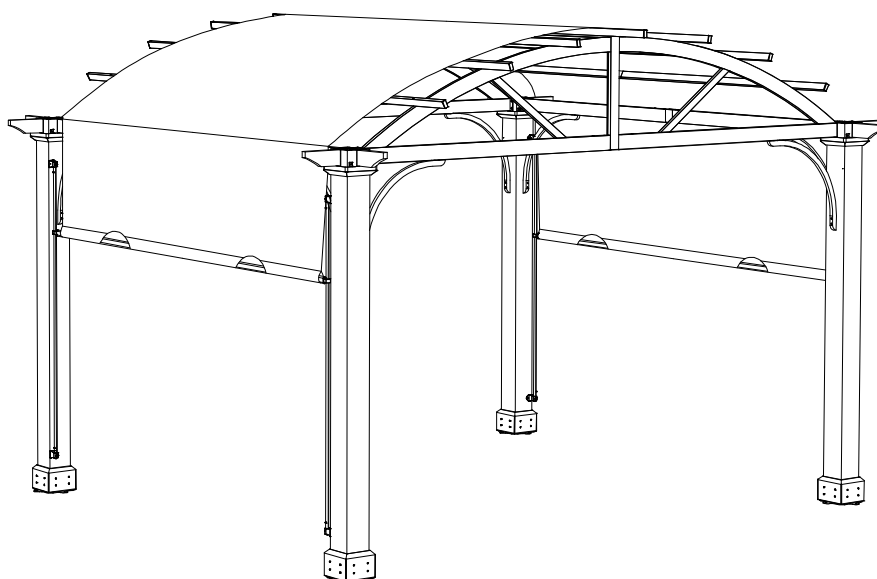


Item# 1004 662 155/ 1004 547 739/ 1004 649 550/ 1004 649 549
Model# A106003604

HAMPTON BAY®

USE AND CARE GUIDE

LONGFORD 10 FT. X 12 FT. PERGOLA WITH WOOD POSTS



Questions, problems, missing parts? Before returning to the store,
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THANK YOU

We appreciate the trust and confidence you have placed in Hampton Bay through the purchase of this Pergola. We strive to continually create quality products designed to enhance your home. Visit us online to see our full line of products available for your home improvement needs. Thank you for choosing Hampton Bay!

Table of Contents

Table of Contents.....	2	Hardware Included.....	4
Safety Information	2	Package Contents	5
Warranty	3	Assembly.....	7
Pre-Assembly	3	Care and Cleaning	24
Planning assembly.....	3		

Safety Information

SAVE THESE INSTRUCTIONS



WARNING: KEEP ALL FLAME AND HEAT SOURCES AWAY FROM THIS GAZEBO FABRIC. This gazebo is made with fabric that meets CPAI-84 specifications for flame resistance. It is not fire proof. The fabric will burn if left in continuous contact with any flame source. The application of any foreign substance to the gazebo fabric may render the flame-resistant properties ineffective.



DANGER: This unit is heavy! Do not assemble this item alone.



CAUTION: Do not climb on top of the pergola. Falling off the pergola can result in serious injury, possibly even death.



WARNING: Remove all excess snow from the roof.



WARNING: If you wish to secure the pergola to a wood deck or concrete surface, use anchors suited to these surfaces.



WARNING: Please check your state and local regulations prior to purchasing. Some jurisdictions may require permits for installation and use. Some special procedures may be valid in your area.

NOTICE: For outdoor use only.

READ ALL INSTRUCTIONS BEFORE USE

To reduce the risk of injury, read the following safety instructions before assembling and using the pergola:

1. Before beginning assembly of product, make sure all parts are present. Compare parts with package contents list and hardware contents list. If any part is missing or damaged, do not attempt to assemble the product.
2. The assembled pergola should be located at least 6 feet from any obstruction such as fence, garage, house, overhanging branches, laundry lines or electrical wires.
3. Check all nuts and bolts periodically for tightness and, when required, tighten them again.
4. Some parts may contain sharp edges. Wear protective gloves if necessary, during assembly.
5. Pay attention to the parts orientation.

Warranty

2 YEAR WARRANTY

WHAT IS COVERED

This limited warranty is extended to the original purchaser and applies to defects in materials and workmanship of your item provided the item is maintained with care and used only for personal, residential purposes. The item is warranted to be free from defects in material or workmanship for a period of 2 years.

WHAT IS NOT COVERED

We do not reimburse for transportation of delivery costs, or compensate the individual or any outside party for assembling or disassembling the product.

Contact the Customer Service Team at 1-800-841-1350 or visit [www. Hamptonbay.com](http://www.Hamptonbay.com).

Production Number: 2022BPCN10

Pre-Assembly

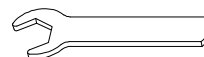
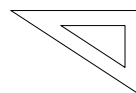
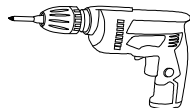
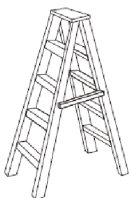
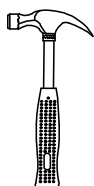
PLANNING ASSEMBLY

Before beginning assembly of this product, make sure all parts are present. Compare parts with the Hardware Included and Package Contents lists. If any part is missing or damaged, do not attempt to assemble the product. Contact customer service for replacement parts.



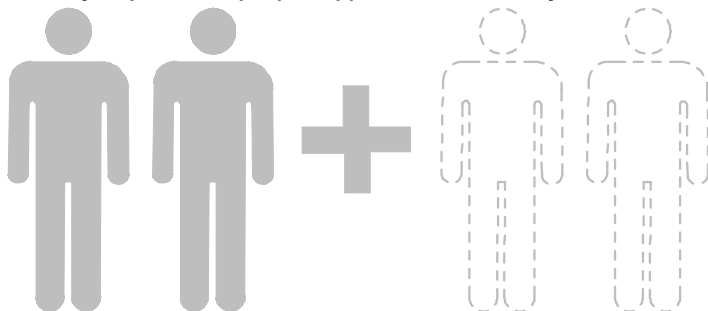
NOTE: Tools and protective articles below are not provided.

OPTIONAL TOOLS TO AID ASSEMBLY (NOT INCLUDED)



IMPORTANT

This assembly requires two people. Approximate assembly time: 2 hours.

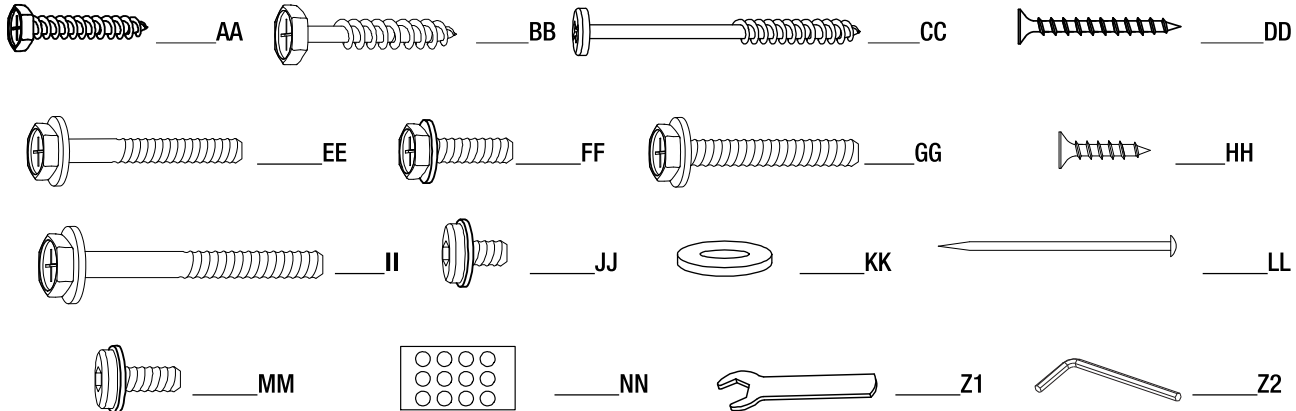


Pre-Assembly (continued)

HARDWARE INCLUDED



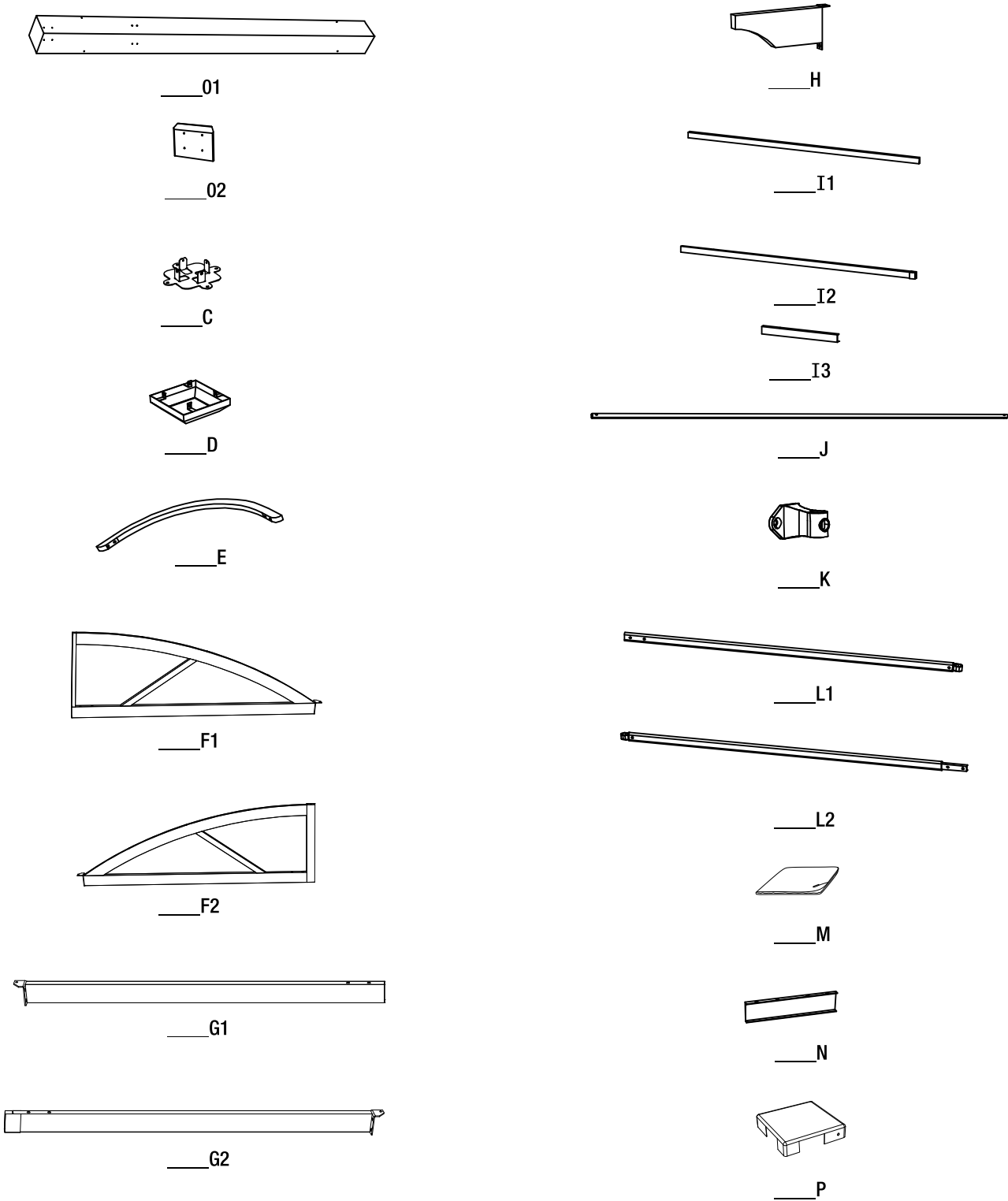
NOTE: Hardware not shown to actual size.



Part	Part Number	Description	Quantity
AA	H030090001	M6 X 35 Screw	40+2
BB	H030090003	M6 X 60 Screw	16+1
CC	H030080001	M6 X 80 Screw	8+1
DD	H030050025	M5 X40 Screw	64+4
EE	H100010049	M6 X 45 Bolt	16+1
FF	H100010048	M6 X 20 Bolt	8+1
GG	H100010062	M6 X 40 Bolt	4+1
HH	H030050026	M5 X 25 Screw	48+3
II	H100010063	M6 X 55 Bolt	14+1
JJ	H100010061	M6 X 12 Bolt	4+1
KK	H050030001	M6 Flat Washer	56+3
LL	H070010003	Ø 8*180 Stake	8
MM	H100010004	M6 X 15 Bolt	36+2
NN	S043000002	Sticker	1
Z1	H090010017	M6 Wrench	2
Z2	H090030002	M6 Allen key	1

Pre-Assembly (continued)

PACKAGE CONTENTS



Pre-Assembly (continued)

Part	Part Number	Description	Quantity
01	P000200217	Post	4
02	P006100082	Base Cover	16
C	P000100135	Base	4
D	P000300031	Cover	4
E	P005000197	Arc Support	8
F1	P000401113	Right Curved Frame	2
F2	P000401112	Left Curved Frame	2
G1	P000401115	Right Beam	2
G2	P000401114	Left Beam	2
H	P005600442	Decorative Profile	8
I1	P000600665	Right Cross Beam	7
I2	P000600666	Left Cross Beam	7
I3	P000500563	Cross Beam Connector	7
J	P005700187	Guide Tube	4
K	P005700564	Guide Tube Connector	8
L1	P005700188	Canopy Tube 1	2
L2	P005700812	Canopy Tube 2	2
M	P001100279	Canopy	1
N	P000501542	Connector	4
P	P000700017	Post Cover	4

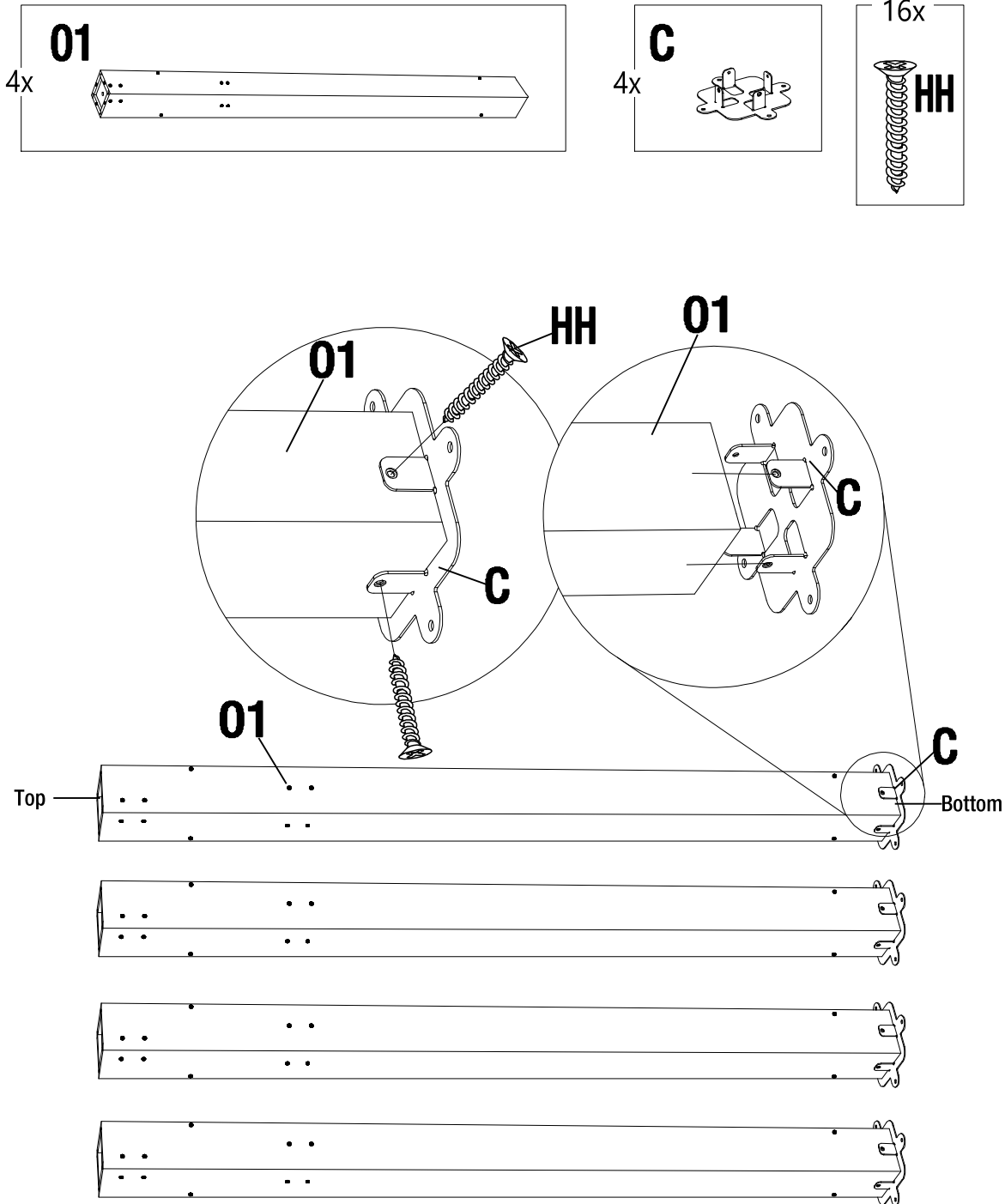
Assembly

1 Attaching the Base

- Attach the Bases (C) to the Posts (01) using screws (HH). It is suggested to pre-drill holes for easier installation of the Bases (C).



NOTE: The end of the Posts (A) are labeled TOP and BOTTOM.



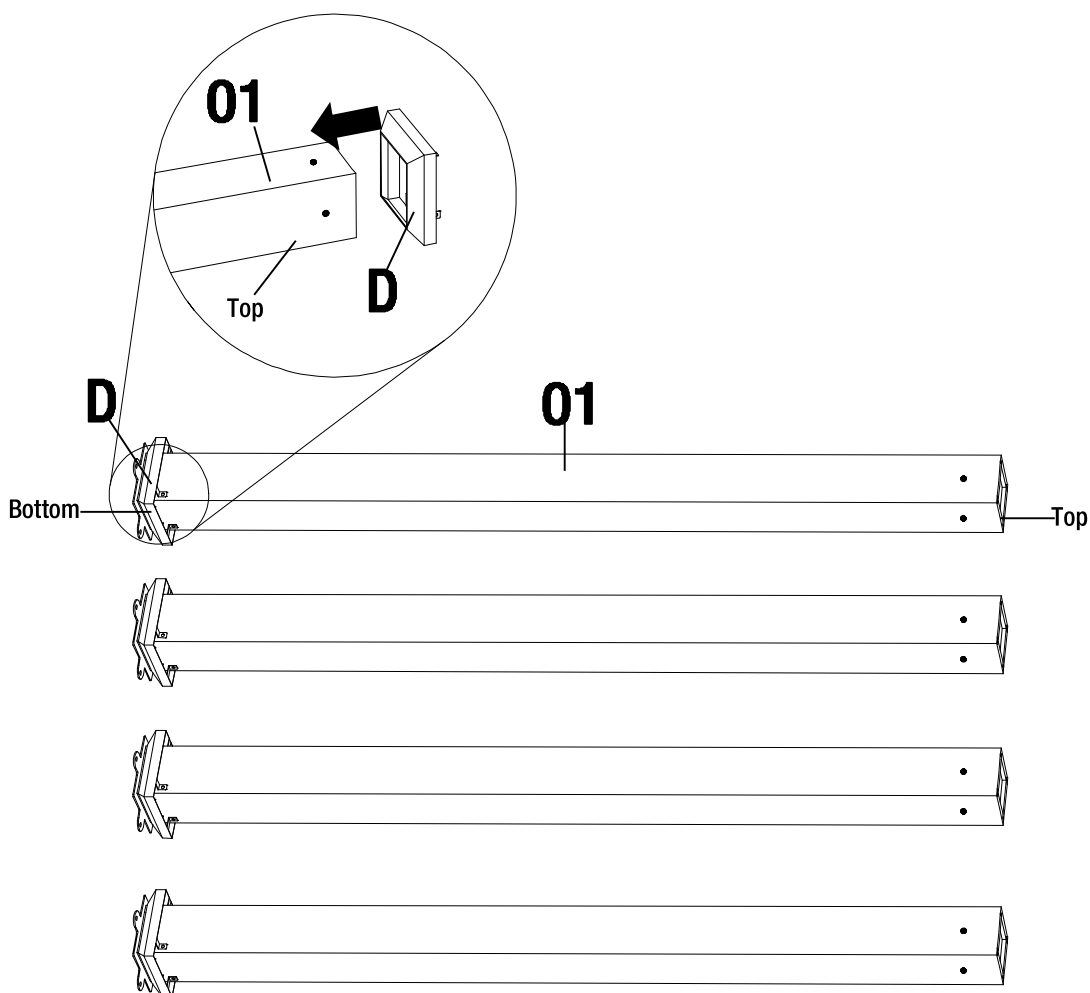
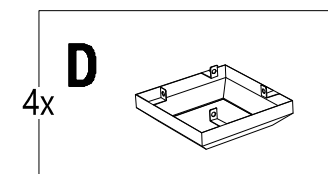
Assembly (continued)

2 Attaching the Covers

- Insert the Covers (D) into the top of the Posts (01), but do not secure in place.



NOTE: To avoid destroying the finish, do not put the parts on the ground directly.



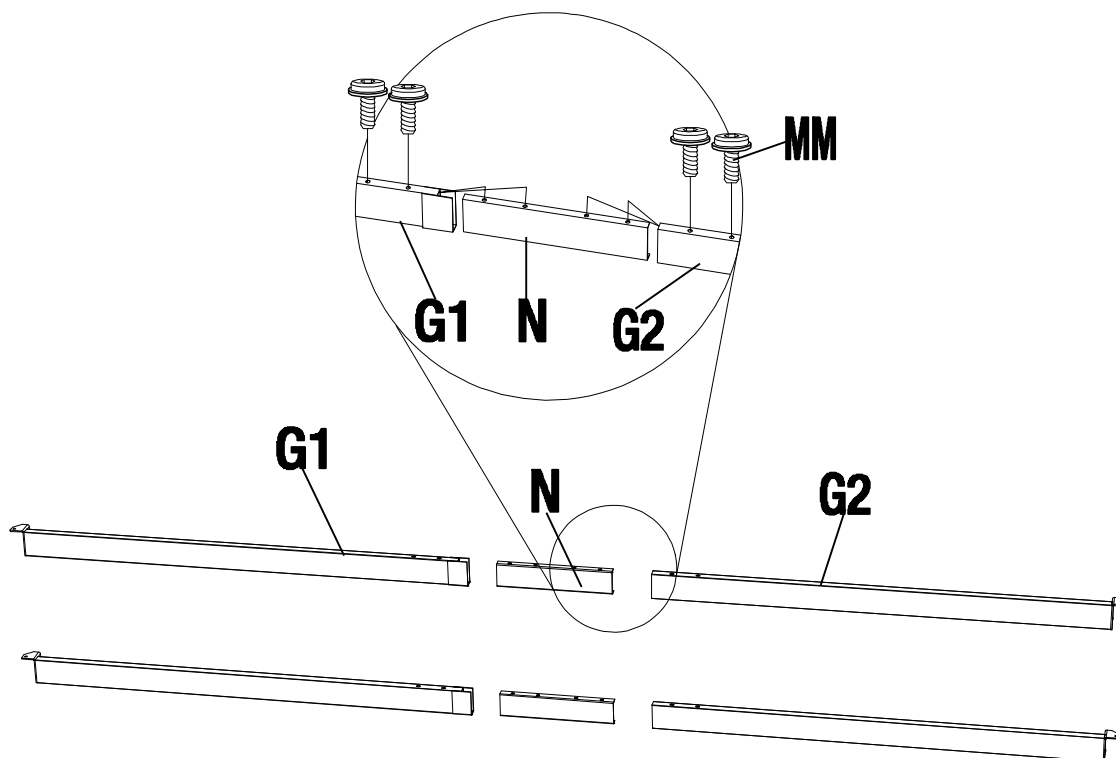
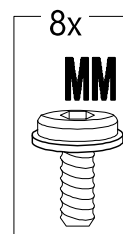
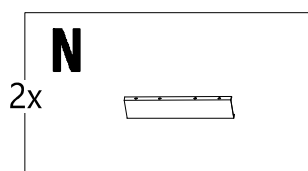
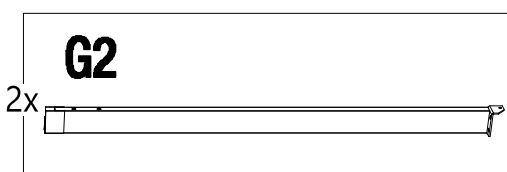
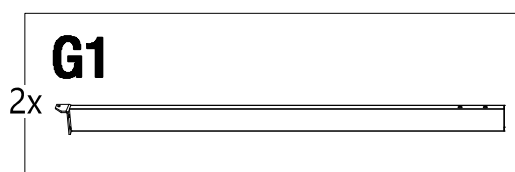
Assembly (continued)

3 Connecting the Beams and Connector

- Connect the Beams (G1&G2) with the Connector (N) using bolts (MM).



NOTE: To avoid destroying the finish, do not put the parts on the ground directly.



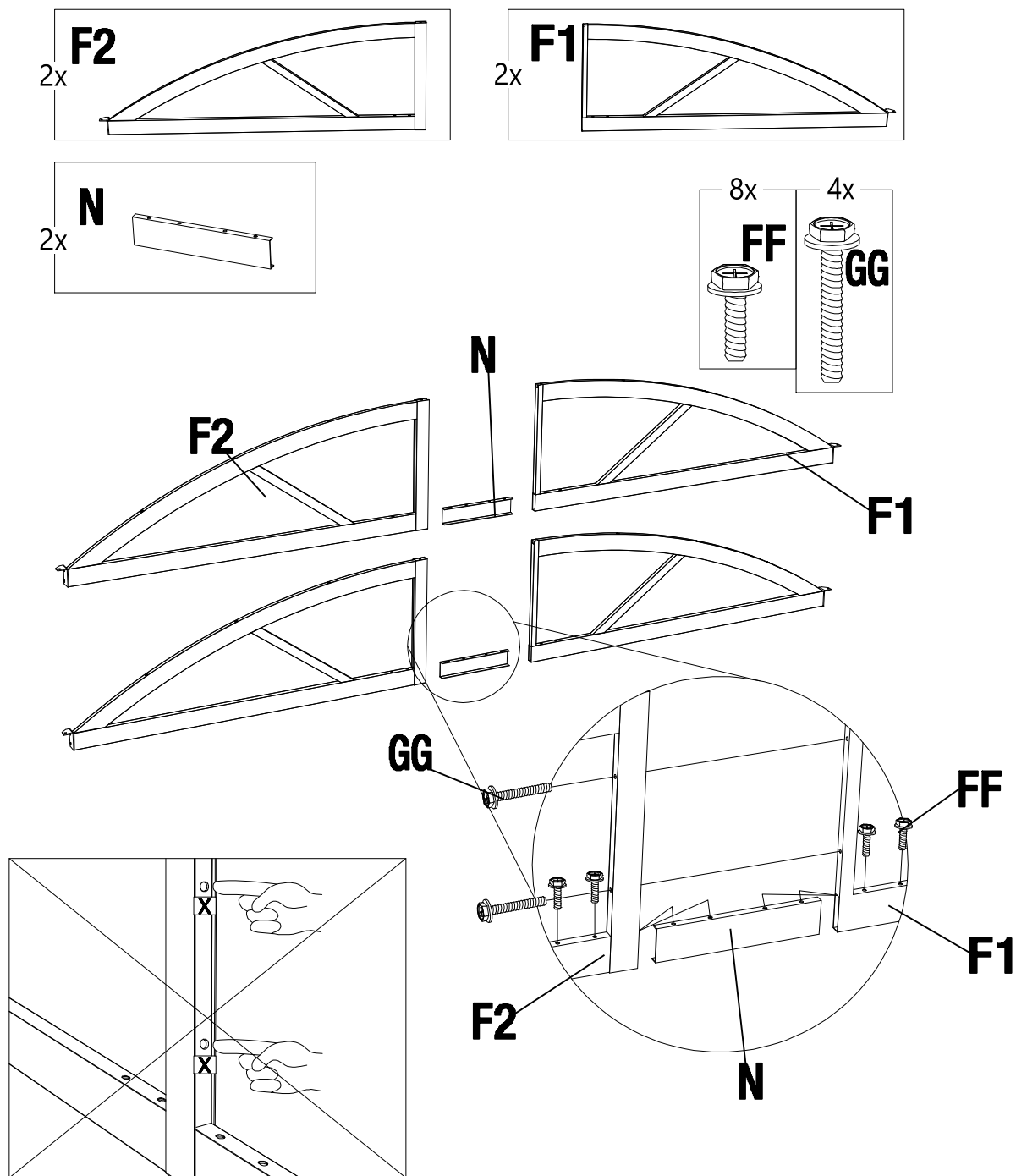
Assembly (continued)

4 Connecting the Curved Frames and Connector

- Connect the Curved frames (F1&F2) with the Connector (N) using bolts (FF&GG).



NOTE: To avoid destroying the finish, do not put the parts on the ground directly.



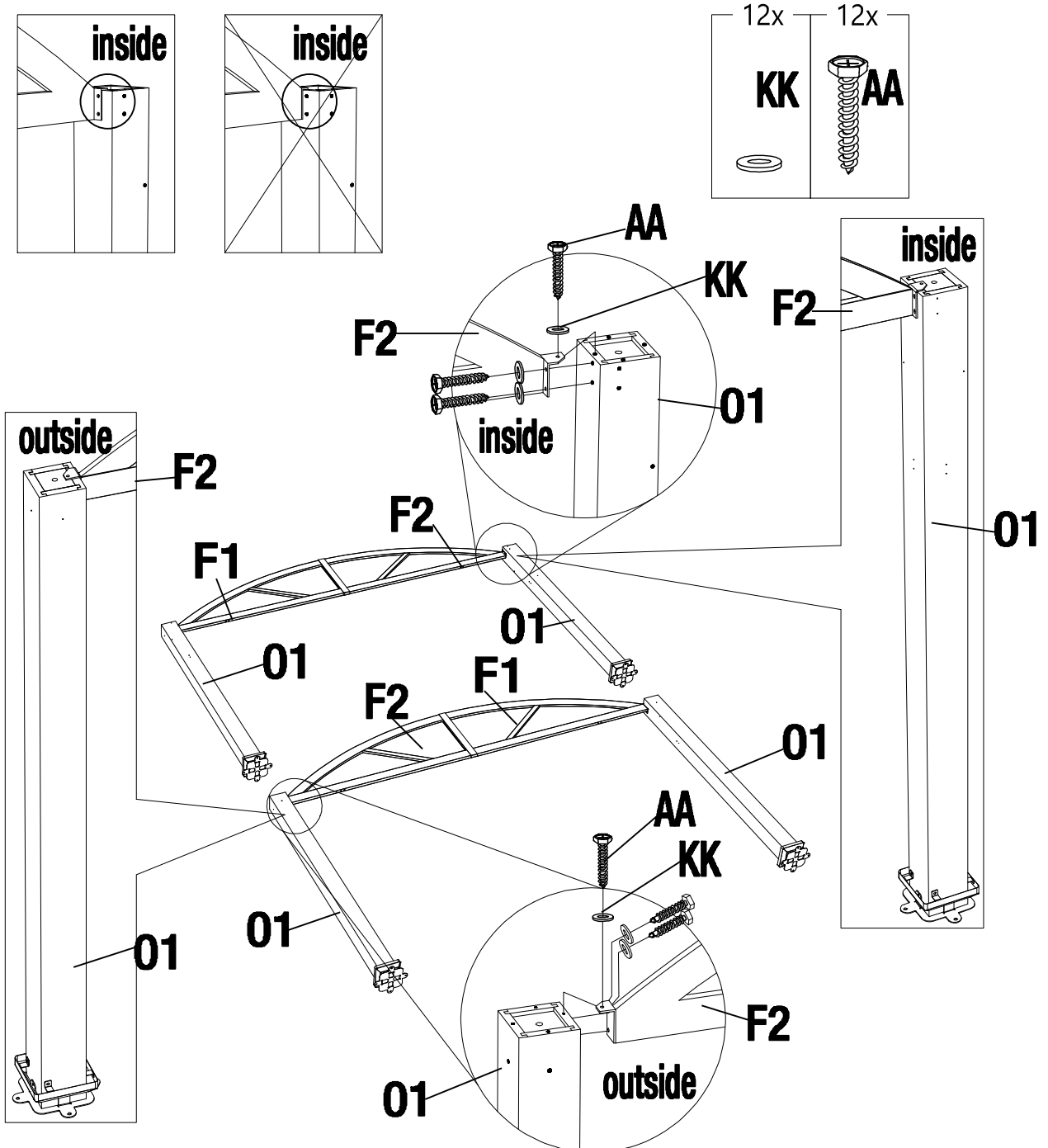
Assembly (continued)

5 Connecting the Curved Frames and Posts

- Attach the Curved frames (F1&F2) with the Post (01) using screws (AA) and flat washers (KK).



NOTE: Pay close attention to the hole placement to ensure proper assembly. Also pay attention to the direction of the Curved frames (F1&F2).



Assembly (continued)

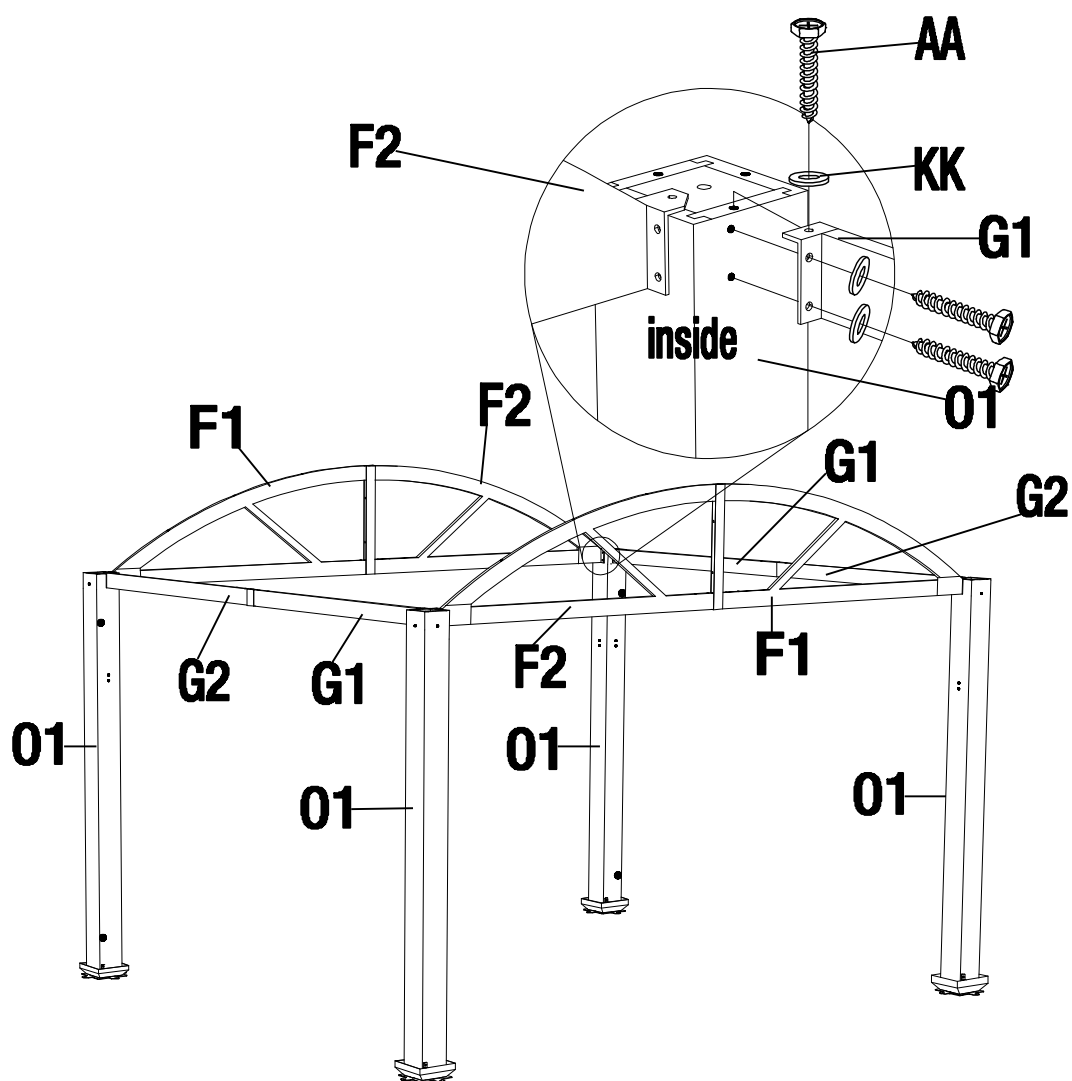
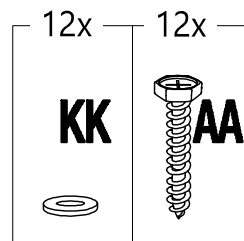
6

Attaching the Beams

- Attach the Left and Right beams (G1&G2) to the Post (01) using screws (AA) and flat washers (KK).



NOTE: Ensure the Post (01) is oriented properly before installing the Beams (G1&G2). The inside of the Posts (A) must have holes for canopy guide tube.



Assembly (continued)

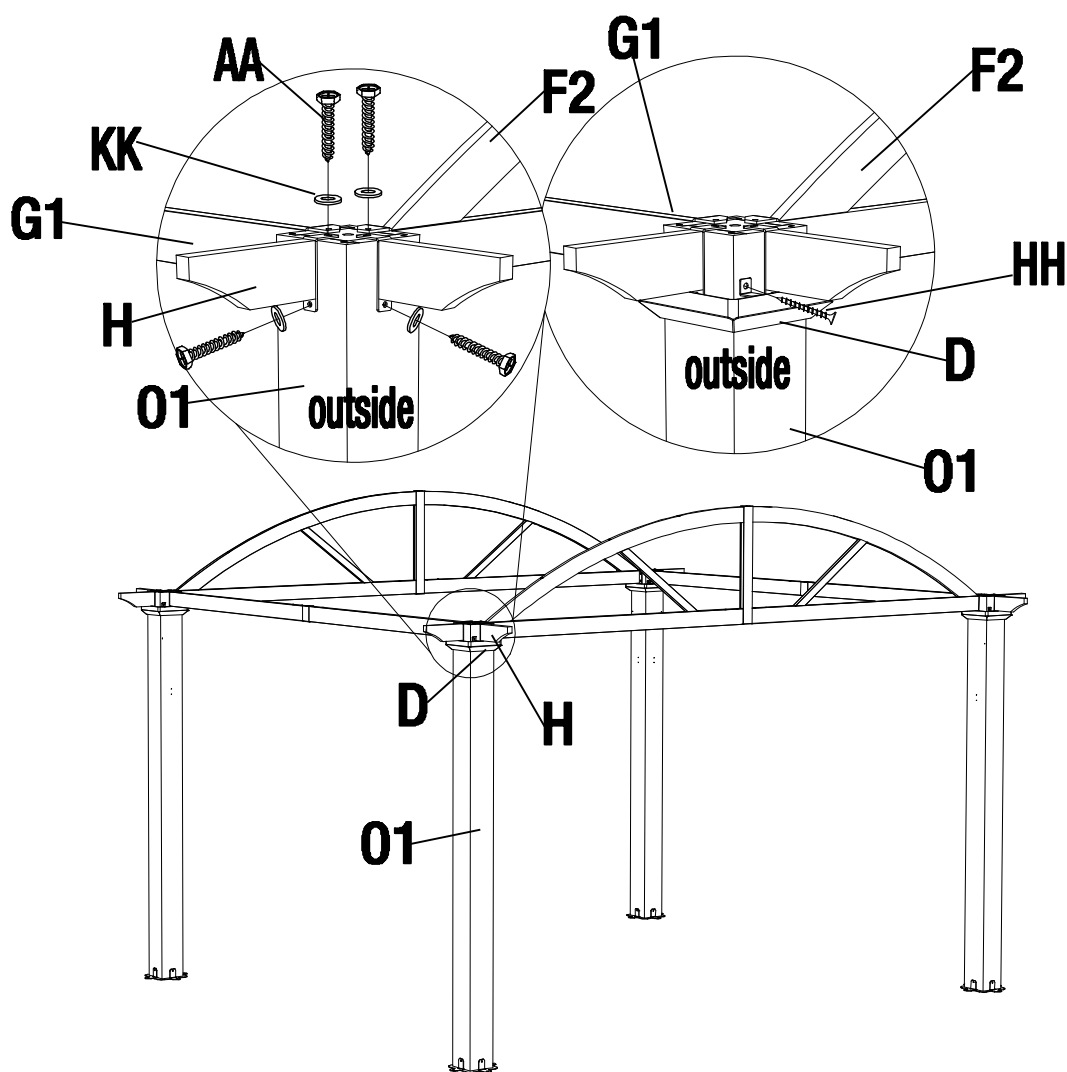
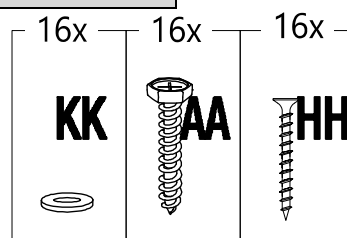
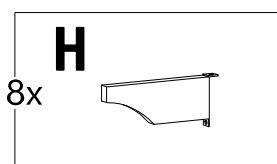
7

Attaching the Decorative Profile

- Attach the Decorative Profiles (H) to the Posts (01) using screws (AA) and washers (KK). Attach the Covers (D) to the Posts (01) using screws (HH). It is recommended to predrill holes to install the Covers (D).



NOTE: To avoid destroying the finish, do not put the parts on the ground directly.



Assembly (continued)

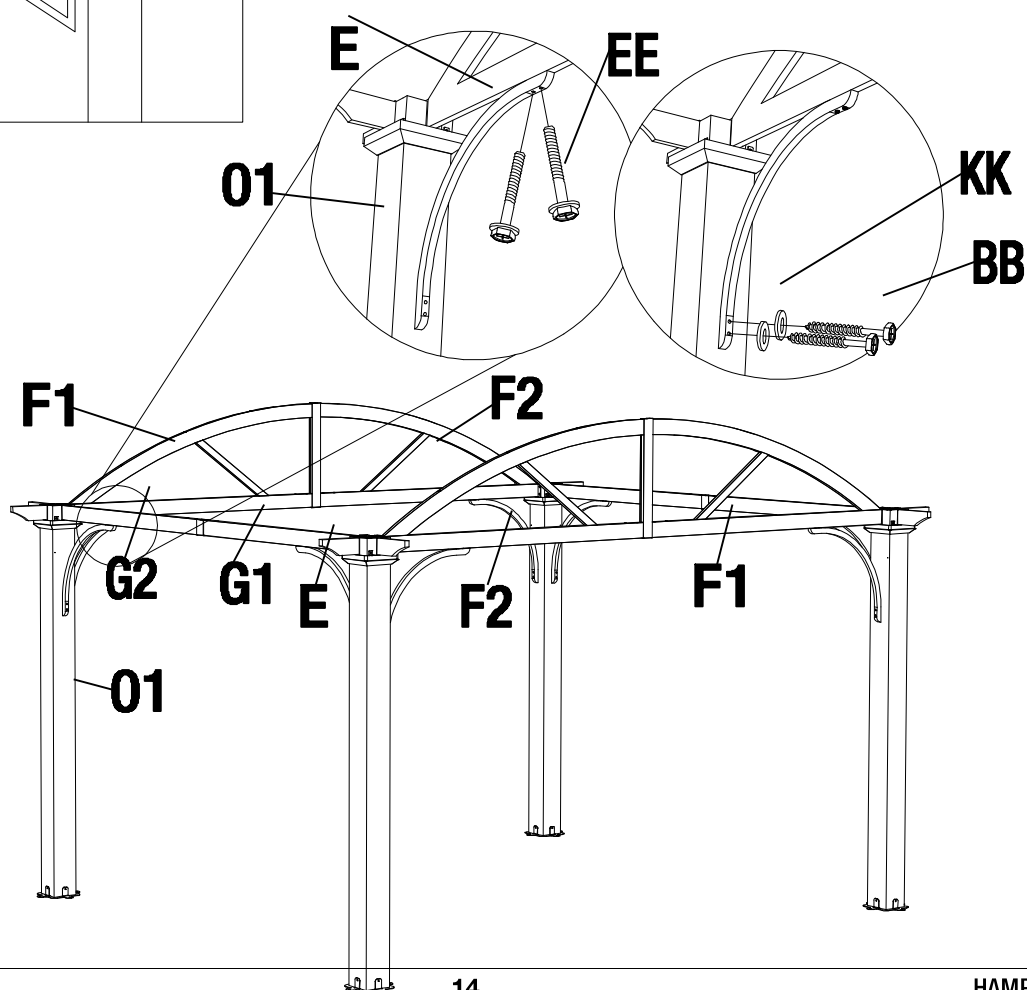
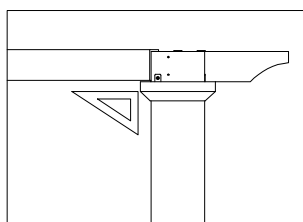
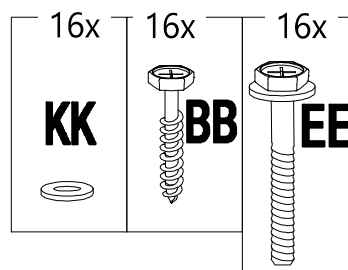
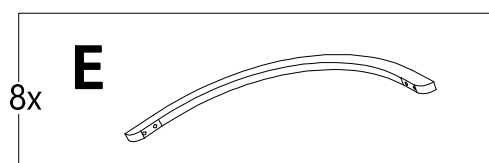
8

Attaching the Arc Supports

- Attach the Arc Supports (E) to the Curved Frames (F1&F2), Beams (G1&G2) and Posts (01) using bolts (EE), screws (BB) and flat washers (KK).




NOTE: To avoid destroying the finish, do not put the parts on the ground directly. Make sure the angle between the Curved Frames (F1&F2) and Posts (01) is 90° when attaching the Arc Supports (E). A triangular rule can be used if necessary.

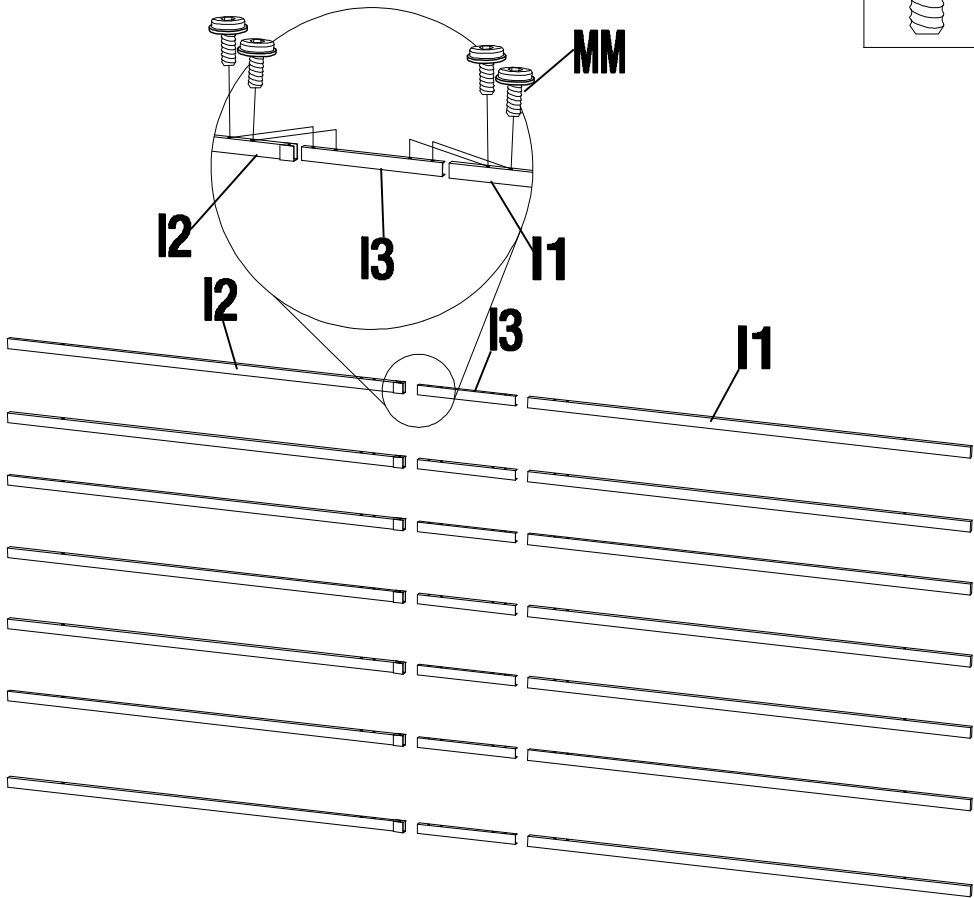
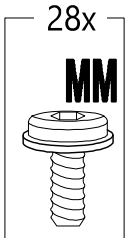
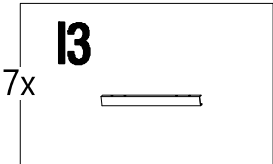
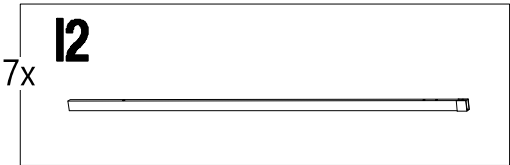


Assembly (continued)

9 Connecting the Cross Beams

- Connect the Cross Beams (I1&I2) with Cross Beam Connectors (I3) using bolts (MM).

 **NOTE:** To avoid destroying the finish, do not put the parts on the ground directly.



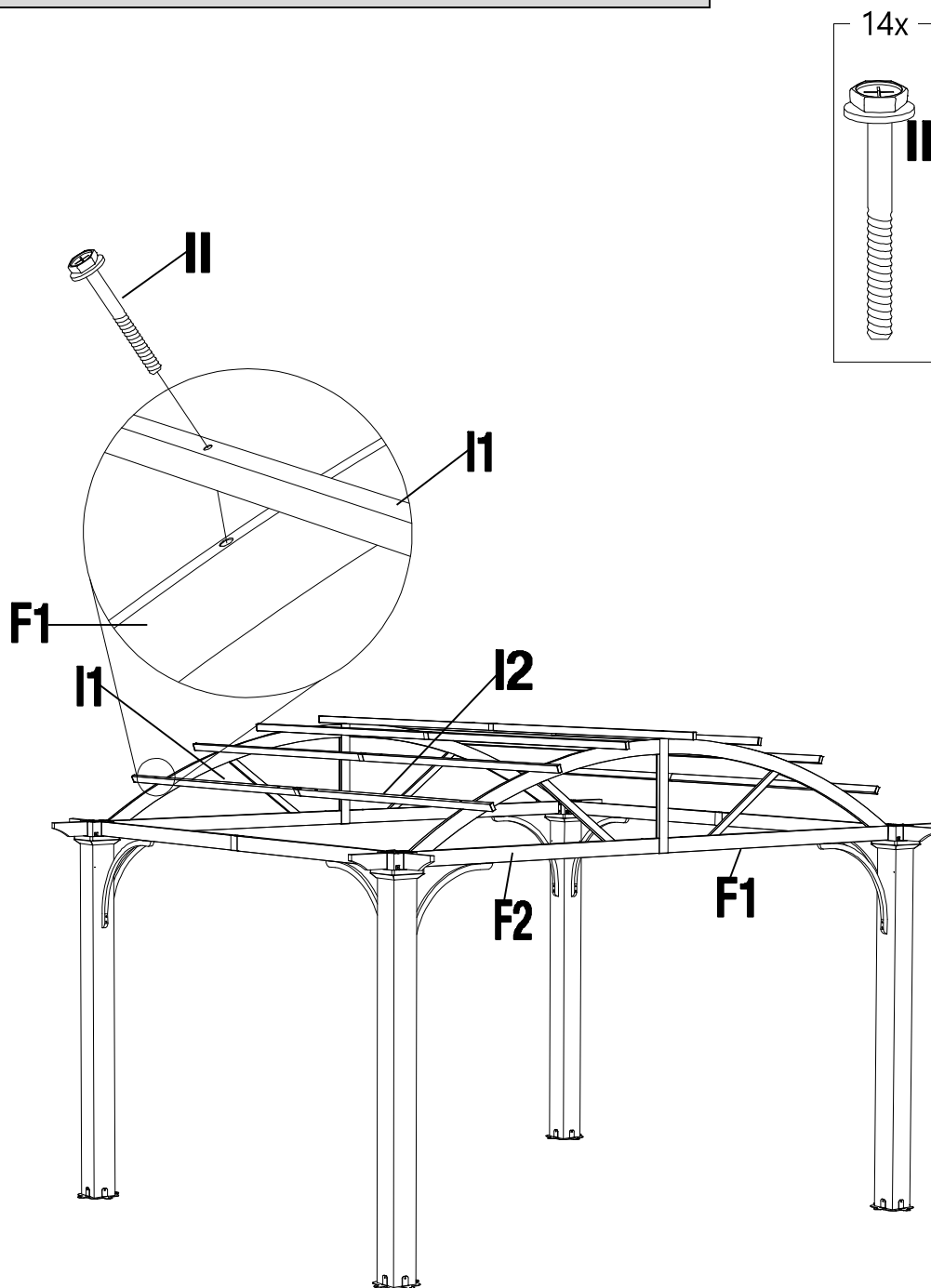
Assembly (continued)

10 Attaching the Cross Beams

- Attach the Cross Beams (I1&I2) and Curved Frames (F1&F2) using bolts (II).



NOTE: To avoid destroying the finish, do not put the parts on the ground directly.



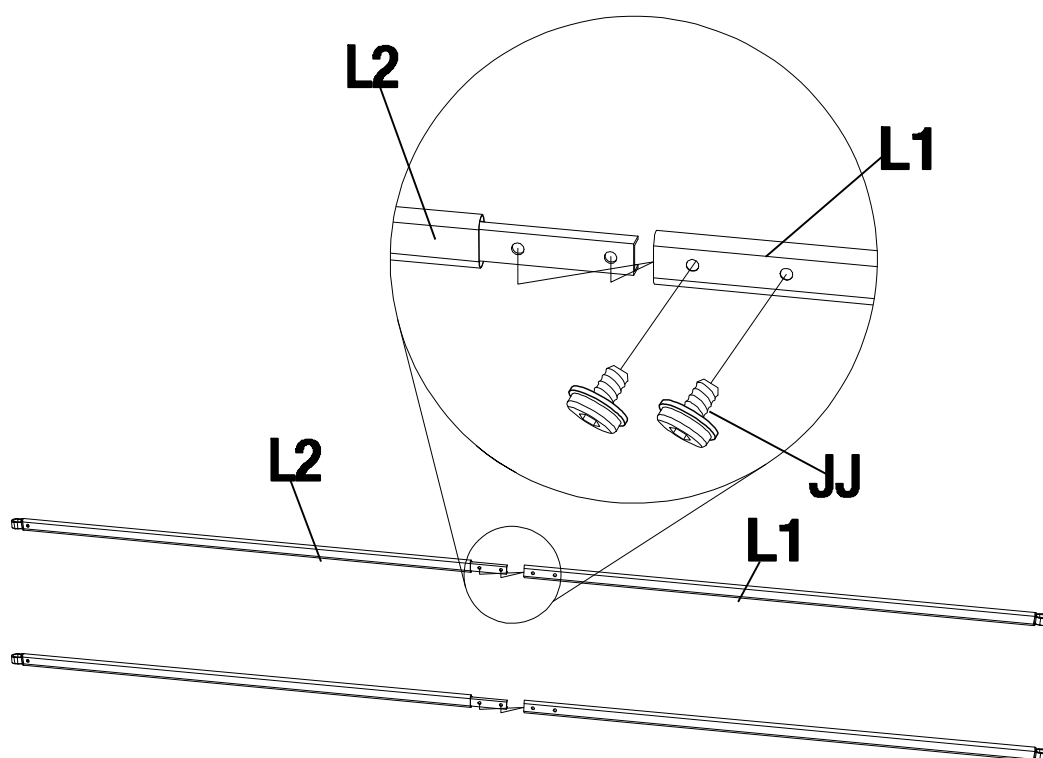
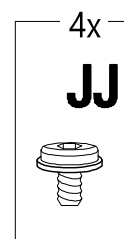
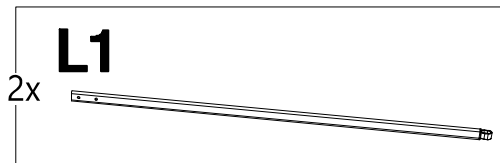
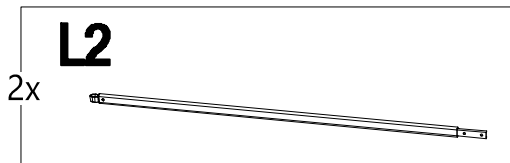
Assembly (continued)

11 Connecting the Canopy Tubes

- Connect the canopy tube 1 (L1) with the canopy tube 2 (L2) using bolts (JJ).



NOTE: To avoid destroying the finish, do not put the parts on the ground directly.



Assembly (continued)

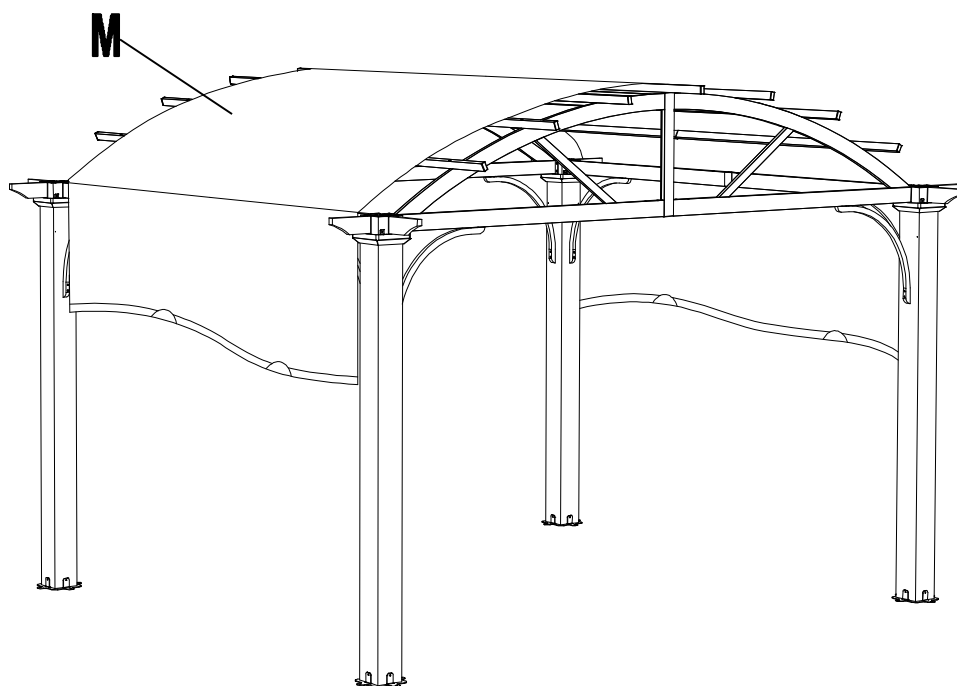
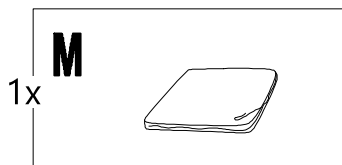
12

Covering the Pergola

- Cover the pergola with the Canopy (M).



NOTE: To avoid destroying the finish, do not put the parts on the ground directly.



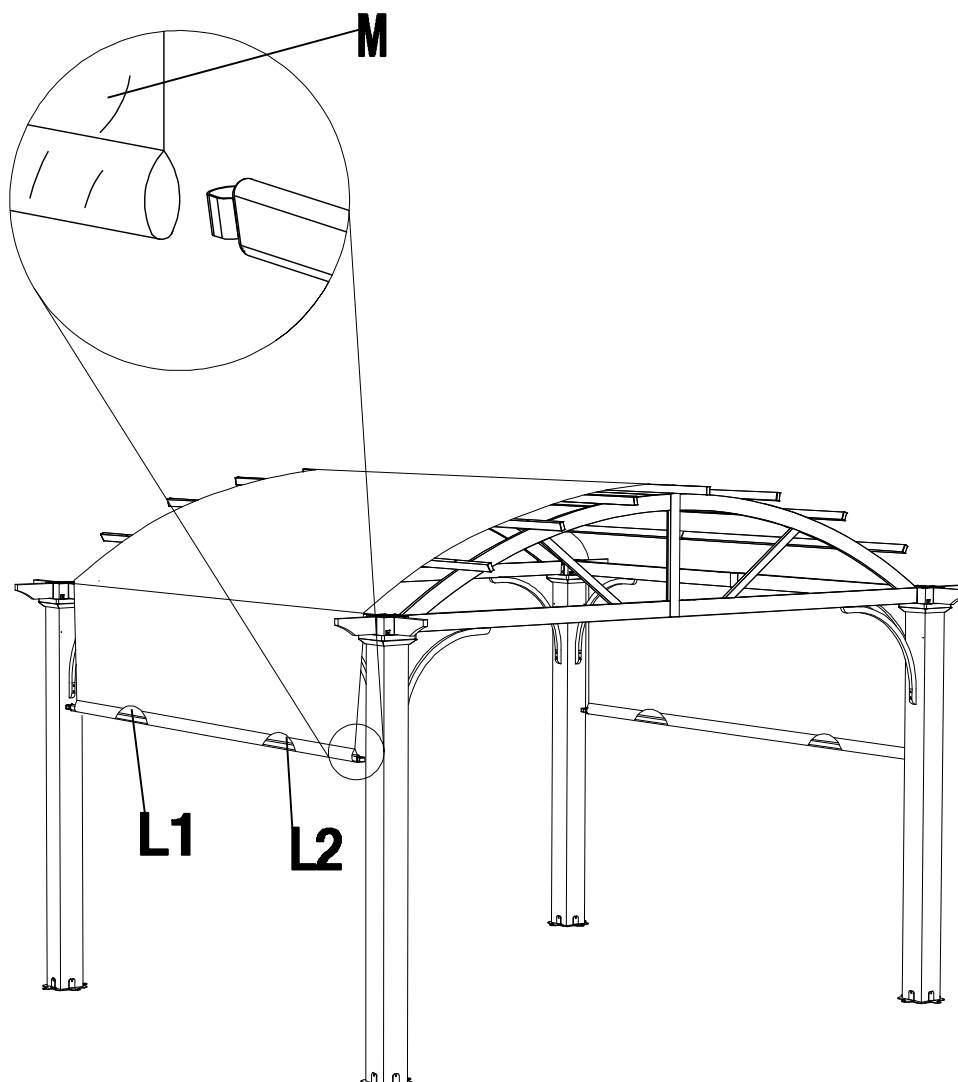
Assembly (continued)

13 Inserting the Canopy Tubes

- Insert the Canopy Tubes (L1&L2) into the Canopy (M).



NOTE: To avoid destroying the finish, do not put the parts on the ground directly.



Assembly (continued)

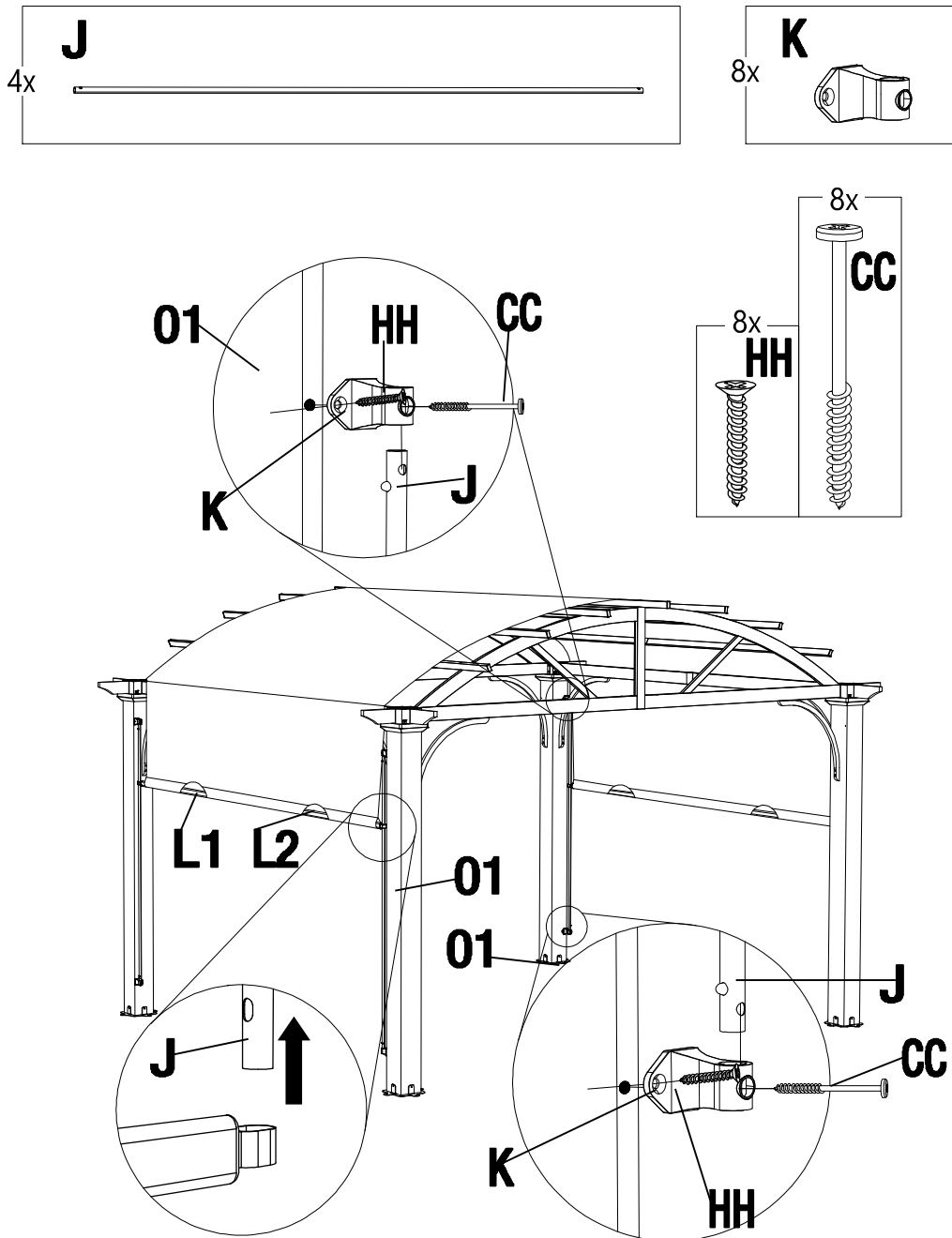
14

Inserting the Guide Tubes

- Insert the Guide Tubes (J) into the Canopy Tubes (L1&L2). Then connect the Guide Tubes (J) and Guide Tube Connectors (K) with Posts (01) using screws (CC). Then secure the Guide Tube Connectors (K) to the Posts (01) using screws (HH). For easier installation it is recommended to predrill holes for screw bolts (HH) to make the Guide Tube Connectors (K) level.



NOTE: To avoid destroying the finish, do not put the parts on the ground directly. You may need to slide the canopy back and forth a few times to ensure it is square.



Assembly (continued)

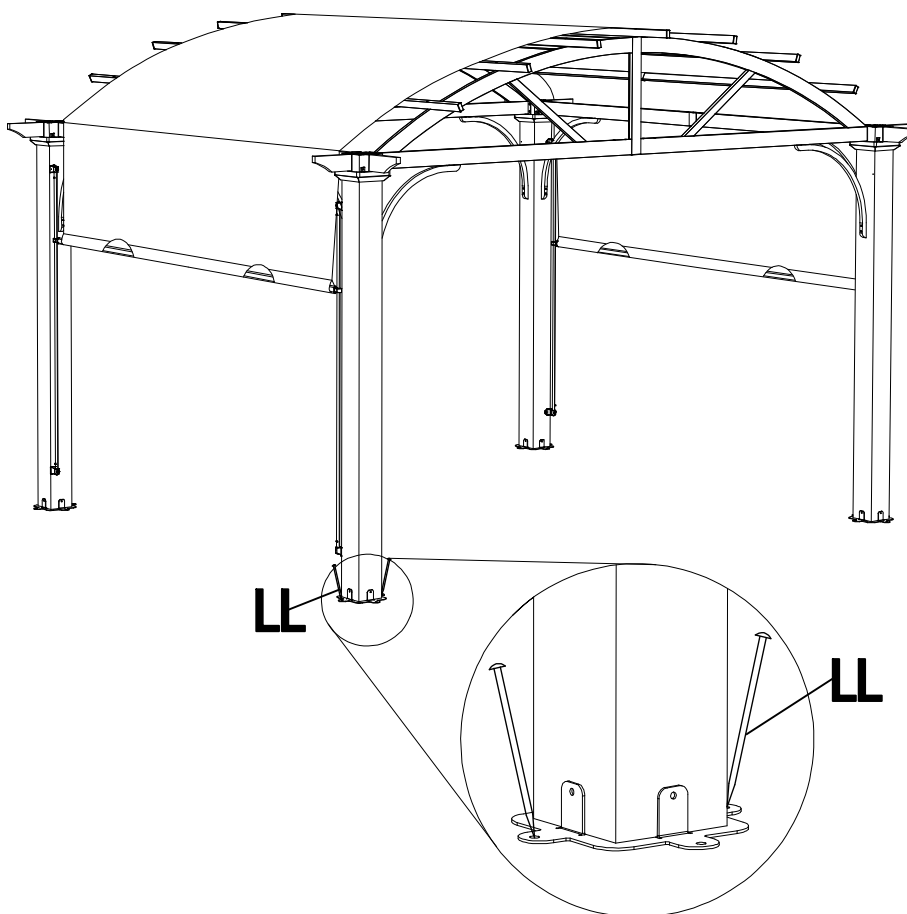
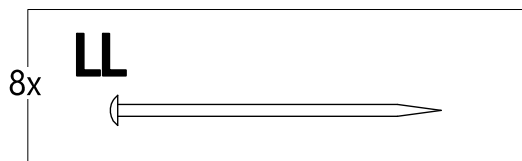
15

Securing the Pergola

- Secure the pergola on the ground with stakes (LL).
- It is recommended for anchoring on wood or concrete surface for more stability using setscrew (Purchased separately).



NOTE: To avoid destroying the finish, do not put the parts on the ground directly.



Assembly (continued)

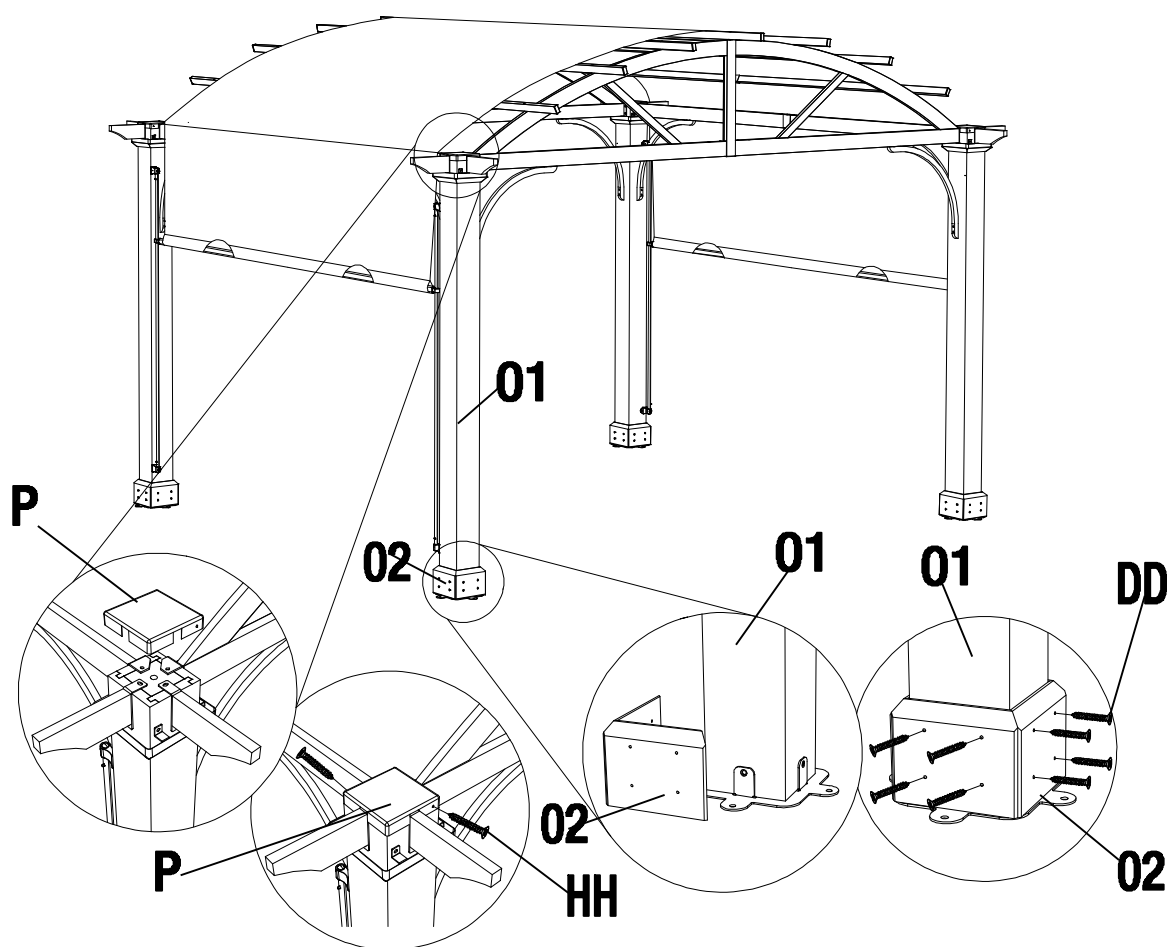
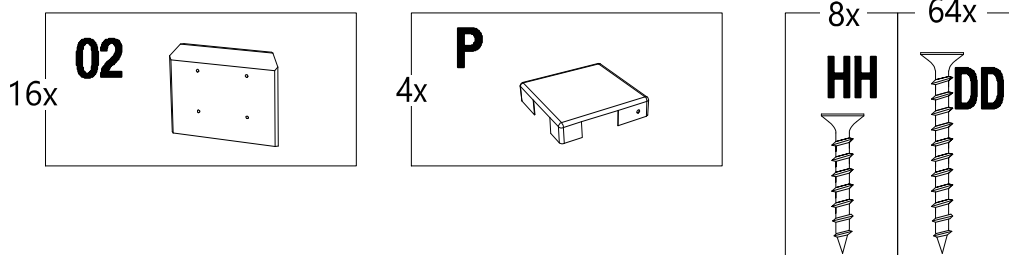
16

Attaching the Base Covers

- Attach the Base Covers (02) and Posts (01) using screws (DD). Then put the Post Covers (P) on the Posts (01). Tighten them using screws (HH).



NOTE: To avoid destroying the finish, do not put the parts on the ground directly.



Assembly (continued)

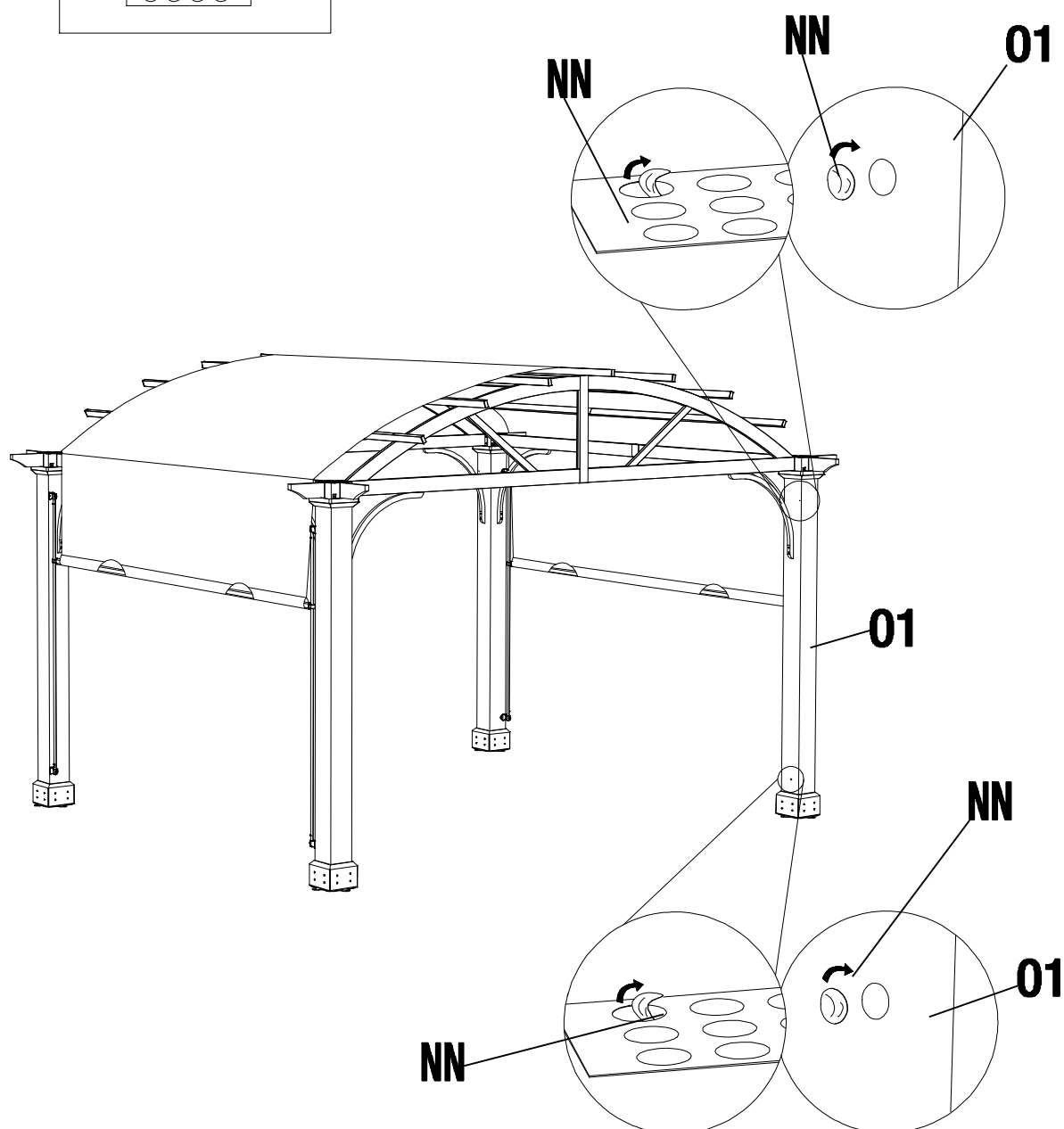
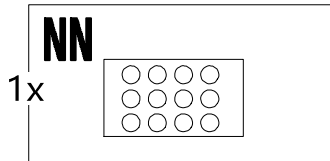
17

Apply the stickers on the pre-drill holes

- Apply the stickers (NN) to cover the pre-drill holes on the Posts (01) if you choose, but not required.



NOTE: To avoid destroying the finish, do not put the parts on the ground directly.



Care and Cleaning

- Steel components for this pergola are treated with rust inhibiting paint that protects it from rusting. However, due to the nature of steel, surface oxidation (rusting) will occur if these protective coatings are scratched. This is not a defect and thus not covered by the warranty.
- To minimize this condition, it is recommended to use care when assembling and handling the product to prevent scratching the paint. Should any scratching or damage occur, it is recommended to cover the scratch immediately with rust inhibiting paint (not included).
- Surface rust can also be easily removed with a very light application of regular cooking oil or WD-40. If surface oxidation (rusting) occurs and if no measure is taken to prevent this, the oxidation may start dripping onto deck or patio and caused damaging stains, which may be difficult to remove. This can be prevented if the above-mentioned measures are taken to keep the product from oxidizing.
- Do not use bleach, acid, or other abrasive cleaners on the roof or frame parts.
- Keep instruction manual for future reference.
- Keep the original packaging to store the pergola.
- Periodically check and ensure that all bolts are well-tighten during use.

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Questions, problems, missing parts? Before returning to the store,
call Hampton Bay Customer Service
8 a.m. - 7 p.m., EST, Monday-Friday, 9 a.m. - 6 p.m., EST, Saturday

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Retain this manual for future use.
