• Use a soft, clean cloth that will not scratch the surface when dusting.

• Liquid spills should be removed immediately. Using a soft, clean cloth, blot the spill gently. Avoid rubbing.

• Never use water to clean your organization system.

• Use of furniture polish is not recommended. Should you decide to use polishes, test in a hidden area first.

• Stains or marks from crayons or ink markers will be difficult to remove.

• Always unload unit prior to moving it.

• If shelves begin to bow or bend, the shelf is overloaded. Evenly distribute the weight throughout the unit.

• Follow safety precautions found in the instruction manual.