

Installation Instructions

Tools Required for Installation

Safety glasses, dust mask (NIOSH approved), tape measure, utility knife, fine-blade power saw or hand saw

Caution

- **Use protective eyewear at all times**
- **Make sure the worksite is properly ventilated**

Acclimatization

It is critical (for proper installation) that the jobsite has the HVAC operational 24 hours before installation, during installation, and 24 hours after installation... at room temperature between 59°F to 85°F (15°-30° Centigrade). Relative humidity should not exceed 72%.

Beginning 24 hours after installation, tiles must be continuously maintained at relative humidity not exceeding 90% and at temperatures between 59°-104° Fahrenheit (15°-40° Centigrade).

Remove tiles from the packaging for proper acclimatization to room temperature. Tiles should be stored in the room of installation for a minimum of 24 hours before installation. TopTile® Acoustical Tiles are for INTERIOR installations only. Failure to follow these important steps will void the warranty.

New Drop Ceilings vs. Replacement Ceilings

- Start at Step 1 for installation of new drop ceiling
- Start at Step 2 for ceiling tile replacement using existing grid system

Step 1 – Installation of Ceiling Grid System

Follow the Ceiling Grid Manufacturer's installation instructions.

Step 2 – Installation of Ceiling Tiles

Angle the tiles up through the open spaces in the grid system; straighten and lower into place so that they rest flat on the tees. Cut the perimeter panels with a utility knife for flexible material, or use a fine blade power saw or hand saw to cut most rigid panels. The cut-edge should rest on the wall angle. Make the cut-outs for fixtures and vents prior to installation of the panels.

Maintenance Instructions

Teknotile™ Collection

Clean by dusting frequently. You may also clean using a damp, clean cloth. Once cleaned, tiles can be towel-dried. Use of a vacuum cleaner is **not** recommended.

Installation & Maintenance Questions

Questions about installation & maintenance can be sent via email to info@halsteadcw.com or via mail to: Halstead C&W Corp., 29 Oakwood Ave., Norwalk, CT 06850 USA (postage to be paid by sender)