



Instruction and Maintenance Guide

Ashman Short Handle Transfer or Mini Square Shovel



A Short Handle Transfer Shovel, also known as a Mini Square point shovel, is a versatile tool commonly used for tasks like digging, lifting, and moving materials such as soil, gravel, or mulch. Here's a guide on how to use a square shovel and how to maintain it for optimal performance:

Using a Short Handle Transfer Shovel (Mini Square Point Shovel):

- 1. Select the Right Shovel:**
Choose a square point shovel with a flat, square-shaped blade for efficient digging and transferring of materials.
- 2. Check the Condition:**
Inspect the shovel for any damage, such as bent or cracked blades, and ensure the handle is secure.
- 3. Wear Safety Gear:**
Always use sturdy work gloves, closed-toe shoes, and eye protection for safety.
- 4. Position Yourself:**
Hold the shovel handle with both hands, one hand on the grip and the other on the handle shaft. Keep your hands spaced for better control.
- 5. Grip the Handle:**
Hold the shovel handle with both hands, one hand on the grip and the other on the handle shaft. Keep your hands spaced for better control.
- 6. Digging Technique:**
Insert the shovel blade into the soil or material with a slight angle, using the flat edge to lift and transfer the material.
Use your foot to drive the blade into the ground, and then lift and move the material by tilting the shovel.
- 7. Lift with Your Legs:**
When lifting the shovel, bend your knees and lift with your leg muscles rather than your back to prevent injuries.



8. Repeat:

Continue the process, periodically checking the condition of the teeth and adjusting your technique as needed.

Maintenance Tips:

9. Clean the Shovel:

After each use, remove any dirt, mud, or debris from the shovel blade. Clean both sides and the point thoroughly.

10. Inspect the Blade:

Regularly check the teeth for signs of wear, breakage, or dullness. Sharpen the blade using a file or sharpening tool as needed.

11. Handle Care:

Inspect the handle for cracks, splinters, or any other damage. Sand down rough spots and apply linseed oil for protection.

12. Store Properly:

Store the shovel in a dry area to prevent rust. Wipe it dry if exposed to moisture before storing.

13. Tighten the Handle:

Periodically check the tightness of the handle. If it becomes loose, tighten it to maintain stability.

14. Rust Prevention:

Apply a thin layer of oil to the metal parts of the shovel or use a rust-resistant spray to prevent corrosion.

15. Inspect Regularly:

Regularly inspect the entire shovel for any signs of wear, damage, or loose components. Address issues promptly to ensure the tool's longevity.

By following these instructions and maintaining your Short Handle Transfer Shovel or Mini Square Shovel properly, you can ensure it remains a reliable tool for transferring materials in various outdoor tasks. Adapting your technique and maintaining your shovel with teeth appropriately will help you complete your tasks efficiently while ensuring the tool remains in good condition.