

## CARE OF YOUR FAN

Here are some suggestions to help maintain your fan.

1. Because of the fan's natural movement some connections may become loose. Check the support connections, brackets and blade attachment twice a year. Make sure they are secure. (It is not necessary to remove fan from the ceiling).
2. Clean your fan periodically to help maintain its new appearance over the years. Use only a soft brush or lint free cloth to avoid scratching the finish. Plated finishes are sealed with lacquer to minimize discoloration or tarnishing.  
Do not use water when cleaning, this could damage the motor, wood blades or possibly cause an electrical shock.
3. Use a lint free lightly damp cloth or duster to remove dust from the blades.

4. There is no need to oil your fan. The motor has permanently lubricated bearings.

5. If your fan is provided with glass shades, clean with lukewarm soapy water and a soft cloth or sponge. **DO NOT IMMERSE GLASS SHADES IN HOT WATER. DO NOT PUT GLASS SHADES INTO AN AUTOMATIC DISHWASHER.**

### WARNING

**MAKE SURE THE POWER IS OFF AT THE ELECTRICAL PANEL BOX BEFORE YOU ATTEMPT ANY REPAIRS. REFER TO THE SECTION 'ELECTRICAL CONNECTIONS'.**