## **Use and Care Manual**

TO PROTECT AND CARE FOR YOUR FURNITURE, WE SUGGEST THE FOLLOWING:

1. Avoid placing your furniture in direct sunlight, as sunlight causes fading.

2. Avoid extreme changes in temperature by arranging furniture away from radiators, heat and

air vents and air conditioning units.

3. Avoid placing plastic or rubber materials (lamp bases, notebooks, placemats, etc.) on your

furniture, as certain plastics contain ingredients that may damage the finish.

4. Periodically rotate accessories on furniture so they do not sit in the same spot all the time.

5. Use pads, cloth or felt to protect the furniture surface from plastic, rubber, hot dishes,

beverages, bookends, flowerpots and vases.

6. Clean up spills immediately. Use a blotting rather than a wiping action. Water left over a long

period of time will cause white spots in the finish. Alcohol, perfume, after-shave and medications

can cause severe finish damage.

7. Use a protective pad when writing with a ballpoint pen on the furniture surface.

8. Lift and place objects rather than dragging them across the furniture surface.

9. Avoid placing furniture directly under windows.