1. Remove shutters from the carton and remove one side of the Batten Caps as shown in Fig. 1 and Fig. 2 with a blunt object such as the shank end of a 1/8” drill bit. Note: If installing with exposed fasteners (shutter plugs); skip step 1 & 2.

PRESS DOWN GENTLY TO DISSANGE CAP SNAP.

REMOVE CAPS ON ALL BATTENS. ONE SIDE ONLY.

2. Once caps are removed from one side, slide the Batten Boards off the shutter assembly and place in a safe area with the caps that have been removed.

ONCE CAPS ARE REMOVED, SLIDE BATTENS OFF THE SHUTTER.

3. Position shutter in desired location and drill a 7/32” diameter hole through shutter only and spot mark this location on the wall. Remove the shutter and drill a 3/32” diameter pilot hole on each location and then fasten the shutter with supplied metal screws as shown in Fig. 4. (6) Screws are required for shutters over 51” in length. (4) Screws for shutters up to 51” Note: As an optional attachment method the plastic plugs can be installed as an exposed fastener into the rails only. If installing shutters over vinyl siding drill a hole 1/2” larger (into the siding only) than the diameter of the fastener (metal screw or plastic plug).

POSITION SHUTTER AND INSTALL FASTENERS SUPPLIED (& PLACES OVER 51 INCHES).

NOTE: WHEN INSTALLING THE “ARCH TOP BOARD & BATTEN SHUTTER” PLACE THE SCREWS IN THE TOP HALF OF THE TOP RAIL, NOT IN THE CENTER. THIS WILL PROVIDE ADDED SUPPORT FOR THE ARCH.

4. Once shutters are installed reattach batten board by sliding them over the rail in reverse of step #2. Fig. 5

5. Gently reinstall batten board caps by sliding them into the end of the batten boards. Caps should be flush and securely fasten to the batten board by the snaps.