ Marketing Attributes				
Marketing Copy Example		cream-colored LuvSac MovieSac Beanbag Chair features a sizable		
Marketing Copy (1500)*		Anyone who loves color will love this Red glass coffee table. The		
Number of Required Bullets		6		
Bullet01*		Noguchi Style Coffee Table Red Color with Black Glass Top		
Bullet02*		Dimensions (L x W x H) 47 x 28 x 16 inch		
Bullet03*		Coffee Table 3/8" inch or 10mm Thick Backpainted Glass		
Bullet04*		Noguchi Style Flat Polished Edge & Tempered Glass		
Bullet05				

Enrich error – Frequent error #2/常见error 2

PRODUCT FEATURE / BENEFIT BULLET STATEMENTS

FEATURE BULLET RANKING AND EXAMPLES

- A minimum of 6 bullets is required for products in this category. You may add more features if they are relevant to the product
- If you come across features that are not listed below but you feel they are important to the customer, please first try to combine it with an existing feature below or you may add it separately
- Do not include punctuation at the end of the bullet (no periods or semi-colons)
- Do not spell out numbers even when beginning a bullet. The only exception to this rule is when two numbers follow each other; always spell out the first number

Note: Only use the following feature bullets (that are applicable) listed in the sequence orders below:

1. Included Feature and Benefit

Includes hutch with stainless steel top

2. Convenience Feature and Benefit

Ottoman top opens to reveal a storage compartment for blankets, games, or other items

3. Assembly Feature and Benefit

Snap-together installation requires no tools for quick and easy assembly

7. Number of People Seating Feature and Benefit

Seats up to 10 people for large family gatherings

8. Mattress Support System and Safety Feature and Benefit

Memory foam reduces pressure points for a more comfortable rest

9. Cleaning Feature and Benefit

Stain-resistant fabric is easy to keep clean

10. Style Feature and Benefit

Enrich error – Frequent error #3/常见error 3

- **Image and Digital Assets**: populate **Image and Digital Assets** per required in “Category Required Assets”, example below

供应商需要按照“Category Required Assets”提供图片和电子资料, 比如下面的例子中该目录下要求图片, 备件, 说明书和保修, 但是该供应商之前并未提供要求的图片和电子资料, 所以供应商需要上传上去。您也可以在data standard中找到关于图片和电子资料更细的要求。

Enrich Items

Primary Product Hierarchy (Real) > The Home Depot (Collection) > Flooring & Tile > Tools, Supplies & Accessories > Installation Tools > Cl

Core Attributes **Marketing** **WERCs Certification** **Images and Digital Assets**

▼ Product Information

▲ Required Asset List

Category Required Assets

Product Image
Replacement Part List
Use and Care Manual
Warranty

▲ Images

Product Image

缩略图 Asset Name

+

Item Status – 如何查看产品状态？

- **View Item Status** – Suppliers will now be able export the status associated with items. The new item status export can be found by accessing the Item Information, clicking on View Item Status. 供应商可以通过“Item Information”-“View Item Status”以查看状态。

ITEM INFORMATION

[View Item Status](#)

[Workflow Summary](#)

[Workflow Diagram](#)

[Export Item Data](#)

[Create Item Relationships](#)

- “SKU Setup Complete” means SKU# be attached. 已经有了SKU#
- “In Progress - Vendor”? means there is open IDM workflow from supplier side? - 供应商端有未完成的IDM流程

Item Status

☐ Select All

OMSID	Product Name (120)	MFG Model #	MFG Part #	Item Status
☐ 100061637	6 ft. x 8 ft. #1 Cedar 3-Rail Doweled Fence Panel	73000506	73000506	Sku Setup Complete;
☐ 100071366	4 oz. Vinyl Fence Cement	73002192	73002192	Sku Setup Complete;
☐ 100082490	6 ft. x 8 ft. Spruce Pine Fir 3 in. Doweled Stockade Fence Panel	73000306	73000306	Sku Setup Complete; In Progress - Vendor;
☐ 100084518	6 ft. H x 8 ft. W Pressure-Treated Pine 6 in. Dog-Ear Fence Panel	73000600	73000600	Sku Setup Complete; Online as Store Browse;
☐ 100084832	0.75 in. x 1 in. x 4 ft. California Redwood Vinyl Lattice Cap	73004061	73004061	Sku Setup Complete; Online as Store Browse;
☐ 100090514	Aluminum Rail Hanger - 6 Pack With Screws	73077201	73077201	SKU Setup Not Available – Vendor needs to complete

Vendor Action Dashboard – 供应商任务表

- In an effort to increase visibility to items that require Vendor action and decrease item onboarding cycle time, we have created a dashboard to highlight the count of items in each vendor-facing workflow. This dashboard will be located at the top of the IDM home page.

为了增强供应商对IDM任务的了解和缩短onboarding时间，IDM首页新增了vendor action dashboard, 方便供应商了解当前IDM有哪些任务。

Welcome to the Home Depot Vendor Portal

Your Action Required

The Home Depot needs you to take action on the following items. **High Priority Items** should be completed first. They may cause fines or your items to be removed from Homedepot.com.

Vendor Portal Workflow	Items
Data Standards Maintenance	 2
Data Quality	 27
Inventory Hold - Items Need CHUB Set Up	 1
Hazmat Certification	 7
Copied Seeded and PLM Import	 193
Enrich	 2690  93
Maintenance	 80

- **IDM Overview – 产品数据管理系统(IDM)概述**
 - Main Terminology -- 主要专用术语
 - Login and access – 登陆和权限
- **How to On Boarding New Items in IDM – 新产品在IDM系统创建(On Boarding)流程**
 - PLM Import/Brand Items-- 创建新产品
 - Enrich and Supply Chain Enrich– 一般信息完善和供应链信息完善
 - Hazmat Certification– 注册WERCS
 - Enrich Error & Data standard – 完善数据的错误 & 数据标准格式
- **Tips & Reminder - 提示**
 - Supply chain 供应链
 - Containerization tool CBM issue 装箱工具CBM问题
 - Mixed-SKU Calculator – 混装SKU计算器
 - Multibox 分箱货品
 - Dotcom
 - OMS THD SKU# 产品的线上SKU码
 - Combo/Bundle Items – 捆绑销售产品
 - Super SKU 超级SKU码
 - Pre-peck
- **Appendix 附件**
 - WERCS SKU Onboarding FAQs (WERCSmart) – 危险品Onboarding问答

The packaged dimension – 包装尺寸

■ Containerization Tool:

- The Containerization Tool utilizes SKU dimensions/weight contained in Item Data Management to containerize each order request.

Containerization Tool 利用 IDM 中产品的 packaged 尺寸以计算每笔订单的装箱所需立方数。

Product Details

Primary Product Hierarchy (Real) > The Home Depot (Collection) > Lighting & Fans > Lighting > Interior Lighting > Recessed > Kits > Integrated LED Kits > 305448203

Core Attributes

Marketing

WERCs Certification

Images and Digital Assets

Supply Chain

Combo Relationship



Floor Loaded

GLN

- Packaged Dimensions

Packaged Depth (in)

Packaged Gross Weight (kg)

Packaged Height (in)

Packaged Width (in)

Is this item nestable?

Nested Increment (in)

- Pallet Specific Attributes

THE HOME DEPOT

Containerization Tool

Supplier Review

Max Load Containerization Review

SOQ: 1002048066 IPR Analysts: IPR Analysts Dept: 29 LG ELECTRONICS, INC - 74685

Restart Containerization

Supplier Containerize

SKU	Unit Quantity	SKU Total CBM	SKU Total WGT (KG)	Pack Size	DCDD	Factory Name	Origin Name	DC #	Ship Date
918617-40	1404	58.01	14055.94						
108949	843	4.35	516.21	1	02-07-2015	JIANGSU YOAU ELECTRIC CO., LTD	MANILA, PHIL.	5061	01-13-2015
111200	494	50.95	12324.1	1	02-07-2015	JIANGSU YOAU ELECTRIC CO., LTD	MANILA, PHIL.	5061	01-13-2015
113614	67	2.71	1215.63	1	02-07-2015	JIANGSU YOAU ELECTRIC CO., LTD	MANILA, PHIL.	5061	01-13-2015
918618-40	1076	51.63	19499.92						
108949	37	0.19	22.66	1	02-07-2015	JIANGSU YOAU ELECTRIC CO., LTD	MANILA, PHIL.	5061	01-13-2015
111200	6	0.62	149.69	1	02-07-2015	JIANGSU YOAU ELECTRIC CO., LTD	MANILA, PHIL.	5061	01-13-2015
113614	733	29.64	13299.33	1	02-07-2015	JIANGSU YOAU ELECTRIC CO., LTD	MANILA, PHIL.	5061	01-13-2015
114704	300	21.18	6028.24	1	02-07-2015	JIANGSU YOAU ELECTRIC CO., LTD	MANILA, PHIL.	5061	01-13-2015

Back

Reset

Export

Open Containers

Close Containers

Submit

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Packaged dimensions **MUST** be accurate 包装尺寸必须准确

- The packaged dimensions/weight you entered in IDM will be utilized by the Containerization Tool for CBM of each order request. You must ensure all the Hierarchy Data is accurate and complete. If IDM packaged dimension/weight is inaccurate, the CBM will be wrong after in the containerization tool for the SOQ.
 - Below are some examples where suppliers get wrong CBM due to inaccurate IDM packaged dimension data:
 - Case 1: supplier A entered pallet level for some items in IDM by mistake, however the actual product is not shipped with pallet
 - Case 2: supplier B swap depth and height in IDM.
 - Case 3: THD advised supplier C for a target packaging/carton box dimension, supplier C's actual packaging and carton box has some minor gap with THD requirement, but supplier entered target dimension, which is not consistent with actual data.
- If containerization CBM issue is caused by wrong dimensional data in IDM, you need to submit ticket to update the packaged dimensions in IDM. Supplier can not update packaged dimension for any existing items.
- Submit ticket or email IDMASO@homedepot.com if you need further support.

Packaged dimensions MUST be accurate 包装尺寸必须准确

- Containerization Tool 利用您在IDM中输入的packaged dimensions/weight 以计算每笔订单的装箱立方数，您必须确保所有层级数据是准确和完整的。如果IDM中packaged dimensions/weight 不准确，Containerization Tool 计算出来的订单的立方数就会出现错误。
 - 下面是一些供应商由于错误的IDM packaged dimension导致立方数错误的案例：
 - 案例 1: 实际产品没有Pallet层级，供应商A输入了多余的Pallet层级。
 - 案例 2: 供应商B错误互换了深度和高度。
 - 案例 3: 家得宝通知供应商C某目标包装尺寸，供应商C在实际生产中的包装尺寸有微小出入，但是在IDM系统中任然输入的是目标尺寸而不是实际尺寸。
- 如果containerization立方数由于IDM中的包装尺寸不对而引起的，您需要在IDM系统中submit ticket以更新包装尺寸。对于existing状态的产品，供应商不能自行修改，必须由IDM修改。
- 如果您有进一步问题，请submit ticket 或者邮件给到IDMASO@homedepot.com

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- Examples of Mixed SKU Shipper – SKUs in merchandise displays (PDQ, QPs, dump bins, etc.):
Mixed SKU Shipper 例子 – SKU以如下方式展示 (PDQ, QPs, dump bins, etc.):



- Example of Mixed SKU Shipper – no display, sent as open stock.
Mixed SKU Shipper 例子 – 无展示架，以如下方式出货



Using the Mixed-SKU Calculator

- **Step 1:** To use the calculator you first enter the dimensions of the master PDQ, QP, Clip Strip, or Carton into the 4 yellow highlighted cells
- 第一步：在Calculator的如下黄色表格中先输入master PDQ, QP, Clip Strip, 或者Carton的尺寸，重量信息
- **Step 2:** You then need to enter the total case pack size for the master carton (sum of individual units of THD SKUs that ship in the master carton) into the 5th highlighted cell
- 第二步：在标黄色的表格中输入整个carton中所有产品的装箱数量（也就是在整个carton中所有SKU的装箱数量的总和）
- **Step 3:** Once that is entered put in the pack size of each individual SKU in the master carton (as appears in IDM) into the remaining 2 highlighted cells
- 第三步：在剩下的两个黄色表格中输入每个单独SKU在整个carton中的装箱数量（该SKU在IDM上输入此数量）

Mixed SKU Pallet CBM Calculator				
	Pallet, PDQ or Carton Dimensions		SKU #1 Dimensions	SKU #2 Dimensions
Weight (lb)			0.00	0.00
Height (in)			0.00	0.00
Width (in)			0.00	0.00
Depth (in)			0.00	0.00
Pack Size				
Cubic Inches	0.00		0.00	0.00
Cubic Meters	0.00		0.00	0.00
Weight (kg)	0.00		0.00	0.00
Total Cubic Meters	0.00		0.00	
Total Weight	0.00		0.00	

Step 1 points to the 4 yellow cells for Pallet, PDQ or Carton Dimensions (Weight, Height, Width, Depth).

Step 2 points to the yellow cell for Pack Size.

Step 3 points to the 2 yellow cells for SKU #1 and SKU #2 Dimensions.

Using the Mixed-SKU Calculator

- **Step 4:** After the yellow highlighted fields are entered from Steps 1-3, the “SKU# Dimensions” fields to the right will update with the dimensions you need to enter into IDM in order for the Containerization Tool to calculate the correct CBM for the Mixed SKU shipper.
- 第四步：第一步和第三部的黄色表格部分填好，表格右侧的“SKU# Dimensions”就是您需要在IDM系统上输入的尺寸，以便Containerization Tool正确计算出混装箱产品的CBM。
 - Please note that these dimensions will have no bearing on the physical dimensions of the individual SKUs in the master carton but are only needed for the system to correctly calculate the CBM of the total master carton.
 - 提示这些尺寸与每个单独SKU在master carton中的实际尺寸无关，仅为了系统能正确计算出整个master carton的CBM。

Mixed SKU Pallet CBM Calculator				
	Pallet, PDQ or Carton Dimensions	SKU #1 Dimensions	SKU #2 Dimensions	
Weight (lb)	125.00	83.33	41.67	Use these dimensions in IDM for SKU #1
Height (in)	48.00	48.00	48.00	
Width (in)	36.00	36.00	36.00	
Depth (in)	18.00	12.00	6.00	
Pack Size	12	8	4	Use these dimensions in IDM for SKU #2
Cubic Inches	31104.00	20736.00	10368.00	
Cubic Meters	0.51	0.34	0.17	
Weight (kg)	56.70	37.80	18.90	
Total Cubic Meters	0.51	0.51		Mixed SKU Calculator
Total Weight	56.70	56.70		



Mixed SKU Calculator

Multibox

- A multibox item is a single sellable item shipped in more than one box. A few examples of multibox items are listed below:
 - Christmas Tree shipped in 2 boxes (i.e., top and bottom shipped separately).
 - Table shipped in 3 boxes (i.e., 2 legs shipped per box, tabletop in separate box)
 - Patio set in which chairs are shipped in separate boxes and are not sellable on their own

一个或一套可销售产品装在多个箱子出货的就是**Multibox Item**，下面是一些**Multibox Item**的例子：

- 1颗圣诞树装在2个箱子里出货（顶部和底部分开装在2个箱子中出货）
- 1张桌子总共装在3个箱子出货（1个箱子装2条桌腿共2个箱子装4条桌腿，另外1个箱子单独装桌面）
- 1套户外家具，椅子分别装在单独的箱子里出货，但是椅子不能单独销售给客户

➤ Important Note重要提示:

- If you are onboarding a new multibox item, please refer to below guideline, submit ticket or contact IDMASO@homedepot.com for assist if you have further question .
如果您要onboard的产品是multibox，按照下面的培训资料操作，如有进一步需要，提交Ticket 或者联系IDMASO@homedepot.com。



Multibox training
document

Dotcom - OMS THD SKU#

- The OMS THD SKU is a Home Depot generated SKU number for online items. This SKU has generated automatically for all ecom items in the past, but has primarily only been used for Home Depot internal processes up until this time. DF Fulfilled items have previously operated using a YOW SKU number (5-6 digits). The YOW SKU is being discontinued, and the OMS THD SKU (10 digits) will be the primary SKU for all processes moving forward. For example, instead of the 6 digit YOW SKU number on the PO from Home Depot to the vendor, the 10 digit OMS THD SKU will be on the PO. The OMS THD SKU will also become the SKU labeled on the package.

OMS THD SKU是家得宝针对线上产品创建的SKU号码。过去线上产品的OMS THD SKU由系统自动创建，只用于家得宝内部流程中，供应商端使用的是YOW SKU号码（5位数字）。以后会逐渐停用YOW SKU，取而代之的是在整个流程中使用OMS THD SKU（10位数字）。例如，之前供应商收到的家得宝的订单是5位数字YOW SKU号码，以后订单上显示的是10位数字的OMS THD SKU。包装上的SKU号码也会直接使用OMS THD SKU。



How to fine OMS
THD SKU#

Dotcom - OMS THD SKU#

Product Details

Primary Product Hierarchy (Real) > The Home Depot (Collection) > Lighting & Fans > Lighting > Exterior Lighting > Decorative Lighting > Wall Mount > Sconces & Lanterns > Not Motion Sensing > Integrated LED Fixtures >

Core Attributes

Marketing

WERCs Certification

Images and Digital Assets

Supply Chain

Combo Relationship

Supplier Notes

Product Information

OMSID 300443878

Product Name (120) Hanford Pointe 21.75 in. Oil-Rubbed Bronze Outdoor Integrated LED Wall Mount Lantern

globalTradeItemNumber (GTIN) 00747396094373

UPC 747396094373

MFG Model # 71822-143-L

MFG Part # 71822-143-L

MFG Brand Name

MFG Name

THD Vendor #

THD SKU # (NO dashes)

THD SO SKU

YOW SKU # (NO dashes)

Supplier SKU 71822-143-L

Home Depot Proprietary Brand Name .Proprietary Brand - Not In List

Requested Proprietary Brand Name

.com Merch Vendor # 60002445

Item Weight 5.14 lb

OMS THD SKU 1002117200

IBI Legacy USN

Combo or Bundle

- A combo or bundle is a sellable item that uses 2 or more existing items to be sold as 1 item. Combos are used in instances where a group of items can be grouped together as separate entities to form a new item. A few examples of this are as follows:
 - Holiday Drill & Battery Combo – Drill + Battery to form Holiday Combo
 - Toilet – Toilet Bowl + Toilet Tank to form the complete Toilet Combo
 - Painter Outfit – Work Shirt + Work Pants + Gloves to form the Painter Outfit Combo

Combo 或者 Bundle 是家得宝将多个产品捆绑作为一个产品销售的情况，家得宝从供应商购买的是 Combo 或者 Bundle 产品中的各部分，而不是该 Combo 或者 Bundle 产品整体

- 节日钻孔机&电池 Combo – 由钻孔机 + 电池 组成节日 Combo 产品
- 马桶 – 马桶座 + 马桶箱 组成一套马桶 Combo
- 油漆套装 – 工装衫 + 工装裤 + 手套 组成油漆套装 Combo

➤ Important Note 重要提示:

- If you are onboarding a new combo/bundle item, please refer to below guideline, submit ticket or contact IDMASO@homedepot.com for assist if you have further question .

如果您要onboard的产品是combo/bundle，按照下面的培训资料操作，如有进一步需要，提交Ticket 或者联系 IDMASO@homedepot.com。



Combo



Bundle



Onboarding
Combo Overview

Super SKU

- What is a Super SKU? /什么是Super SKU?
- A Super SKU is a grouping of a single product that is offered in multiple variations based on specified attributes. For example, an otherwise identical item that is sold in multiple colors, finishes, or sizes should be a Super SKU. Below is an example of a Super SKU as it appears on homedepot.com:
一个Super SKU是由一款产品只存在某特定变量不同，其余部分完全相同组成的一组产品。例如，一组产品其他部分都相同，但是以多种不同颜色，表面处理或者尺寸销售，就是一个Super SKU。下面图片是一个Super SKU显示到homedepot.com上的例子（客户可以按照不同表面处理，尺寸和类型进行选择）

- **Important Note**重要提示:

- If you are onboarding a new Super SKU, please refer to below guideline, submit ticket or contact IDMASO@homedepot.com for assist if you have further question .
如果您要onboard的Super SKU，按照下面的培训资料操作，如有进一步需要，提交Ticket 或者联系 IDMASO@homedepot.com。



Pre-Pack

- Prepacks are defined as a single box containing one or more component OMSIDs, typically used for an in-store display or promotional displays. Prepacks themselves are non-sellable, but contain sellable OMSIDs. Prepacks 是单个盒子中装了一个或者多个OMSID产品的，一般用来门店展示或者促销展示。Prepacks本身是不会直接卖给消费者的，但是包含的OMSID产品都是可以直接卖给消费者的。
 - Ex: a display of air fresheners is shipped in a **prepack**. The prepack contains two sellable component OMSIDs, with a quantity of 15 each. The pictured cardboard display is also shipped within the prepack.
例如：空气清新剂在prepack中出货。该prepack包含两种不同OMSIDs的空气清新剂，每种是15个。图中的纸板展示架也包含在prepack中出货。
- **Important Note重要提示:**
- If you are onboarding a new prepack that will be imported, please work with your Global Operations Manager to submit this item through the Flex application. The import prepack will then flow through to the IDM application, where you will Enrich your Prepack item. 如果您要onboard的prepack是进口方式，需要与GOM先在Flex系统中提交该prepack, 随后尽快prepack就会流入IDM系统中，这样您才可以开始进行该Prepack的enrich活动。
 - Please contact IDMASO@homedepot.com to open access “Enrich Prepack” in IDM. 确保联系 IDMASO@homedepot.com 在IDM系统中开通 “Enrich Prepack” 权限。



Items in Enrich

Enrich (1320)	Supply Chain Enrich (1261)	SSKU Enrich (1406)	Configurable Enrich (3)	Specialty Enrich (69)	Prepack Enrich (1)	Multibox Enrich (20)
▼ Clear Filter						
OMSID ▼	MFG Model # ▼	UPC ▼	Product Name (120)	Category ▼	Last Modified By ▼	Last Modified Dat ▼
300469394	PRPK_300469394		PRPK-DP Prepacked			



IDM Prepack

- **IDM Overview - 概述**
 - Main Terminology - 主要定义
 - Login and access – 登陆和权限
- **How to On Boarding New Items in IDM – 新产品On Boarding流程**
 - PLM Import/Brand Items- 创建新产品
 - Enrich and Supply Chain Enrich– 一般信息完善和供应链信息完善
 - Hazmat Certification– 注册WERCS
 - Enrich Error & Data standard – 完善数据的错误 & 数据标准格式
- **Tips & Reminder - 提示**
 - Supply chain 供应链
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 - Mixed-SKU Calculator – 混装SKU计算器
 - Multibox 分箱货品
 - Dotcom
 - OMS THD SKU# 产品的线上SKU码
 - Combo/Bundle Items – 捆绑销售产品
 - Super SKU 超级SKU码
 - Pre-peck
- **Appendix 附件**
 - WERCS SKU Onboarding FAQs (WERCSmart) – 危险品Onboarding问答

Hazmat SKU Onboarding FAQs (WERCSmart)

有害物质Onboarding问答

The Home Depot
Hazardous Materials Team



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- I. Overview - 概述
- II. What is WERCSmart? - WERCSmart是什么?
- III. What does WERCSmart Cost? - WERCSmart的付费
- IV. Additional Information – 其他
- V. Contact Information – 联系方式

Overview - 概述

- **Q:** Why is Home Depot requiring me to participate in the WERCSmart Program (a.k.a. Chemical Assessment Review Process - CARP)?
为什么家得宝要求我加入WERCSmart项目中（又称化学评估流程 – CARP）？

- **A:** Your products have been deemed “potentially hazardous” and have been filtered into either Vendor Hazmat or Data Quality Hazmat workflow states within IDM.
您的产品被认为具有“潜在有害性”，进入IDM中的Vendor Hazmat或者Data Quality Hazmat流程中。
 - In order to better understand the products we are offering to our customers, we are collecting certain information about those products through the Chemical Assessment Review Process.
为了更深入了解我们销售给客户的产品，我们通过化学评估流程收集这些产品的相关信息。
 - The WERCS provides The Home Depot with classification data for: transportation, maritime, waste, fire, and storage of the reviewed products.
WERCS 对于评估的产品，会提供产品在涉及运输，海运，废弃物，防火和储存的分类信息给家得宝。
 - This review provides us with consistent Safety Data Sheets (SDSs) and accurate safety information at store level for our customers and associates.
通过该评估提供给到家得宝门店的客户和门店员工一致的安全数据表(SDSs) 和准确的安全注意事项。
 - It also allows our company to improve our environmental sustainability efforts and help to ensure compliance with all applicable laws and regulations.
我们家得宝公司也通过WERCSmart项目得以提高我们在环境可持续性中的工作和确保符合所有适用的法律法规。

What is WERCSmart? - WERCSmart是什么？

- WERCSmart is a third-party company that The Home Depot uses to handle its hazardous classification and data.

WERCSmart是家得宝用来处理产品有害性的分类和信息的一家第三方公司。

- You may be asked to register your products in WERCS for several reasons:

您可能由于以下几个原因被要求在WERCS注册您的产品：

- Presence of chemicals, liquids, batteries, aerosols, and electronic components such as circuit boards and computer chips. If your product contains this product, **WERCSmart registration is a mandatory requirement** for doing business with THD.

产品中存在化学物质，液体，电池，喷雾剂，和电子元件比如电路板和电脑芯片。如果您的产品包含这些类别，家得宝**强制性要求**供应商必须进行**WERCSmart注册**该产品才能销售给到家得宝。

- Once you have an account established, you can start to register your items.

一旦您的账号创建好，您就可以开始注册您的产品了。

- There will be a series of questions you will have to answer depending on the category you select for your products.

根据您选择的产品类别，您需要回答一系列的问题。

- You will also need to input the UPC and OMSID exactly as it appears in IDM.

您也需要输入产品的UPC和OMSID， 确保与IDM中的UPC和OMSID完全一致。

- Once you register your item with WERCS, it should clear out of the IDM hazmat workflow **within three business days**.

一旦您在WERCS上注册完某产品，该产品会在**3个工作日内**从IDM的hazmat流程中移除。

What does WERCSmart Cost? – WERCSmart的付费

- As of July 1, 2016, WERCSmart now requires a yearly subscription fee instead of a “per transaction” fee. The fee is tiered and based off the total number of registrations in your account, NOT the number of UPCs.

从2016年7月1日起， WERCSmart 停止“每笔交易费”的方式，开始会员年费制的收费方式。年费总金额会按照您的账号下的总注册数量采取分层模式进行收费，而不是按照注册的UPC的数量。

- You may add **up to 500 UPCs to one registration** if the products are similar in nature. If you don't consolidate your products WERCS will charge you more money.
如果产品本质上相似，您可以在一次注册中增加最多500个UPC。如果您没有进行产品的合并， WERCS会收取您更多地费用。
- You can find the information about the new subscription fees on the WERCSmart homepage.
您可以在WERCSmart网站主页上找到关于新的会员年费的相关信息。
- NOTE: You also need to obsolete/delete any items that are no longer being sold [from previous years] so you aren't charged for them.**
提示：如果您有任何产品已经停止销售，您也需要废弃/删除该产品，这样您不用对该产品继续付费。

Additional Information – 其他

- WERCSmart has recently added a new question to the electronic only category submissions.

WERCSmart 最近对于电子产品，新增了一个新的问题。

- WERCSmart will now ask you if you have a TCLP report.

WERCSmart 会问您是否有TCLP报告。

- If this is something your company maintains then you can upload it. If not, you will have to proceed to answer questions about the amounts of heavy metal (lead, cadmium, barium, etc.) in your product.

如果您有公司在维护的资料，您可以上传。如果没有，您需要回答产品中的重金属（铅，镉，钡等）含量的问题。

CONTACT INFORMATION – 联系方式

HOME DEPOT

Please contact Hazardous_Materials@homedepot.com
for additional help.

请联系 Hazardous_Materials@homedepot.com 寻求额外
帮助

WERCSmart

Please refer to WERCSmart website at 请参考
WERCSmart网站主页

<https://secure.supplierWERCS.com/Home/>
or contact their help desk at 或者联系他们的咨询台
<https://WERCSmart.kayako.com/Core/Default/Index>

Thanks!