

## **INDOOR**

The beautiful furniture you see around your home is a reflection of your personality and decorating preferences. It says a lot about who you are - which is probably one of the reasons why you invested the time and money to find perfect styles and colors for every room - which is also a very good reason to maintain the beautiful appearance of this furniture too.

Follow these simple care and cleaning tips and your indoor furniture will always be an eye-catching centerpiece of your home décor.

### **WOOD FURNITURE**

Proper care and simple routine maintenance will protect your wood furniture so that it will continue to be a decorative centerpiece of your home for many generations. Your wood furniture is finished with a final layer of protection that adds to the appearance while also guarding against minor scratches and nicks. Simple, regular care will help this finish protect and beautify your furniture for a long time.

Dust the surface of your wood furniture frequently with a clean, lint-free cloth or feather duster. This will guard against layers of dust accumulating and scratching your furniture.

Avoid using water to clean wood furniture. When necessary clean spots with a clean rag dipped into a solution of mild soap and clean water, wipe with clean damp rag to remove residual soap and then dry with a soft cloth.

Keep your wood furniture away from direct sunlight whenever possible to avoid fading. Try to place furniture away from radiators, heating ducts and air conditioning vents. Do not use rubber mats or plastics directly on your wood furniture. Use felt cloth or a soft runner under heavier accent pieces and lamps to avoid spots and depressions in the wood. When writing on any wood surface use a protective pad or desk blotter.

### **UPHOLSTERED FURNITURE**

To prevent overall soiling, frequent vacuuming or light brushing is recommended. Cushions and pillows should be turned on a weekly basis. Down-filled cushions should be brushed rather than vacuumed. Spot clean, using a mild water-free solvent or dry cleaning product. Only a professional cleaner should undertake a complete overall cleaning. The use of steam or water-based cleaners may cause excessive shrinking or staining.

### **MARBLE SURFACES**

Blot up spills immediately, use coasters on table tops under beverages. Use trivets or mats under hot dishes or cookware. Clean with warm water and dry surface immediately after cleaning. Do not use cleaners that contain acid such as bathroom cleaners, grout cleaner, and tile cleaners. Do not use abrasive cleaners in either dry or liquid forms. Use a cleaner and polish formulated for marble surfaces.

### **MIRROR/GLASS SURFACES**

Dust with a soft, dry cloth. Do not use abrasive cleaner. Spray a small amount of glass cleaner onto a lint-free cloth and wipe mirror/glass clean.

### **LEATHER FURNITURE**

Although Leather is one of the most durable upholstery materials, proper care is vital to maintain its appearance and performance. Dust weekly using a soft, clean cloth slightly dampened with distilled water. Blot spills immediately with a soft, clean absorbent dry cloth. Avoid using saddle soap or other cleaners.

### **SUEDE FURNITURE**

Suede surfaces should only be cleaned with a dry, stiff brush. Exposure to liquid spills should be avoided since suede cannot be washed or cleaned.

### **METAL/ALUMINUM FURNITURE**

Wipe spills immediately. Maintain with regular dusting and clean with mild soap and water, dry thoroughly and do not use a brass cleaner.

### **LIGHTING**

Before cleaning any lamp shade or fixture, disconnect the power source. Wipe with a soft, dry cloth. Avoid the use of chemicals and household cleaners as they may damage the finish.

### **GARDEN STOOLS**

Wipe with damp cloth. Avoid the use of chemicals and household cleaners as they may damage the finish. Suitable for outdoor use, avoid extreme temperature and store indoors during long periods of inclement weather.