

REGENCY

YOUR COMPLETE OFFICE SOLUTION

Stand Up Storage Cabinet LSC4136 • INSTRUCTIONS

Hardware : You will need 2 person(s) for this assembly. You will need a Phillips head screw driver.

A: Cam Pin(13) • **B:** Cam Cap(12) • **C:** Cam Plug(4) • **D:** Wood Screw(4) **E:** Small Screw(32)
F: Hinge(4) **G:** Hinge Mount(4) • **H:** Glides(4) • **I:** Handle(2) • **J:** Handle Screw(4) **K:** Shelf Pin(4)
L: Lock Screws(4) • **M:** Lock Lip • **M:** Keys(2)



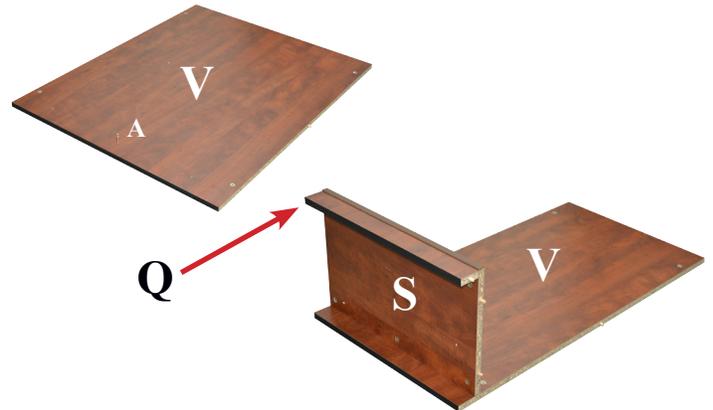
Parts: **O:** Left Door • **P:** Right Door • **Q:** Bottom Stringer • **R:** Top Support(2) • **S:** Bottom • **T:** Sides(2)
U: Shelf(2) • **V:** Back



Figure 1: To open Cam, point arrow toward Cam Pin hole. To lock Cam, turn clockwise.



STEP 1 : Insert 1 Cam Pin(A) into Back(V) and connect/tighten(*figure 1*) the Bottom(S) to the back. Also connect Bottom Stringer(Q) as shown below.



IMPORTANT NOTICE:

- Place all wooden parts on a clean and smooth surface such as a rug or carpet to avoid the parts from being scratched.
- Check to be sure that you have all parts and hardware.
- Remove all wrapping materials, including staples & packing straps before you start to assemble.
- Do not tighten all screws/bolts until completely assembled.
- Keep all hardware parts out of reach of children.

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STEP 2 : Screw in 6 Cam Pins(A) into each Side(T).



STEP 3 : Connect Back/Bottom Assembly from step 1 to the Left Side(T). Also connect both Top Supports(R) to the Left Side(T). Tighten all Cam locks(*figure 1*).



STEP 4 : Attach Right Side(T) and tighten all cam locks(*figure 1*).



STEP 5 : Flip Unit over and attach 4 Glides(H) with 4 Small Screws(E) each Glide. *Small Screws should be drilled into the Sides(T).*



STEP 6 : Place 8 Shelf Pins(K) and 2 Shelves(U) in the locations you desire.



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STEP 7 : Connect 4 Hinges(F) to the Doors(O,P) with 2 Small Screws(E) each hinge. There are holes that mark the location of the screws to aid in alignment.



STEP 8 : Connect 4 Hinge Mounts(G) to the Sides(T) with 2 Small Screws(E) each Mount. Ensure that the screw on the mounts are toward the back of the unit when attached.



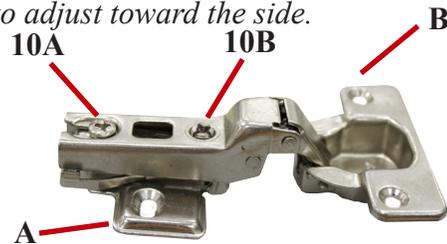
STEP 9 : Connect 4 Hinge Mounts(G) to the Sides(T) with 2 Small Screws(E) each Mount. Ensure that the screw on the mounts are toward the back of the unit when attached.



STEP 10 : Connect Doors(O,P) to Mounting Brackets(G) on the Sides(T).

STEP 10A : Screw(10A) from bracket(A) interlocks with hinge(B) opening just as screw(10B) on hinge(B) interlocks with mount(A) opening.

Note..The screw 10B is an adjustment for the door position. Turn right to adjust door to center and left to adjust toward the side.



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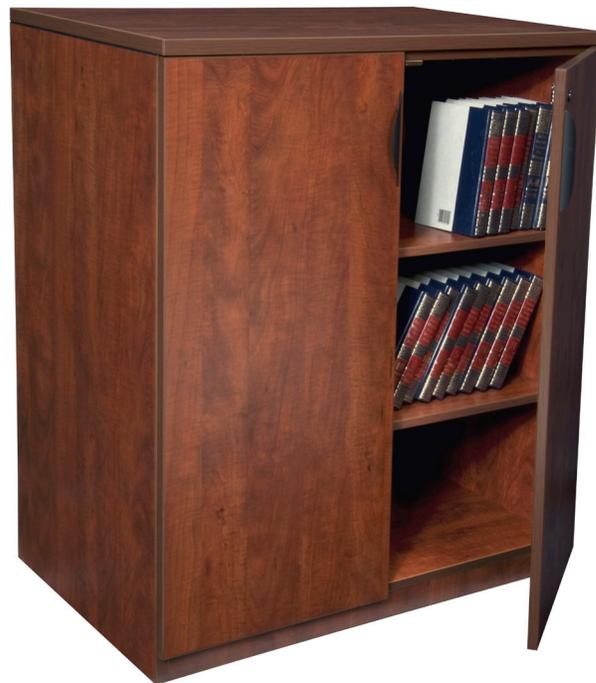
STEP 11 : Connect the Handles(I) to the Doors(O,P) with 2 Handle Screws(J) each handle. The open side of the handle should face toward the outside of the unit.



STEP 12 : Close the doors(O,P) and place Lock Lip(M) on the Top Support(R) centered in relation to the lock on the Right Door(P). Use two Lock Screws(L) to attach locking lip flush to the front side of Top Support. The open side of the Lock Lip should be facing the back of the unit.



STEP 13 : Place all Cam Caps(B) and Plugs(C) in place. You are now ready to connect the single/multiple unit top.
(To connect top see top instructions also enclosed.)



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