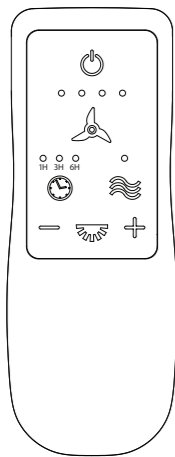# INSTALLATION AND OPERATION

CEILING FAN REMOTE CONTROL

Questions, problems, missing parts? Before returning to the store, call Customer Service 8 a.m. - 7 p.m., EST, Monday-Friday, 9 a.m. - 6 p.m., EST Saturday

1-800-330-3267

We appreciate the trust and confidence you have placed in us through the purchase of this remote control. We strive to continually create quality products designed to enhance your home.
Thank you!

Safety Information

WARNING: To avoid possible electrical shock, turn the electricity off at the main fuse box before wiring. If you feel you do not have enough electrical wiring experience, contact a licensed electrician.

CAUTION: Incorrect wire connections will damage this receiver.

CAUTION: To reduce the risk of fire or injury, do not use this product in conjunction with any variable (rheostat) wall control.

NOTE: The battery will weaken with age and should be replaced before leaking takes place as this will damage the hand unit. Dispose of the used battery properly, keep the battery out of the reach of children.

1. YOU MUST SET CEILING FAN TO HIGH SPEED AND LIGHT KIT (IF ANY) TO THE ON POSITION USING THE PULL CHAINS (IF APPLICABLE) BEFORE OPERATING REMOTE CONTROL.

2. The power supply to the remote control receiver should be connected through a mains switch, i.e. existing wall switch.
3. Disconnect from power supply at breaker box or wall switch before working on remote control receiver or ceiling fan.
4. Install receiver into the mounting bracket/ canopy of the fan to ensure proper protection.
5. This unit is to be used for the control of ceiling fan and in a AC110/120V 60Hz power supply only.
6. Do not install in damp locations or immerse in water. (For indoor use only.)
7. Do not pull on or cut leads shorter.
8. Do not drop or bump the unit.
9. Do not mix old and new batteries.
10. Do not mix alkaline, standard (carbon-zinc), or rechargeable (ni-cad, ni-mh, etc.) batteries.
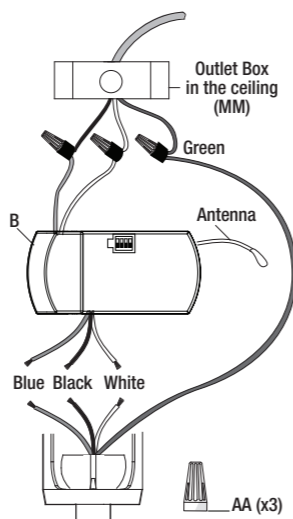
Warranty

The supplier warrants the remote control and receiver to be free from defects in workmanship and material present at time of shipment from the factory for a period of one year after the date of purchase by the original purchaser. We agree to correct such defects without charge or at our option replace with a comparable or superior model if the product is returned. To obtain warranty service, you must present a copy of the receipt as proof of purchase. All costs of removing and reinstalling the product are your responsibility. Damage to any part such as by accident or misuse or improper installation or by affixing any accessories, is not covered by this warranty. Servicing performed by unauthorized persons shall render the warranty invalid. There is no other express warranty. Home Depot hereby disclaims any and all warranties, including but not limited to those of merchantability and fitness for a particular purpose to the extent permitted by law. The duration of any implied warranty which cannot be disclaimed is limited to the time period as specified in the express warranty. Some states do not allow a limitation on how long an implied warranty lasts, so the above limitation may not apply to you. The retailer shall not be liable for incidental, consequential, or special damages arising out of or in connection with product use or performance except as may otherwise be accorded by law. Some states do not allow the exclusion of incidental or consequential damages, so the above exclusion or limitation may not apply to you. This warranty gives specific legal rights, and you may also have other rights which vary from state to state. This warranty supersedes all prior warranties. Shipping costs for any return of product as part of a claim on the warranty must be paid by the customer.

Contact the Customer Service Team at 1-800-330-3267

Pre-Installation

TOOLS REQUIRED

Phillips screwdriver   Electrical tape   Wire cutter   Step ladder

PACKAGE CONTENTS

IMPORTANT: This product and/or components are governed by one or more of the following U.S. Patents: 5,947,436; 5,988,580; 6,010,110; 6,046,416, 6,210,117 and other patents pending.

Part	Description	Quantity
A	Remote control	1
B	Receiver	1
C	AAA 1.5V battery	2
D	Plastic wire connector	5
E	Mounting screw	2
F	Rubber isolated pad	2
G	Wall bracket	1

Installation

1 Pairing the remote control

NOTE: The remote control has already been paired at factory for your convenience. If installing two or more remote controls in your home, please follow the steps below to control each fan independently.

• Remove the battery cover by pressing firmly on the arrow and sliding the cover off.
• Install two 1.5V AAA batteries.
• Slide the dip switch in the battery compartment to the "1" setting.
• Turn the electrical power to the fan off then back on at the breaker box or the wall switch.
• Press and release the "Learn" button located in the remote's battery compartment within 30 seconds of turning the electrical power to the fan on.
• If pairing is successful, the fan's light kit will flash, the blades will begin to spin and the fan and light kit will turn off within 30 seconds.
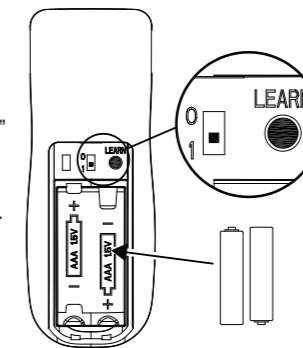
2 Installing the rubber isolated pads

• Loosen the two screws provided with the outlet box; insert two rubber isolated pads (F) between the mounting bracket and the outlet box; firmly tightened the two screws.
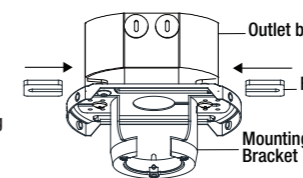
Installation (continued)

3 Installing the receiver

WARNING: To reduce the risk of fire or electric shock, remember to disconnect power. The electrical wiring must meet all local and national electrical code requirements. The electrical source and fan must be 110/120 volt, 60Hz. Do not use this product in conjunction with any variable wall control. Incorrect wire connection can damage this receiver.

CAUTION: If fan or house wires are a different color, have this unit installed by a licensed electrician.

CAUTION: Do not install in a damp location or immerse in water (for indoor use only). Do not pull on or cut leads shorter. Do not drop or bump the unit.

NOTE: You must set ceiling fan to high speed and light kit (if any) to the on position using the pull chains (if applicable) before operating remote control.

NOTE: For better performance with the WIFI system, the WIFI antenna must be mounted to the ceiling outside of the fan's ceiling canopy.

• Position the house supply wires (AAA) to one side of the slide-on mounting bracket; position the fan wires (BBB) to the opposite side.
• Insert the narrow end of the receiver (as shown, flat side towards the ceiling) into the slide-on mounting bracket until it rests on top of the ball/ downrod assembly. The canopy comes up to cover the receiver and bracket.
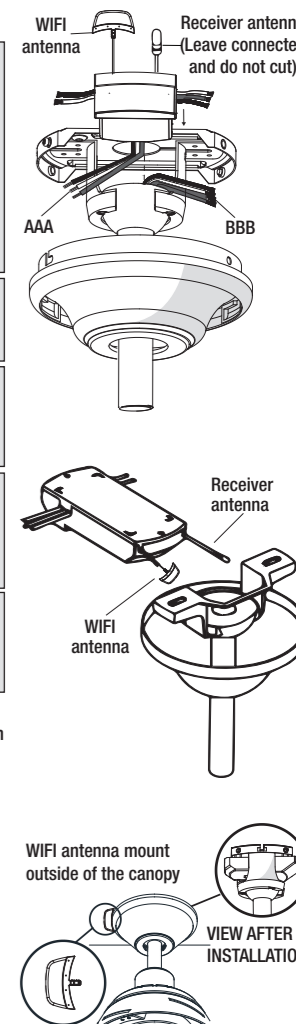
Installation (continued)

4 Wiring the receiver to the household wiring

WARNING: To avoid possible electrical shock, turn the electricity off at the main fuse box before wiring. If you feel you do not have enough electrical wiring knowledge or experience, contact a licensed electrician.

WARNING: Each wire nut supplied with this fan is designed to accept up to one 12-gauge house wire and two wires from the fan. If you have larger than 12-gauge house wiring or more than one house wire to connect to the fan wiring, consult an electrician for the proper size wire nuts to use.

IMPORTANT: Use the wire connecting nuts (AA) supplied with your fan. Secure the connectors with electrical tape and ensure there are no loose strands or connections.

• Spread the wires apart so that the green and white wires are on one side of the outlet box and the black wire is on the other side.
• Connect the green fan wires to the household ground wire (this may be a green or bare wire) using a wire connecting nut (AA).
• Connect the receiver black (or red) wire to the household black (hot) wire using a wire connecting nut (AA).
• Connect the receiver white wire to the household white wire (neutral) wire using a wire connecting nut (AA).
• Secure each wire connecting nut using electrical tape.
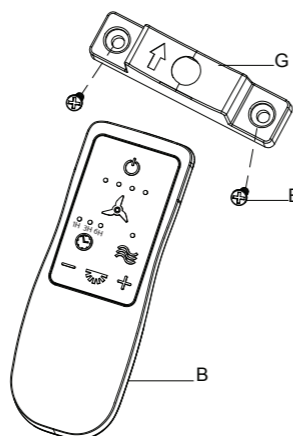

Installation (continued)

5 Wiring the fan to the receiver

IMPORTANT: Use the wire connecting nuts (AA) supplied with your fan. Secure the connectors with electrical tape and ensure there are no loose strands or connections.

• Connect the fan motor white wire to the receiver white wire using a wire connecting nut (AA).
• Connect the fan motor black wire to the receiver black wire using a wire connecting nut (AA).
• Connect the fan motor blue wire to the receiver blue wire using a wire connecting nut (AA).
• Secure each wire connecting nut using electrical tape.
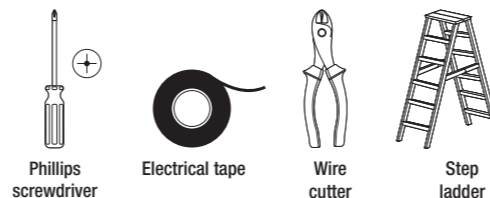• Turn the wire connecting nut (AA) upward and push the wiring into the outlet box (MM).

6 Mounting the transmitter to the wall

• Mount the wall bracket (G) to the wall by using the two mounting screws (E). Ensure arrow on wall bracket (G) is pointing upwards.
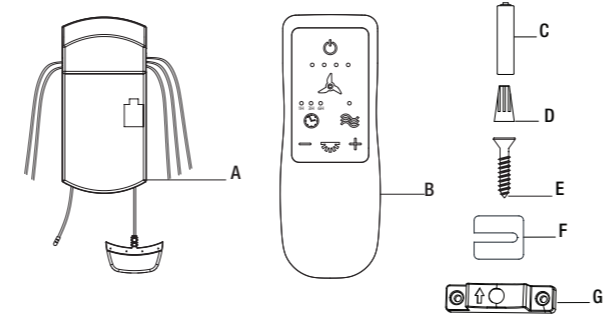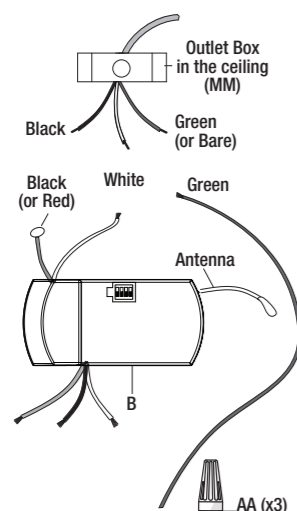

Operating Your Remote Control

1 Operating the remote control

⏻ - Press and release the ⏻ button to turn the fan on or off.

🌀 - Fan Speed
Press fan speed button to cycle through the fan's four speeds. LED's on the fan speed button will illuminate to the corresponding speed.
  ●○○○ - Low speed.
  ○●○○ - Medium-low speed.
  ○○●○ - Medium-high speed.
  ○○○● - High speed.

- Light ON/OFF
Press and release the button to turn the light on or off.
Press - to decrease the desired light level.
Press + to increase the desired light level.

≈ - Comfort Breeze™
Press and release the ≈ button to enable Comfort Breeze™; this will change your fan speed randomly, simulating a relaxing breeze. To cancel this feature press 🌀 or ⏻.

🕐 - Timer
  - While the fan is on press button once - turns on a 1 hour run timer.
  - While the fan is on press button twice - turns on a 3 hour run timer.
  - While the fan is on press button three times - turns on a 6 hour run timer.
  - While the fan is on press button four times - cancel the delay feature.
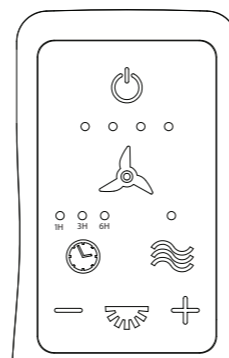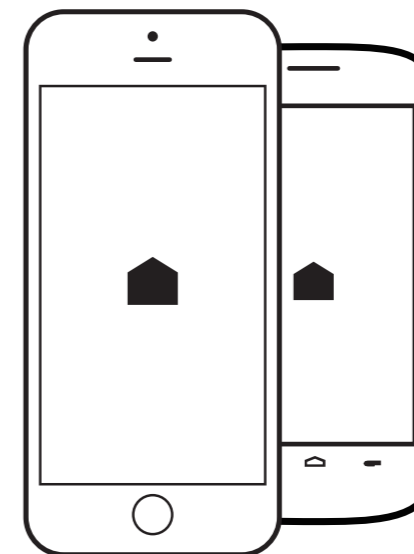

Operating Fan with the BOND App

1 Downloading the BOND HOME App

• Using your smart device, navigate to the application store (Apple App Store or Google Play). Download the free BOND Home app and create an account.

NOTE: Confirm that your smart device (phone/tablet) is connected to your WiFi network before proceeding.

2 Connecting to the BOND Receiver

• Ensure the fan and receiver are receiving power from the house supply by using the remote control to turn the fan and light on and off.
• Open the BOND Home app on your smart device and follow the instructions included in the app to add your fan.
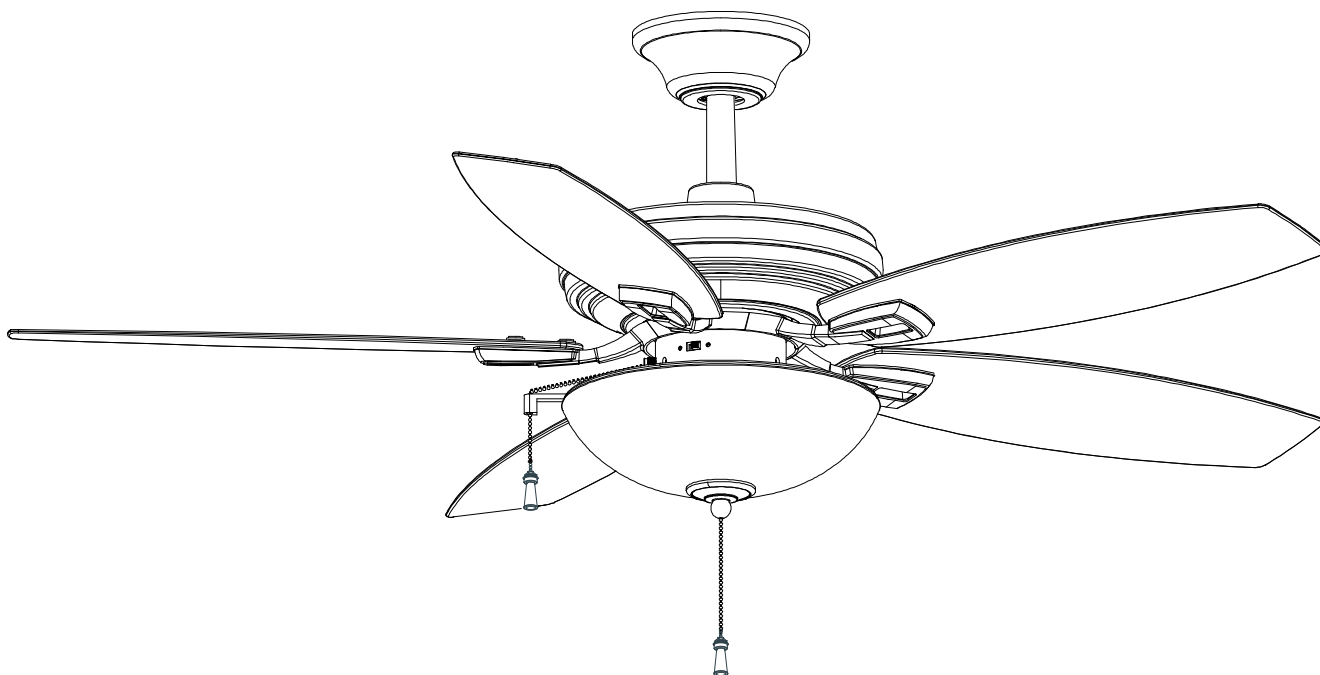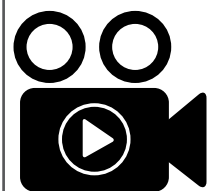
USE AND CARE GUIDE

NORTH POND 52-INCH CEILING FAN

Questions, problems, missing parts? Before returning to the store,
call Hampton Bay Customer Service
8 a.m. - 7 p.m., EST, Monday-Friday, 9 a.m. - 6 p.m., EST, Saturday

1-855-HD-HAMPTON

HAMPTONBAY.COM

To view an instructional video on how to install this product:

1. Go to www.homedepot.com and enter either the Item or Model number, found in the top right corner of the cover of this instruction manual, in the search field.
2. Click on your product from the list of search results and click on the video link in the "Product Overview" section.

THANK YOU
We appreciate the trust and confidence you have placed in Hampton Bay through the purchase of this ceiling fan. We strive to continually create quality products designed to enhance your home. Visit us online to see our full line of products available for your home improvement needs. Thank you for choosing Hampton Bay!

Table of Contents

Safety Information

READ AND SAVE THESE INSTRUCTIONS

1. To reduce the risk of electric shock, ensure the electricity has been turned off at the circuit breaker or fuse box before you begin.

2. All wiring must be in accordance with the National Electrical Code ANSI/NFPA 70 and local electrical codes. Electrical installation should be performed by a qualified licensed electrician.

3. The outlet box and support structure must be securely mounted and capable of reliably supporting 35 lbs. (15.9 kg). Use only UL Listed outlet boxes marked "Acceptable for Fan Support of 35 lbs. (15.9 kg) or less."

4. The fan must be mounted with a minimum of 7 ft. (2.1 m) clearance from the trailing edge of the blades to the floor.

5. Do not operate the reversing switch while the fan blades are in motion. You must turn the fan off and stop the blades before you reverse the blade direction.

6. Do not place objects in the path of the blades.

7. To avoid personal injury or damage to the fan and other items, use caution when working around or cleaning the fan.

8. Electrical diagrams are for reference only. Light kits that are not packed with the fan must be UL-listed and marked suitable for use with the model fan you are installing. Switches must be UL General Use Switches. Refer to the instructions packaged with the light kits and switches for proper assembly.

9. After making electrical connections, spliced conductors should be turned upward and pushed carefully up into the outlet box. The wires should be spread apart with the grounded conductor and the equipment-grounding conductor on one side of the outlet box.

10. All setscrews must be checked and retightened where necessary before installation.

11. Suitable for use in wet locations when installed in a GFCI protected branch circuit.

12. Use only with light kits marked "Suitable for use in wet locations".

⚠ **WARNING:** To reduce the risk of personal injury, do not bend the blade brackets (also referred to as flanges) during assembly or after installation. Do not insert objects in the path of the blades.

⚠ **WARNING:** Remove the rubber motor stops on the bottom of the fan before installing the blades or testing the motor.

⚠ **WARNING:** To reduce the risk of fire or electric shock, do not use this fan with any solid-state speed control device.

⚠ **WARNING:** To avoid possible electrical shock, turn the electricity off at the main fuse box before wiring. If you feel you do not have enough electrical wiring knowledge or experience, contact a licensed electrician.

⚠ **WARNING:** Electrical diagrams are for reference only. Optional use of any light kit shall be UL-listed and marked suitable for use with this fan.

⚠ **WARNING:** To reduce the risk of fire, electric shock, or personal injury, mount to outlet box marked "Acceptable for fan support of 35 lbs. (15.9 kg) or less," and use the screws provided with the outlet box.

Warranty

The supplier warrants the fan motor to be free from defects in workmanship and material present at time of shipment from the factory for a lifetime after the date of purchase by the original purchaser. The supplier also warrants that all other fan parts, excluding any glass or acrylic blades, to be free from defects in workmanship and material at the time of shipment from the factory for a period of one year after the date of purchase by the original purchaser. We agree to correct such defects without charge or at our option replace with a comparable or superior model if the product is returned. To obtain warranty service, you must present a copy of the receipt as proof of purchase. All costs of removing and reinstalling the product are your responsibility. Damage to any part, such as by accident, misuse, improper installation, or by affixing any accessories, is not covered by this warranty. Because of varying climatic conditions this warranty does not cover any changes in brass finish, including rusting, pitting, corroding, tarnishing, or peeling. Brass finishes of this type give their longest useful life when protected from varying weather conditions. A certain amount of "wobble" is normal and should not be considered a defect. Servicing performed by unauthorized persons shall render the warranty invalid. There is no other express warranty. Hampton Bay hereby disclaims any and all warranties, including but not limited to those of merchantability and fitness for a particular purpose to the extent permitted by law. The duration of any implied warranty which cannot be disclaimed is limited to the time period as specified in the express warranty. Some states do not allow a limitation on how long an implied warranty lasts, so the above limitation may not apply to you. The retailer shall not be liable for incidental, consequential, or special damages arising out of or in connection with product use or performance except as may otherwise be accorded by law. Some states do not allow the exclusion of incidental or consequential damages, so the above exclusion or limitation may not apply to you. This warranty gives specific legal rights, and you may also have other rights which vary from state to state. This warranty supersedes all prior warranties. Shipping costs for any return of product as part of a claim on the warranty must be paid by the customer.

Contact the Customer Service Team at 1-855-HD-HAMPTON or visit www.HamptonBay.com.

Pre-Installation

SPECIFICATIONS

Size	Speed	Volts	Amps	Watts	RPM	CFM	Net Weight	Gross Weight	Cube Feet
52 in.	Low	120	0.23	14	70	2015	22.04 lb (10 kg)	24.69 lb (11.2 kg)	2.098 cu.ft.
	Medium		0.33	27	105	3028			
	High		0.48	57	160	4456			

NOTE: These are approximate measures. They do not include the amps and wattage used by the light kit.

TOOLS REQUIRED

Phillips screwdriver

Flat blade screwdriver

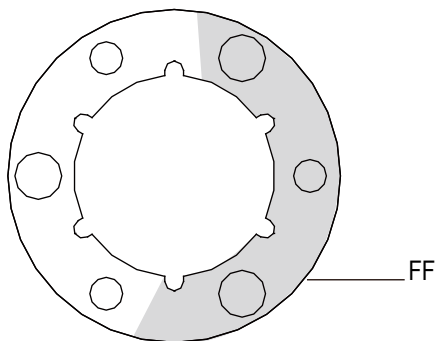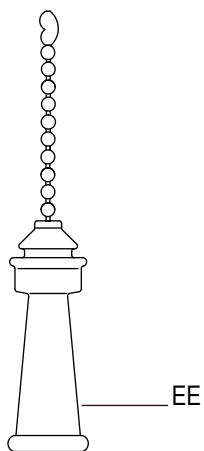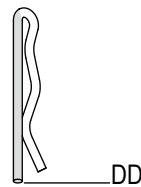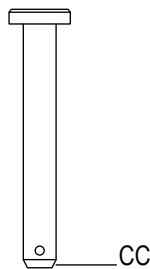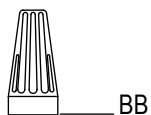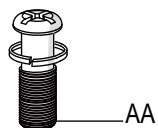Adjustable wrench

Electrical tape

Wire cutter / stripper

Step ladder

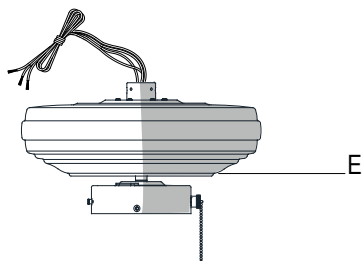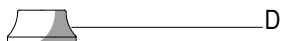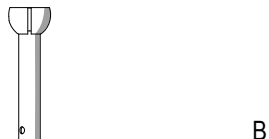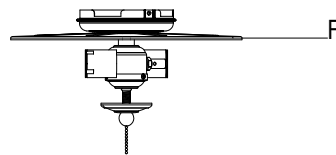# Pre-Installation (continued)

HARDWARE INCLUDED

NOTE: Hardware not shown to actual size.

AA

BB

CC

DD

EE

FF

GG

HH

Part	Description	Quantity
AA	Extra blade bracket screw	1
BB	Plastic wire connector	3
CC	Hanger pin	1
DD	Locking pin	1
EE	Pull chain	2
FF	Rubber gasket	1
GG	Water proof plug on switch cup	1
HH	Plug (for no light use)	1

PACKAGE CONTENTS
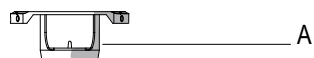
Part	Description	Quantity
A	Slide-on mounting bracket (inside canopy)	1
B	Ball/downrod assembly	1
C	Canopy	1
D	Coupling cover	1
E	Fan-motor assembly	1

Part	Description	Quantity
F	Light kit fitter assembly	1
G	Blade	5
H	Blade bracket	5
I	Glass shade	1
J	LED bulb (9-watt max.)	2

IMPORTANT: This product and/or components are governed by one or more of the following U.S. Patents: 5,947,436; 5,988,580; 6,010,110; 6,046,416, 6,210,117 and other patents pending.

5

HAMPTONBAY.COM
Please contact 1-855-HD-HAMPTON for further assistance.

Installation

MOUNTING OPTIONS

If your ceiling fan does not have an existing UL-listed mounting box, then install one using the following instructions:

☐ Disconnect the power by removing the fuses or turning off the circuit breakers.

☐ Secure the outlet box directly to the building structure. Use the appropriate fasteners and materials. The outlet box and its bracing must be able to fully support the weight of the moving fan (at least 35 lbs.). Do not use a plastic outlet box.

The illustrations below show three different ways to mount the outlet box.

Outlet Box

Outlet Box

Provide Strong Support

Recessed Outlet Box

Ceiling Mounting Plate
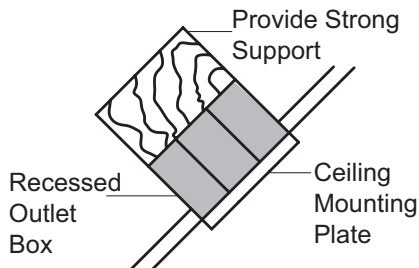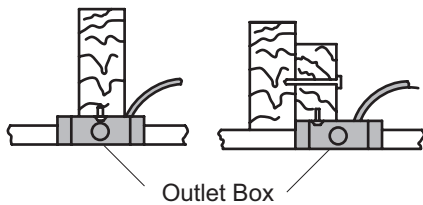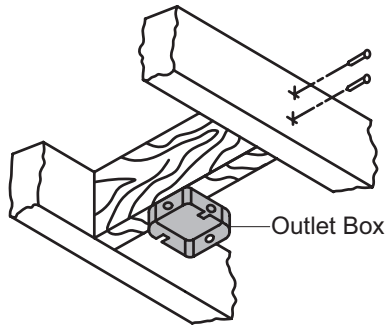
NOTE: You may need a longer downrod to maintain proper blade clearance when installing on a steep, sloped ceiling. The maximum angle allowable is 30° away from horizontal.


Hanger Bar

Outlet Box
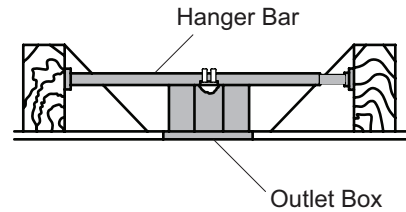
If the canopy (C) touches the ball/downrod assembly (B), then remove the decorative canopy bottom cover and turn the canopy (C) 180° before attaching the canopy (C) to the mounting plate.

To hang your fan where there is an existing fixture but no ceiling joist, you may need an installation hanger bar as shown above (available at any Home Depot store).

Assembly - Standard Ceiling Mount

1 Preparing for standard mounting

☐ Remove the canopy ring (KK) from the canopy (C) by turning the ring counter-clockwise until it unlocks.

☐ Remove the mounting bracket (A) from the canopy (C) by loosening the two canopy screws (II) located in the "L shaped" slots.

☐ Remove and save the two canopy screws (JJ) in the round holes. This will enable you to remove the mounting bracket (A).

II — A

JJ

C

KK
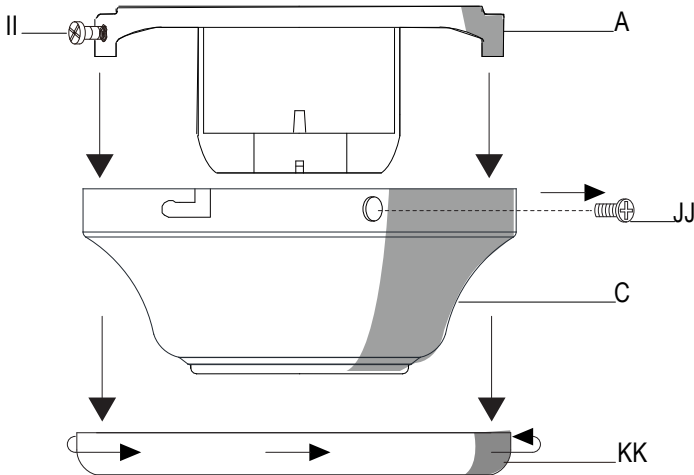
2 Routing the wires

☐ Route the wires exiting the top of the fan motor assembly (E) through the center of the canopy ring (KK). Make sure the slots on the canopy ring (KK) are on top.

☐ Insert the ball/downrod (B) through the canopy (C) and slide the decorative motor collar cover (D) onto the end of the ball/downrod (B). Make sure the slots on the canopy (C) are on top.

☐ Route the wires exiting the top of the fan motor assembly (E) through the downrod (B) as shown.

C

KK

D

B

E
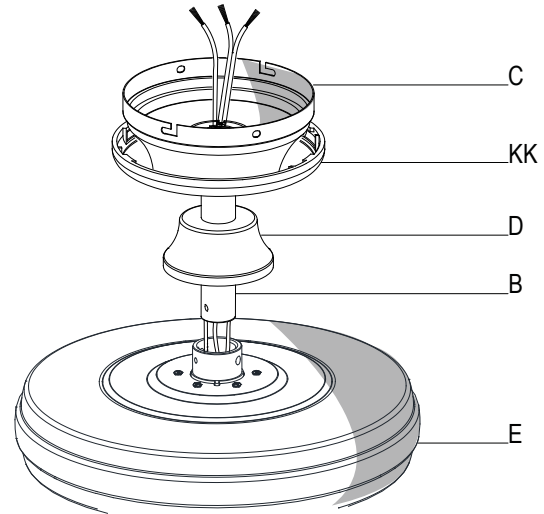
3 Assembling the fan

⚠ **WARNING:** Failure to properly install the locking pin (DD) could result in the fan becoming loose and possibly falling.

☐ Loosen, but do not remove, the setscrews (LL) on the collar on top of the fan-motor assembly (E).

☐ Align the holes at the bottom of the ball/downrod assembly (B) with the holes in the collar on top of the fan-motor assembly (E).

☐ Carefully insert the hanger pin (CC) through the holes in the collar and ball/downrod assembly (B). Be careful not to jam the hanger pin (CC) against the wiring inside the ball/downrod assembly (B).

☐ Insert the locking pin (DD) through the hole near the end of the hanger pin (CC) until it snaps into its locked position.

☐ Re-tighten the setscrews (LL) on the collar on top of the fan-motor assembly (E).

C

KK

D

B

CC

DD

LL

E
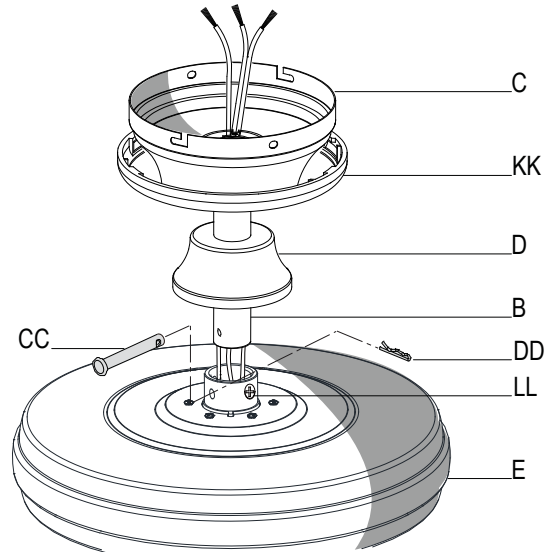
Assembly - Close-To-Ceiling Mount

1 Preparing for mounting

☐ Remove the canopy ring (KK) from the canopy (C) by turning the ring counterclockwise until it unlocks.

☐ Remove the mounting bracket (A) from the canopy (C) by loosening the two canopy screws (II) located in the "L shaped" slots.

☐ Remove and save the two canopy screws (JJ) in the round holes. This will enable you to remove the mounting bracket (A).

☐ Remove the decorative canopy bottom cover (MM) from the canopy (C) by pressing the three studs located inside the bottom of the canopy.
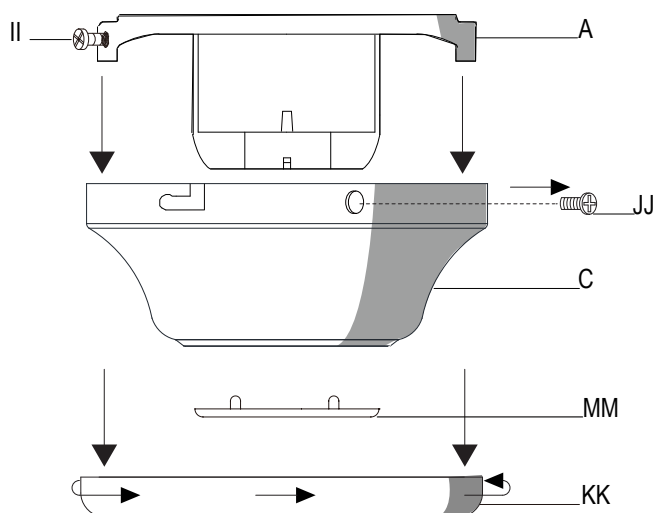
2 Routing the wires

☐ Remove three of the six screws and lock washers (OO) (every other one) securing the motor collar to the top of the fan-motor assembly (E).

☐ Route the wires exiting the top of the fan-motor assembly (E) through the rubber gasket (FF) aligning the holes in the rubber gasket (FF) with the three screw holes in the fan-motor assembly (E).

☐ Route the wires exiting the top of the fan-motor assembly (E) through the canopy ring (KK), and the canopy (C) (make sure the slot openings for the canopy ring and canopy are on top). Place the canopy (C) over the collar (NN) at the top of the motor (E).

☐ Align the mounting holes in the canopy (C) with the screw holes in the motor (E) and fasten using the three screws and lock washers (OO) (removed previously). Tighten the mounting screws securely.
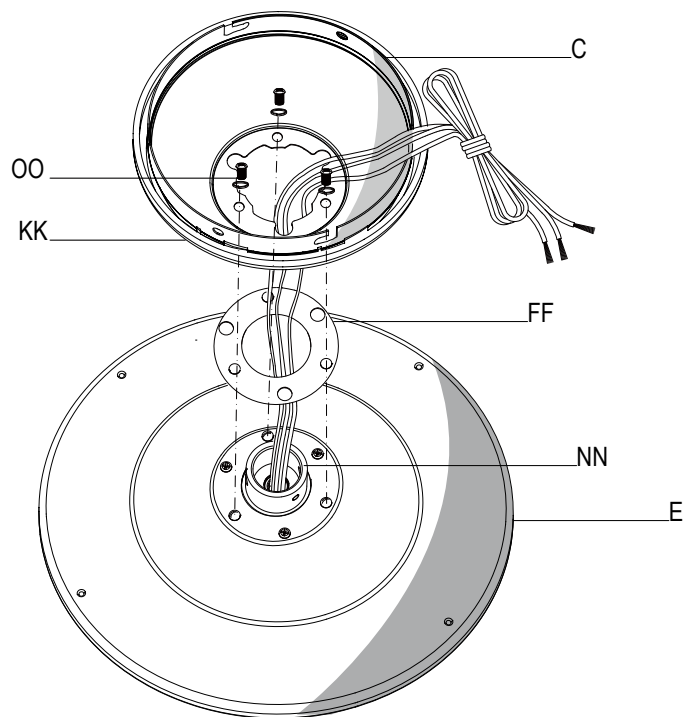
Assembly - Hanging the Fan

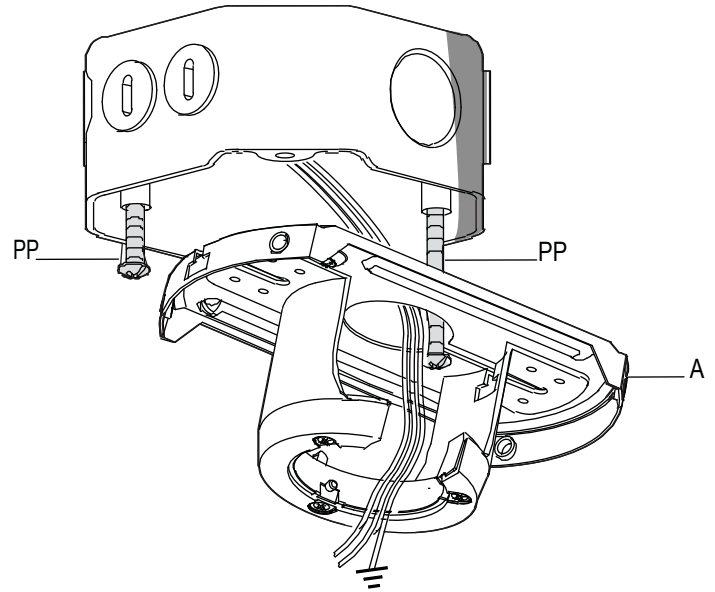## 1 Attaching the fan to the electrical box

⚠️ **WARNING:** To reduce the risk of fire, electric shock or personal injury, mount to an outlet box marked "Acceptable for fan support of 35 lbs. (15.9 kg) or less," and use the screws provided with the outlet box.

📝 **NOTE:** The mounting bracket (A) is designed to slide into place on an outlet box with the outlet box screws (PP).

☐ Loosen the two mounting screws (PP) in the outlet box.

☐ Pass the 120-Volt supply wires through the center hole in the slide-on mounting bracket (A).

☐ Install the slide-on mounting bracket (A) on the outlet box by sliding the slide-on mounting bracket (A) over the two screws (PP) provided with the outlet box. If necessary, use leveling washers (not included) between the slide-on mounting bracket (A) and the outlet box. The flat side of the slide-on mounting bracket (A) should face toward the outlet box, as shown.

☐ Securely tighten the two mounting screws (PP).
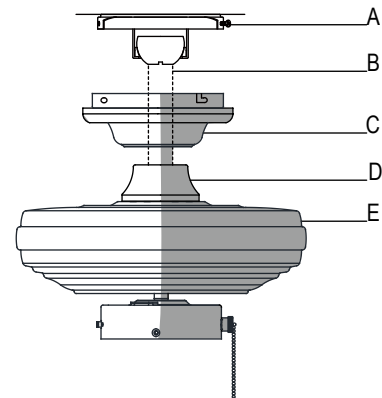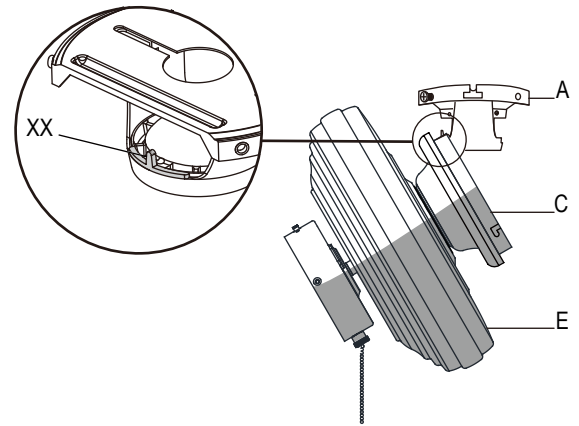
2 Hanging the fan

⚠️ **WARNING:** The hook (XX) is only to balance the fan while making the electrical connections. Failure to hang as shown may result in the hook (XX) breaking, causing the fan to fall. The hook must pass from the inside to the outside of the canopy.

⚠️ **WARNING:** When hanging the fan on the hook (XX) it is critical that you use one of the non-slotted (round) holes in the canopy (C).

☐ Carefully lift the fan-motor assembly (E) up to the slide-on mounting bracket (A).

☐ Insert the ball portion of the ball/downrod assembly (B) into the socket of the slide-on mounting bracket (A).

☐ Turn the ball/downrod assembly (B) clockwise until it is seated with the tab of the slide-on mounting bracket aligned with the slot in the ball.

☐ If using close-to-ceiling mounting, hang the fan on the hook provided by utilizing one of the holes at the outer rim of the ceiling canopy (C).

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3 Making the electrical connections

> ⚠️ **WARNING:** Each wire nut supplied with this fan is designed to accept up to one 12-gauge house wire and two wires from the fan. If you have larger than 12-gauge house wiring or more than one house wire to connect to the fan wiring, consult an electrician for the proper size wire nuts to use.

> ⚠️ **WARNING:** Remove the rubber motor stops on the bottom of the fan before installing the blades or testing the motor.

> ❗ **IMPORTANT:** Use the plastic wire connectors (BB) supplied with your fan. Secure the connectors with electrical tape and ensure there are no loose strands or connections.

> 📝 **NOTE:** The fan comes with 54 in. lead wires for use with an extended ball/downrod assembly. If using the 6 in. ball/downrod assembly (B) provided, you can cut the lead wires to your desired length (no shorter than 12 in.).

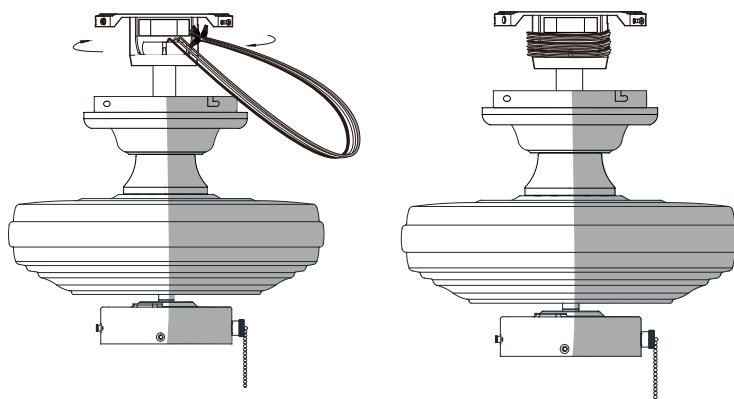☐ **Please refer to the Smart Universal Remote Control installation instructions at the beginning of this document**

4 Wrapping the extra wire

> 📝 **NOTE:** Follow this step ONLY if you did not cut the extra length from the wires coming from the ceiling fan.

☐ Gently wrap the excess wire around the mounting bracket (A).

☐ Secure the wires with electrical tape.

Assembly - Hanging the Fan (continued)

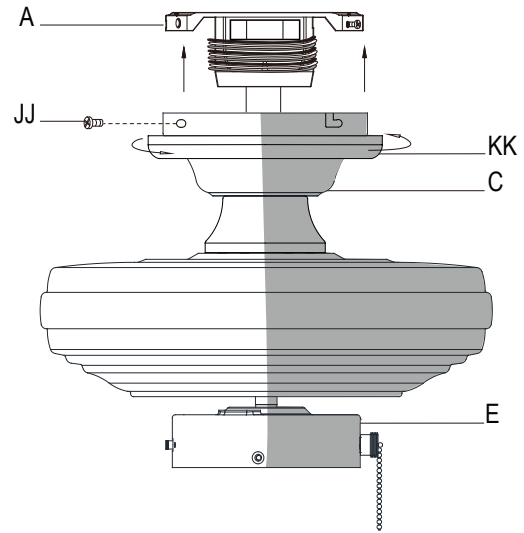## 5 Mounting the fan-motor assembly (standard mount)

⚠ **WARNING:** When using the standard ball/downrod mounting, the tab in the ring at the bottom of the mounting bracket must rest in the groove of the hanger ball. Failure to properly seat the tab in the groove could cause damage to the wiring.

⚠ **WARNING:** The locking slots of ceiling canopy are provided only as an aid to mounting. Do not leave the fan assembly unattended until all four canopy screws are engaged and firmly tightened.

☐ Align the locking slots of the canopy (C) with the two screws (II) in the mounting bracket (A). Push up to engage the slots and turn clockwise to lock in place.

☐ Firmly tighten the two mounting screws (II).

☐ Install the two canopy screws (JJ) (saved from Assembly Step 1 "Preparing for mounting") into the holes in the canopy (C) and tighten firmly.

☐ Install the decorative canopy ring (KK) by aligning the ring's slots with the screws in the canopy (C). Rotate the ring clockwise to lock in place.

6 Mounting the fan-motor assembly (close-to-ceiling mount)

⚠ **WARNING:** The locking slots of ceiling canopy are provided only as an aid to mounting. Do not leave the fan assembly unattended until all four canopy screws are engaged and firmly tightened.

☐ Carefully unhook the fan from the mounting bracket (A) and align the locking slots of the ceiling canopy (C) with the two screws in the mounting bracket (A). Push up to engage the slots and turn clockwise to lock in place. Immediately tighten the two mounting screws firmly.

☐ Install the two mounting screws (JJ) (saved from Assembly Step 1 "Preparing for mounting") into the holes in the canopy (C) and tighten firmly.

☐ Install the decorative canopy ring (KK) by aligning the ring's slots with the screws in the canopy (C). Rotate the ring clockwise to lock in place.
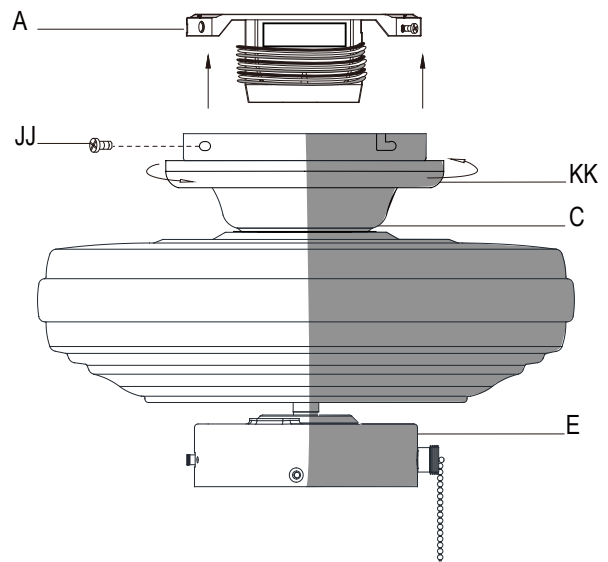
☐ You may now proceed to attach the fan blades.

Assembly - Attaching the Fan Blades

1 Fastening the blade brackets to the motor

⚠️ **WARNING:** Remove the rubber motor stops on the bottom of the fan before installing the blades or testing the motor.

❗ **IMPORTANT:** The switch cup has an access hole (ZZ) to allow the screwdriver to reach the screws in the blade bracket. Position the blade bracket on the motor and tighten by inserting the screwdriver through the access hole (ZZ).

📝 **NOTE:** Your fan features revolutionary advancements for quick and easy blade installation, including an alignment post and captive blade bracket screws.

☐ Fasten the blade brackets (H) to the fan-motor assembly (E) by inserting the alignment post into the slot on the bottom of the motor and tightening the pre-installed blade bracket screws by inserting a screwdriver through the access hole (ZZ).

☐ Repeat this step for the remaining blade bracket by rotating the motor until the next blade bracket screw can be accessed through the access hole (ZZ) in the switch cup cover.

☐ Press back the water proof plug (GG) to the access hole (ZZ) on the switch cup.
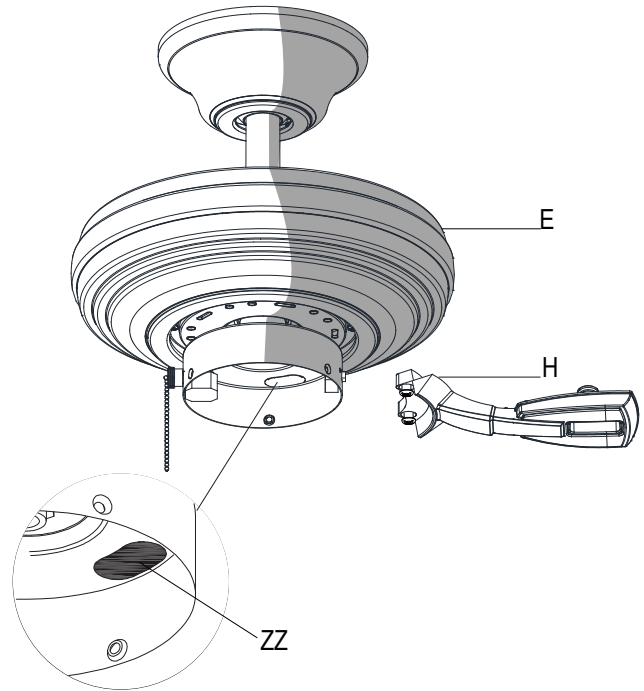
2 Attaching the blades to the blade brackets

☐ Mount the fan blade (G) to the blade bracket (H) by aligning the three key-slot holes in the blade (G) with the three posts on the top of the blade bracket (H).

☐ Hold the blade (G) with both hands close to the blade bracket (H) and press down firmly. Ensure the key-slot holes are properly seated on the blade bracket (H) posts.

☐ While still holding the blade (G) down with both hands, slide the blade (G) until it engages in the locking mechanism (UU). Make sure the locking mechanism (UU) at the rear of the blade bracket (H) springs upward and butts against the edge of the blade (G), indicating a secure connection.

☐ Visually inspect the top of the blade bracket (H) to ensure the locking mechanism is securely in place.

☐ Repeat this procedure for the remaining blades (G).
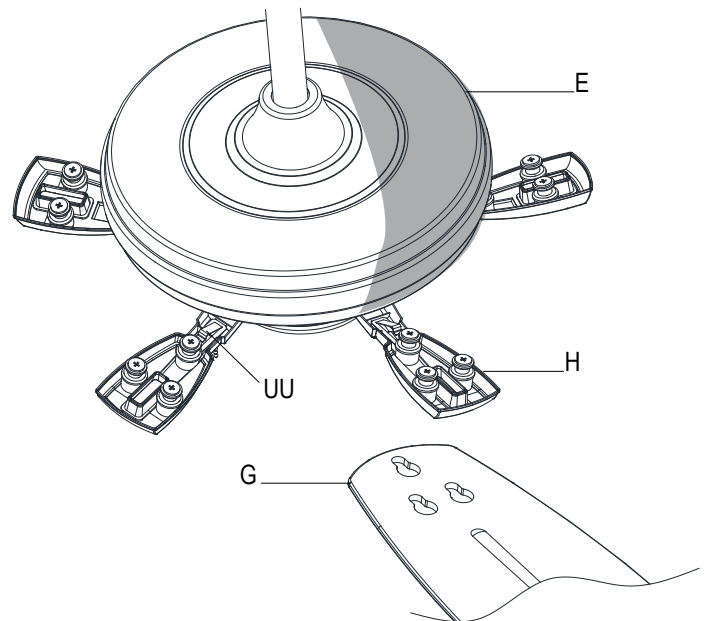
Assembly - Attaching the Light Kit
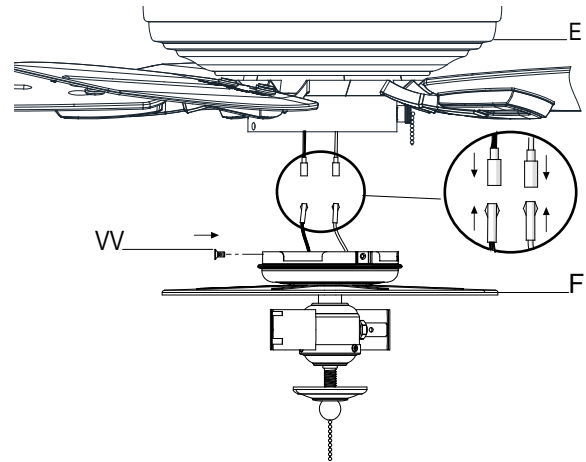
1 Attaching the light kit fitter assembly

⚠️ **CAUTION:** To reduce the risk of electric shock, disconnect the electrical supply circuit to the fan before installing the light fixture.

📝 **NOTE:** Notice the location of the fan's slide switch. This is the switch used to change the fan's directional rotation. For more information on the operation of this switch, see *Operating Your Fan* on page 14.

☐ Remove the three screw (VV) from the light kit fitter assembly (F) and save them.

☐ Align the three holes in the switch cup below the fan motor assembly (E) with the three holes in the switch cover of the light kit fitter assembly clears the reversing switch in the switch cup.

☐ Connect the wires from the light kit fitter assembly (F) to wires from the fan motor assembly (E) by connecting the molded adaptor plugs together. Carefully tuck all wires and splices into the switch cup.

☐ Position the light kit fitter assembly (F) and re-install the three screws that were removed in first step to secure the light kit fitter assembly properly.

2 Installing the bulb and glass bowl

☐ Remove the finial (TT), bottom cover (SS), hex nut and the rubber washer from the threaded nipple of the light kit fitter assembly (F).

☐ With power off, install the LED bulb (L) by screwing them into the light bulb sockets. Position the glass bowl (I) over the threaded nipple, re-install the rubber wash and hex nut to secure the glass bowl (I) properly.

☐ Re-install the bottom cover (SS) and finial (TT) over the threaded nipple and tighten the finial (TT) securely.

☐ Attach the pull chain extension (EE) provided to the light pull chain and fan pull chain.

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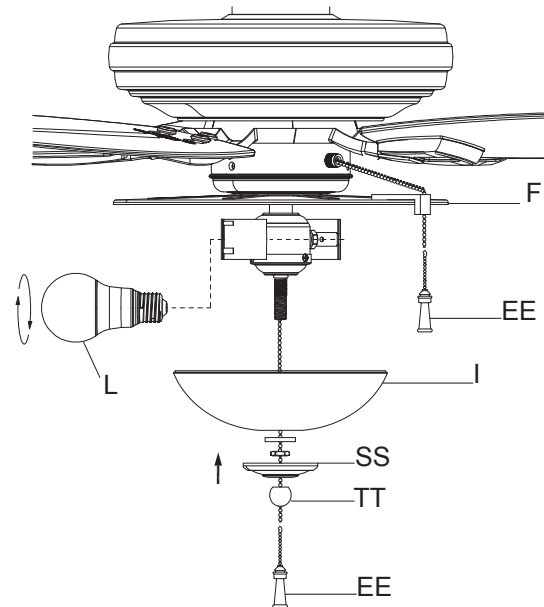
Assembly - Attaching the Fan without the Light Kit

1 Assembling the fan without the light kit

- ☐ Remove the three light kit mounting screws (VV) from the switch cup cover (WW) of the light kit fitter assembly (F).

- ☐ In order to use the fan without light kit, remove the switch cup cover (WW) from the top of the light kit fitter assembly (F) by removing the center hex (YY) inside the switch cup cover (WW), and then thread the switch cup cover (WW) off the threaded nipple on the top of the light kit fitter assembly (F).

- ☐ Press the plastic plug (HH) (provided) into the center hole of the witch cup cover (WW).

- ☐ Position the switch cup cover (WW) onto the switch cup below fan motor assembly (E) and re-install the three light kit mounting screws (VV) that were removed on first step.

- ☐ Attach the pull chain extension (EE) provided to the fan pull chain.
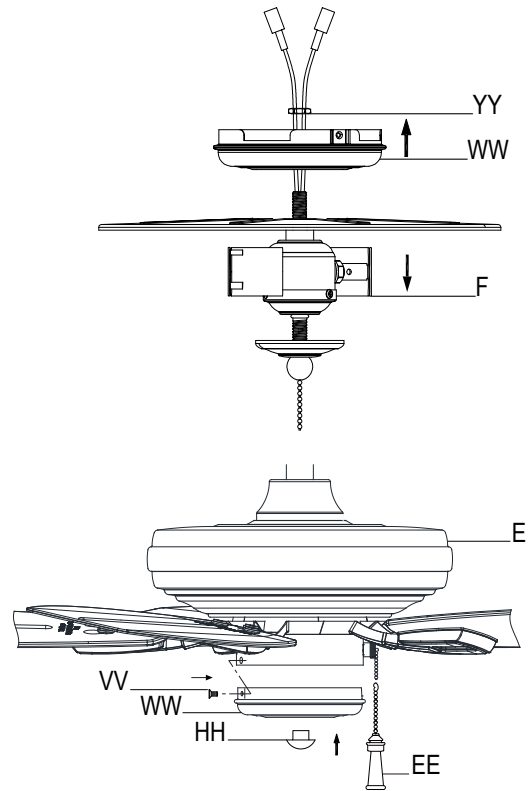
Operation

OPERATING YOUR FAN

Turn on the power and check the operation of the fan. The fan pull chain controls the fan speed as follows:

1 pull - High, 2 pulls - Medium, 3 pulls - Low, 4 pulls - off

The appropriate speed settings for warm or cool weather depends on factors such as the room size, ceiling height, and number of fans.

The slide switch (XX) controls the direction of the blades: forward (switch left) or reverse (switch right).

> **NOTE:** Wait for the fan to stop before reversing the direction of the blade rotation.

A. Warm weather - (Forward) A downward airflow creates a cooling effect. This allows you to set your air conditioner on a higher setting without affecting your comfort.

B. Cool weather - (Reverse) An upward airflow moves warm air off of the ceiling. This allows you to set your heating unit on a lower setting without affecting your comfort.

A. Warm Weather

B. Cool Weather
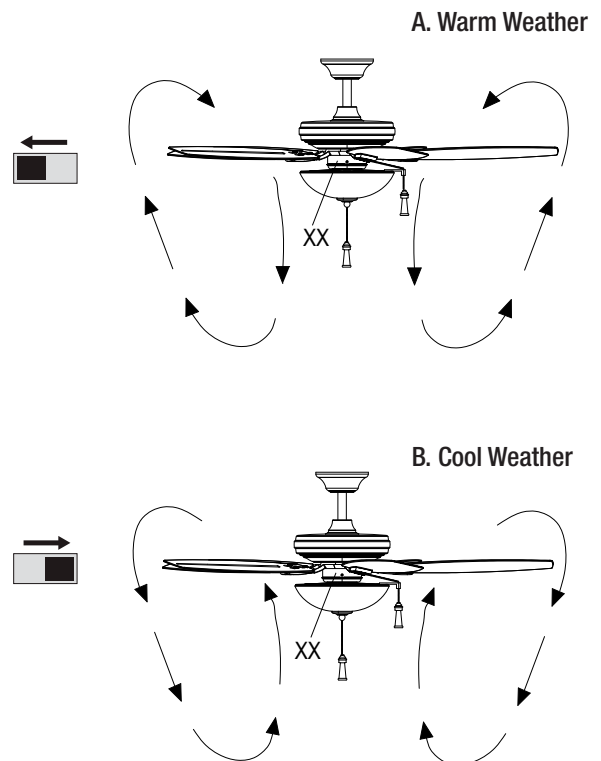
Care and Cleaning

> ⚠ **WARNING:** Make sure the power is off before cleaning your fan.

☐ Because of the fan's natural movement, some connections may become loose. Check the support connections, brackets, and blade attachments twice a year. Make sure they are secure. It is not necessary to remove the fan from the ceiling.

☐ Clean your fan periodically to help maintain its new appearance over the years. Do not use water when cleaning, as this could damage the motor or the wood, or possibly cause an electrical shock. Use only a soft brush or lint-free cloth to avoid scratching the finish. The plating is sealed with a lacquer to minimize discoloration or tarnishing.

☐ You can apply a light coat of furniture polish to the wood for additional protection and enhanced beauty. Cover small scratches with a light application of shoe polish.

☐ You do not need to oil your fan. The motor has permanently-lubricated sealed ball bearings.

Troubleshooting

Problem	Solution
The fan will not start.	☐ Check the main and branch circuit fuses or breakers.
	☐ Check the line wire connections to the fan and switch wire connections in the switch housing.
The fan is noisy.	☐ Ensure all motor housing screws are snug.
	☐ Ensure the screws that attach the fan blade bracket to the motor hub are tight.
	☐ Ensure the wire nut connections are not rattling against each other or the interior wall of the switch housing.
	☐ Allow a 24-hour "breaking in" period. Most noises associated with a new fan disappear during this time.
	☐ If you are using the Ceiling Fan light kit, ensure the screws securing the glassware are tight. Check that the light bulbs are also secure.
	☐ Ensure the canopy is a short distance from the ceiling. It should not touch the ceiling.
	☐ Ensure your outlet box is secure and rubber isolator pads were used between the mounting plate and outlet box.
The fan wobbles.	☐ Check that all blade and blade arm screws are secure.
	☐ Most fan wobble problems are caused when blade levels are unequal. Check this level by selecting a point on the ceiling above the tip of one of the blades. Measure from a point on the center of each blade to the point on the ceiling. Measure this distance. Rotate the fan until the next blade is positioned for measurement. Repeat for each blade. Any measurement deviation should be within 1/8 in. Run the fan for ten minutes. If the fan continues to wobble please contact Customer Service and a balancing kit will be sent to you at no charge.

Questions, problems, missing parts? Before returning to the store,
call Hampton Bay Customer Service
8 a.m. - 7 p.m., EST, Monday - Friday, 9 a.m. - 6 p.m., EST, Saturday

1-855-HD-HAMPTON

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Retain this manual for future use.