versatile™
4C mailbox suites

THE First-Class Standard for Centralized Mail Delivery

A comprehensive guide to simple, easy-to-use USPS STD-4C Compliant Postal Specialties Solutions

A F FLORENCE
manufacturing company

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versatile™ 4C Mailboxes and Accessories

Florence Manufacturing
Your Partner for more than 80 Years

Florence has been the innovator in centralized mail delivery equipment since its first mailbox patent in 1934. Since that time, we have grown our product lines to provide the best solutions for both design professionals and postal officials throughout ever changing times.

Today, we are proud to offer you the latest in security and durability, while still maintaining design flexibility in our versatile™ 4C mailbox line. This robust line gives you nearly 150 standard modules to choose from with the ability to customize the compartment heights and creating nearly limitless options.

With five mounting alternatives, all designed to ensure your modules are mounted at the proper heights to meet postal regulations, these modules are truly versatile!

Florence Manufacturing is proud to be your partner for centralized mail delivery equipment and storage solutions!

Did you know?

- Serving on the US Postal Service (USPS) Apartment Mailbox Consensus Committee, Florence was part of the leadership team who worked to develop the standard 4C regulation and specification to meet the changing customer mail delivery needs.

- All STD-4C mailboxes must pass rigorous inspection and testing by the USPS prior to being awarded Approval status; this includes passing an unsuccessful break-in over a designated period of time.

- Deep in the American Heartland, Florence operates a vertically integrated state-of-the-art facility in Manhattan, KS and is proud to say our mailbox and storage products are *Built in the USA!*

- In recent years, Florence has used an average 9.8 million pounds of aluminum in our handcrafted centralized delivery mailboxes - that is enough to circle the globe nearly 400 times!

- Florence was the very first manufacturer in our industry to be ISO certified for our manufacturing & management processes and is the only one in our industry to also be ISO certified for our environmental practices as well.

- Over the last 10 years, the USPS has awarded Florence two different sole-source equipment contracts and five different supplier awards (Supplier Innovation, Supplier Excellence, and Quality Supplier).

- While Florence mailbox products may be best known across North America, they are installed and used world-wide.

CENTRALIZED MAIL DELIVERY
The Key to Good Design

USPS Approved Mailboxes and So Much More!

Let's face it, you probably don't spend a lot of time thinking about mailboxes. . .which is why we do!

Using the experience gained since patenting one of the first centralized apartment mailboxes in 1934 and applying it to the mailboxes of today, Florence continually raises mailbox security and durability to an even higher level, giving residents peace of mind.

With every address needing a place to securely and conveniently receive mail, and changes in 30 year old US Postal Service (USPS) regulations which now specify centralized mail delivery, Florence Manufacturing stands ready to help.

Centralized mail delivery provides delivery and collection services to a number of residences from a centrally located installation - whether in a single-family subdivision or multi-family structure. Business customers also receive delivery services from a convenient central location.

As the first to introduce a full USPS Approved line of mailboxes which met the new USPS wall-mounted mailbox standard (STD) in 2006, Florence has continued to evolve the product line in order to keep pace with changing marketplace demands.

With our robust versatile™ 4C mailbox product line, Florence has developed a simple to use modular system that provides a very flexible solution for your individual project needs - taking the guesswork out of meeting the necessary USPS requirements and/or ADA requirements, too.

This comprehensive Florence line of STD-4C mailboxes allows you to select standard pre-

configured options for simple installations, or gives you the ability to custom-build a solution that will make your centralized mail center stand out from the rest.

Florence also has numerous industry EXCLUSIVE standard features, finishes and accessories providing greater design flexibility and installation solutions than any other STD-4C mail equipment available on the market today.

So, whether you are replacing an outdated mailbox installation, or starting a new construction project, Florence stands ready to assist you. Visit us online for simple-to-use resources that allow you to plan your own mailbox installation, view technical and installation information, and learn how to easily customize your project.

Or, contact an Authorized Florence Dealer for more personalized assistance. These product experts can help you find the right product for your needs, navigate local codes and accessibility, and some even help with installation work.

Backed by the industry's best 5-year warranty, Florence is proud to stand behind our meticulously crafted products so you can think about something other than your mailbox!

PLANNING CONSIDERATIONS

Planning your centralized mail center with appropriate common space in highly visible, centralized areas provides greater protection from mail theft and vandalism as well as better accessibility and safety in retrieving mail and packages.

Outdoor mailbox installations should be positioned in a manner that provides adequate clearance from roadways so that letter carriers and residents have clear and safe access to the mailboxes.

Before. . .

After. . .

Due to a major remodel - which changed the rough opening of the area the existing mailboxes were already mounted into, this facility was required to swap out old centralized mailbox equipment for the new STD-4C equipment; *proper planning allowed for the increased space required by this new equipment.*

Before. . .

After. . .

By removing old, obsolete equipment, this subdivision provided greater security and larger compartments for their residents while improving the look of their community areas; *USPS coordination ensured continuous mail delivery without interruption.*

Centralized Mail Delivery Benefits

- Multiple deliveries per stop results in faster service for customers due to less time per delivery stop, resulting in lower costs. The Postmaster General's Office estimates that door delivery costs the USPS about $353 per address each year, while curbside delivery costs $224, and centralized mail delivery equipment $160 per address.

- Larger compartments hold several days' worth of deliveries without rolling or folding mail, and convenient built-in package lockers eliminates the need to be home or at the office during service hours.

- Highly visible centralized mail centers are safer than isolated delivery locations for residents and help provide greater protection from mail theft and mailbox vandalism.

- Locked and secure mail collection saves residents extra trips to the Post Office® or collection boxes and protects contents from the weather better than unsecured receptacles.

- Eliminates curbside "clutter" with a more efficient use of space, ultimately beautifying neighborhoods.

- Builds stronger neighbor relationships and trust as residents meet and talk while they are retrieving their mail, which increases community collaboration and awareness.

- Costs less to install per resident than single, individual mailboxes and mail delivery can often begin even before the residences are occupied.

Plan for Centralized Mail Delivery

The US Postal Service Operations Manual provides the USPS with autonomy to determine the appropriate mode of delivery; which is essential for the USPS to meet its universal service obligations in the most efficient manner possible. This includes the location and type of equipment to be used to ensure the safety, efficiency and convenience for both carriers and customers.

Effective early planning allows for the creation of a true community gathering area within the common space surrounding centralized mail delivery equipment; something residents will ultimately appreciate.

But new construction isn't the only project that should consider this service early on, any remodeling project should also take into account centralized mail delivery during the planning phase of the project. If a major renovation will disturb the rough opening of an existing mailbox installation, newer centralized mail delivery equipment will be required.

Be sure to check with local postal authorities prior to planning any mailbox installation. To find your local Post Office®, or the proper postal official nearest you, visit USPS.com, or call 800-ASK-USPS (800-275-8777).

APPLICATIONS AND USES

Breezeway - Apartment Community

Indoor/Outdoor

The robust Florence versatile™ 4C mailbox product line provides the perfect centralized mail delivery center for both indoor or outdoor installation locations and has five mounting options.

Neighborhood Corner - Single-Family Residential

Community Gathering Area - Multi-Family Residential

Mail AND Packages

Due to the growth of online shopping, your project may require more parcel lockers than the standard requirement of one locker for every ten resident mailboxes (1:10). Be sure to consider this possibility in your planning.

Shopping Mall - Commercial/Retail

Versatile

As the name says, use Florence 4C mailboxes in community gathering areas, parking garages, front lobbies, elevators, hallways, pools, or near other service/amenities for safe and convenient resident access.

Parking Garage - Condominiums

USPS Delivery Applications

- Commercial
- Residential
- Single-Family
- Multi-Family
- Industrial Centers
- Retail Shopping Centers

Private Delivery Applications

- Dormitories
- Office Mail Rooms
- Private Postal Centers
- Government Agencies
- Colleges/Universities
- K-12 Schools
- Financial Institutions
- Military Housing
- Health Care Facilities

Installation Ideas

- Interior Hallways
- Parking Garages
- Exterior Kiosks
- Breezeways
- Front Lobby/Entryway
- Mail/Package Rooms
- Clubhouses
- Community Center
- In Common Spaces

Custom Built

With the Florence versatile™ 4C mailbox product line, your centralized mail center can be custom-built to meet your exact project specifications; whether in color combinations, resident mailbox sizes, or installation placement - we'll work with you to find the right solution.

University Student Housing - Austin, TX

Compliant

Within the versatile™ 4C product line is a complete set of ADA modules which have pre-configured the maximum number of mailboxes and parcel lockers available in order to comply with both Fair Housing ADA and USPS requirements; these modules ensure you meet both without any further planning!

Assisted Living Facility - Denver, CO

Installed World-wide

Florence continues to have the privilege to provide standard product solutions which meet Postal demands across North America; as well as crafting unique, custom installations for large corporations from New York's Wall Street to the Las Vegas Strip to government agencies in Saudi Arabia and everywhere in between.

Apartment Community - Washington DC

versatile™ 4C Mailboxes
Flexibility without the fuss

Florence versatile™ 4C mailboxes provide a simple, easy-to-use 'pre-configured' suite of mailboxes and parcel lockers which all meet or exceed every security requirement of the USPS STD-4C regulation for wall-mounted mail receptacles. By providing 14 different "*suite*" height options, adding the right module to your installation is quick and easy.

Offering nearly 150 different individual modules to select from, PLUS the ability to configure any base module, Florence has the most robust line of USPS Approved 4C products and installation accessories on the market today.

florencemailboxes.com/4C

Product Design and Security Features

- Standard pre-configured modules with integrated parcel lockers in 14 different heights (*as shown below*)

- Thick, reinforced collection door to prevent break-ins

- Master front-loading door has interlocking, overlapping seams to prevent prying

- Integrated outgoing mail collection compartment with weather protection hood and anti-fishing comb

- One piece extruded hinge to prevent prying

- Solid aluminum frame protects adjacent customer/collection compartments

EXCLUSIVE
FLORENCE PRODUCT
AF

- Hardy stainless steel latching hook cam on every tenant door with EXCLUSIVE double-latching cam on all oversized doors

- EXCLUSIVE double-latching parcel locking mechanism design for added door security and strength

- EXCLUSIVE multi-unit connector kit hardware supplied with every module for easier installation across larger openings
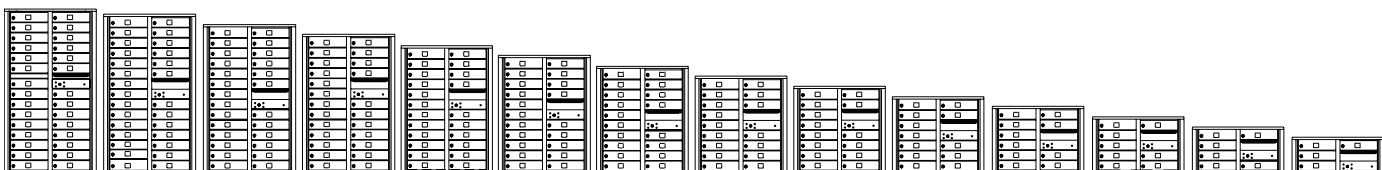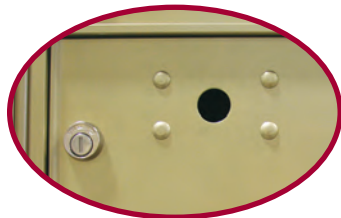
Fully Integrated parcel locker(s) with key trapping lock
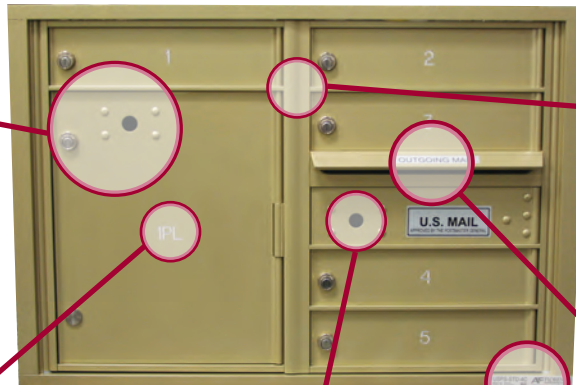
Standard 3/4" H engraving (black or white color fill optional)

Solid aluminum integrated outgoing mail collection compartment prepared for USPS installed Arrow Lock

Interlocking, overlapping seams to prevent prying

OUTGOING MAIL

Integrated Outgoing Mail Slot with weather protection hood

USPS-STD-4C **AF FLORENCE** manufacturing company

Product and manufacturer ID serial tag

Heavy duty tenant cam lock with three keys
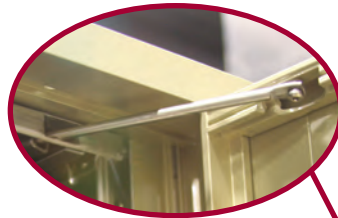
Stainless steel hold open door catch on each side of master gate

Easy release handle to open master gate

Aluminum comb prevents mail fishing in outgoing mail collection compartment
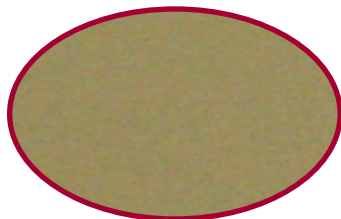
Rugged, weather-resistant powder coat finish

Heavy duty cam latches through frame for added security

4C **USPS APPROVED**

versatile™ 4C Mailboxes
Plenty of Choices

The Florence versatile™ 4C mailbox suites provide unsurpassed flexibility in creating your perfect centralized mail delivery center with nearly limitless combinations of options.

Begin by selecting the mailbox height and module for your needs (*see module pages 16-29*), choose master loading type, color, ID, and lock selections, and finally the manner in which it will be mounted.

Module Choices

USPS and Private STD-4C Mailboxes

Over 130 individual mailbox modules are available, all of which can be customized with oversized doors and lock options for both postal and private delivery applications.

Trash Bins and Collection Boxes

These EXCLUSIVE additional 18 collection and disposal modules can accompany your mailbox installation, or be used as a stand alone collection or trash/recycling center.

EXCLUSIVE
FLORENCE PRODUCT

Master Loading Selection

Front-loading 4C Modules

Includes a Master Loading Door prepared for USPS installed Arrow Lock which allows the front gate to be opened for access to all compartments simultaneously by USPS delivery carrier.

Rear-loading 4C Modules

Includes a Rear Access Cover which can be opened from a secure room, to allow access to all mail and parcel compartments simultaneously by USPS carrier for postal delivery or a facility representative for private delivery.

Color Options

Customize your versatile™ 4C module with one of 12 different architectural color options, all in a durable, pebble powder coat finish.

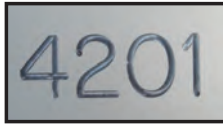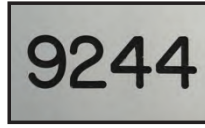| Antique Bronze (AB) | Antique Copper (AC) | Black (BK) | Blonde Gold (BG) | Dark Bronze (DB) | Forest Green (FG) | Gold (GD) | Gold Speck (GS) | Postal Grey (PG) | Sandstone (SD) | Silver Speck (SS) | White (WH) |

Door ID Options

Multiple door identification options including decals (with up to six characters) or engraving, with several font and color choices.

Decal Numbers
(1-1/2"Hx1-3/4"W)

Standard Engraving
(3/4" H)

Engraved with Color Fill
(Black or White)

Lock Selections

Cam-lock is USPS Approved and standard on all versatile™ 4C mailboxes, combination lock options for Private Delivery only.

K91910

K64653

K64654

Engraving Choices

Florence utilizes the USPS Standard **US Block** font for all engraving. This 3/4" high engraving may be created with or without color fill, and can contain up to 12 characters per line (up to two lines per door). Five additional font options are available.

US BLOCK

PLAYFUL

ROCKWELL

CONTEMPORARY

HANDWRITING

TECHNICAL

Mounting Options

Recessed Mounting

4C modules recessed into a wall, are available in both front- and rear-load configurations. Florence's EXCLUSIVE **Multi-Unit Connector Kit (MUCK)** can be used to secure multiple units across a larger rough opening, eliminating the need for studs.
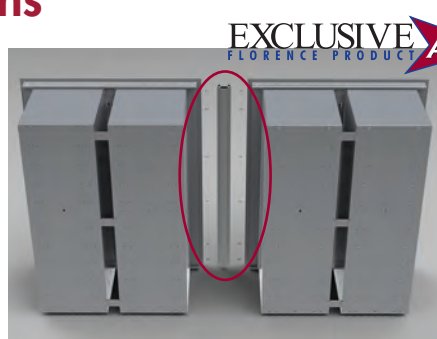
Surface Mounting

By utilizing the surface-mount collar, 4C modules can be installed flush on a wall.

Note: Only front-load modules can be installed using the surface-mount collar.
(*See details on page 32.*)

Alternate Mounting

Two kiosk mounting options provide greater flexibility in creating the perfect sized free-standing solution for any project. (*See details on pages 33 - 35.*)

A pedestal mounted module provides additional flexibility for any private delivery application Note: Pedestal mount system is not approved for USPS delivery. (*See details on page 36.*)

Additional Complementary Accessory Options

Give your versatile™ 4C mailbox installation the finishing touch by adding complementary accessories. These options provide additional conveniences your residents and property managers will love; and most are USPS Approved!

Key Keepers and Cabinets florencemailboxes.com/keykeepers

Use of a Key Keeper allows postal employees to enter a locked mail room to distribute mail in accordance with USPS regulations. Florence offers a dozen options which usually accompanying the rear-load 4C mailboxes, in matching powder coat finish.

Key Cabinets are a great way for property managers to organize all the various keys they must maintain and are available in a Sandstone finish.

Model KK   Model K26

Collection Centers florencemailboxes.com/collection

Whether for bundled metered mail, book drops, multi-media returns, key drops, x-ray collection or the like, Florence has a solution for your project.

Outgoing boxes or slots will supply a safe and convenient place for residents to deposit their items for collection and perfectly complement your large 4C mailbox installations.

BOOK DEPOSITORY

Mini Storage Lockers florencemailboxes.com/mini

Provide residents with temporary storage for small "pocket" items such as keys, wallets, jewelry/watches, small electronic devices, cell phones and more, while they are exercising or running errands. This added convenience for residents and property owners alike can be installed recessed- or surface-mounted due to its slim profile.

Choose from any number of pre-configured locker cabinets or custom configure a solution, and add a personal combination lock, a user-defined lock, or a keyed cam-lock to suit your needs.

versatile™ 4C mailbox suites
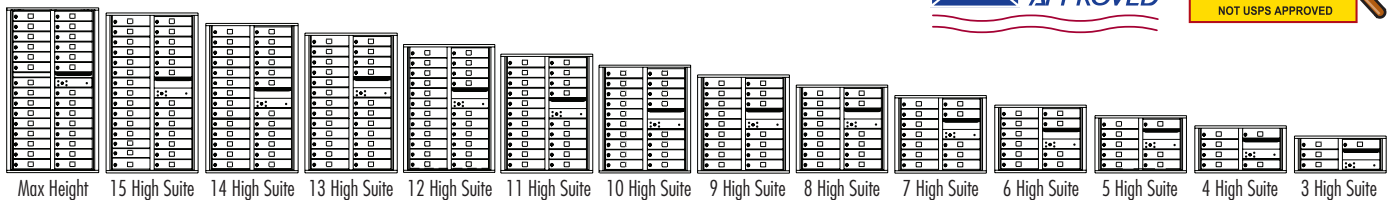## Florence 4C Quick Reference Guide

All STD-4C compliant mailboxes must meet the U.S. Postal Service's (USPS) design and installation regulation in order to receive the designation *USPS Approved.* Accessibility regulations may vary locally and regionally; always consult local building codes for applicable accessibility requirements related to your mailbox project. (*See page 30 for additional details.*)

Sequential numbering (rather than assigning mailbox IDs that match apartment or house numbers) of mailbox compartments may allow greater flexibility in providing accessible mailbox compartments that meet accessibility regulations applicable to your project. It also provides greater security and privacy for residents.

Mounting at specified heights AFF (Above Finished Floor) ensure USPS installation requirements are met.
- If your installation is for USPS delivery and contains any tenant compartments in the bottom row, the minimum height from the floor is 28"
- If your installation contains no tenant compartments in the bottom row, you have the option to install at a minimum of 15" from the floor to be compliant with ADA and USPS requirements.

Suite Height Options

Max Height	15 High Suite	14 High Suite	13 High Suite	12 High Suite	11 High Suite	10 High Suite	9 High Suite	8 High Suite	7 High Suite	6 High Suite	5 High Suite	4 High Suite	3 High Suite

The reference module images and charts on the following pages show the proper installation heights for Florence's versatile™ 4C mailbox suites to help your project comply with USPS installation and accessibility codes. Drawings shown are for your quick reference only. For specific standards, consult with local authorities.

Top/Side Views For All Suite Heights

16 5/8" TYPICAL — FRONT LOAD SIDE VIEW

17 3/8" TYPICAL — REAR LOAD SIDE VIEW

1 COLUMN FRONT LOAD TOP VIEW (FRONT DOOR OPEN) — 14 1/4" — 18 5/8" TYPICAL

2 COLUMN FRONT LOAD TOP VIEW (FRONT DOORS OPEN) — 13 9/16" — 14 1/4" — 32 11/16" TYPICAL

90° TYPICAL

1 COLUMN REAR LOAD TOP VIEW (REAR DOOR OPEN) — 17 1/2" TYPICAL

2 COLUMN REAR LOAD TOP VIEW (REAR DOORS OPEN) — 31 9/16" TYPICAL

30 11/16" TYPICAL

versatile™ 4C mailbox suites

MAX HEIGHT SUITE
Actual: 56-1/2"H x 31-9/16"W (Double) or 17-1/2"W (Single) x 17"D / Rough Opening: 55-9/16"H x 30-5/16"W (Double) or 16-1/4"W (Single) x 17"D

31 9/16"ACTUAL
30 5/16" R.O.
17 1/2" ACTUAL
16 1/4" R.O.

67" MAX LOCK HEIGHT
48" MAX USPS ACCESS DOOR
56 1/2"
36" MIN. USPS ACCESS DOOR
28" MIN. TENANT DOOR
15" MIN. PARCEL DOOR

4C16D-20   4C16D-19   4C16D-09   4C16D-07   4C16S-09   4C16S-04   4C16S-03

Floor
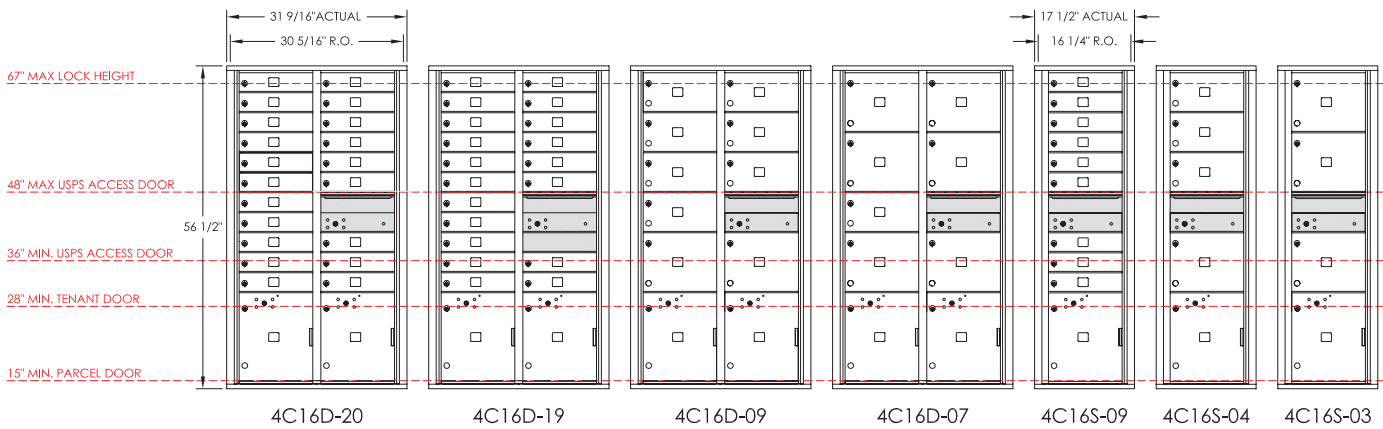
Model (Compartment Types)	4C16D-20 (20 MB1, 2 PL15)	4C16D-19 (19 MB1, 2 PL15)	4C16D-09 (7 MB2, 2 MB3, 2 PL15)	4C16D-07 (1 MB2, 6 MB3, 2 PL15)	4C16S-09 (9 MB1, 1 PL15)	4C16S-04 (3 MB2, 1 MB3, 1 PL15)	4C16S-03 (3 MB3, 1 PL15)
# Mailboxes (Total)	20	19	9	7	9	4	3
# Parcel Lockers (Total)	2	2	2	2	1	1	1
# Collection	1	1	1	1	1	1	1
# BINS	0	0	0	0	0	0	0
# Mailboxes Under 48"	8	7	3	3	3	1	1
Module Weight (lbs)	171	163	157	140	97	81	62

15 HIGH SUITE
Actual: 54-3/4"H x 31-9/16"W (Double) or 17-1/2"W (Single) x 17"D / Rough Opening: 53-3/16"H x 30-5/16"W (Double) or 16-1/4"W (Single) x 17"D

31 9/16"ACTUAL
30 5/16" R.O.
17 1/2" ACTUAL
16 1/4" R.O.

67" MAX LOCK HEIGHT
48" MAX USPS ACCESS DOOR
54 3/4"
36" MIN. USPS ACCESS DOOR
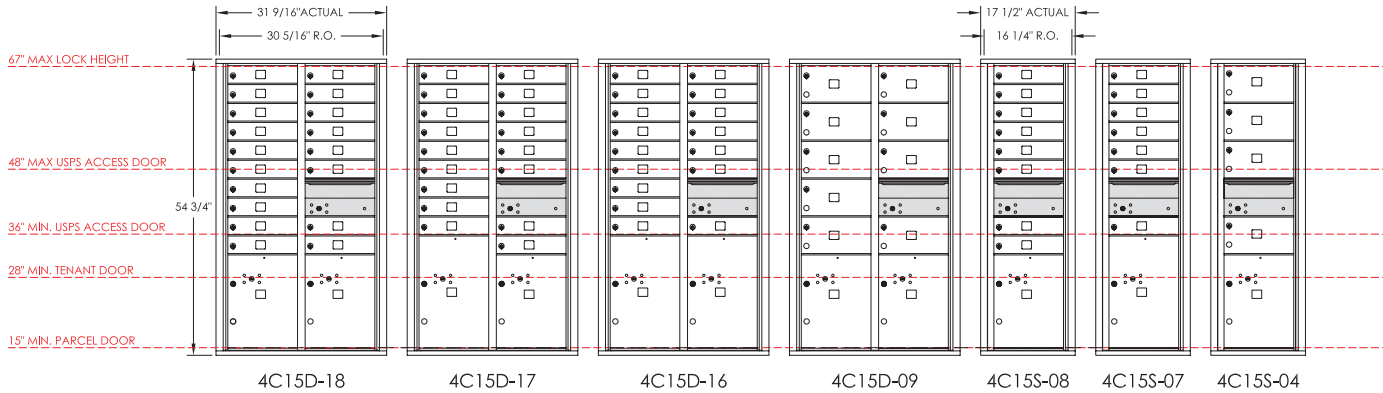28" MIN. TENANT DOOR
15" MIN. PARCEL DOOR

4C15D-18   4C15D-17   4C15D-16   4C15D-09   4C15S-08   4C15S-07   4C15S-04

Floor

Model (Compartment Types)	4C15D-18 (18 MB1, 2 PL5)	4C15D-17 (17 MB1, 1 PL5, 1 PL6)	4C15D-16 (16 MB1, 2 PL6)	4C15D-09 (9 MB2, 2 PL5)	4C15S-08 (8 MB1, 1 PL5)	4C15S-07 (7 MB1, 1 PL6)	4C15S-04 (4 MB2, 1 PL5)
# Mailboxes (Total)	18	17	16	9	8	7	4
# Parcel Lockers (Total)	2	2	2	2	1	1	1
# Collection	1	1	1	1	1	1	1
# BINS	0	0	0	0	0	0	0
# Mailboxes Under 48"	8	7	6	3	3	2	1
Module Weight (lbs)	160	158	156	144	87	85	79

NOTES:

All standard 4C mailbox modules shown above are fully configurable; visit florencemailboxes.com/configure to quickly and easily create your custom solution.
See page 31 for mailbox (MB) and parcel locker (PL) compartment size definitions and configurable options.
Modules noted with an asterisk (*) do not meet USPS installation specifications and are for private delivery.
All model numbers listed are for front-load modules; add -R for Rear-load and -P for Pedestal-mount modules at the end of the number.

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4C16D-29*   4C16S-14*   4C16S-HOP   4C16S-BIN   4C16D-8P   4C16D-6P   4C16S-3P

4C16D-29* (29 MB1)	4C16S-14* (14 MB1)	4C16S-HOP	4C16S-BIN	4C16D-8P (4 PL3, 1 PL4, 1 PL5, 1 PL15)	4C16D-6P (3 PL4, 1 PL5, 2 PL6)	4C16S-3P (1 PL15, 1 PL5, 1 PL6)	Model (Compartment Types)
29	14	0	0	0	0	0	# Mailboxes
0	0	0	0	8	6	3	# Parcel Lockers
1	1	1	0	0	0	0	# Collection
0	0	0	2	0	0	0	# BINS
17	8	0	0	0	0	0	# MB under 48"
170	96	76	65	113	105	58	Module Weight

4C15D-28*   4C15D-13*   4C15S-13*   4C15S-06*   4C15S-HOP   4C15S-BIN   4C15S-3P

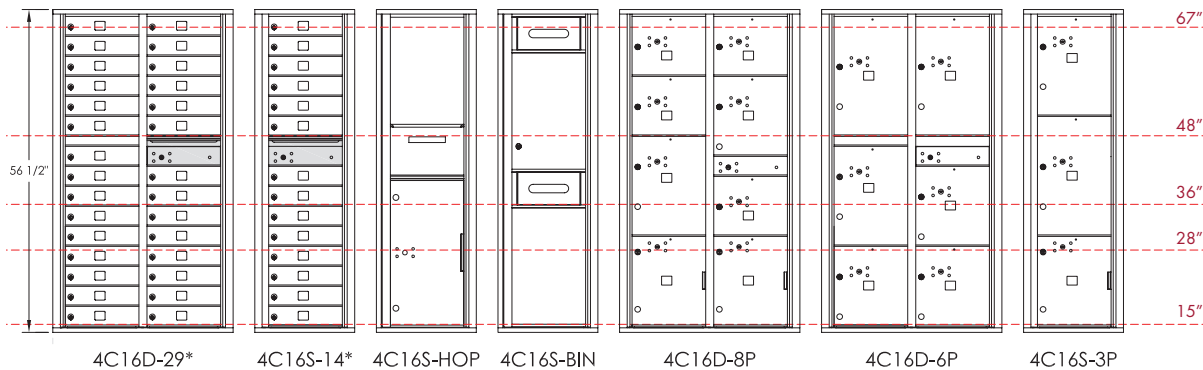| 4C15D-28* (28 MB1)	4C15D-13* (11 MB2, 2 MB3)	4C15S-13* (13 MB1)	4C15S-06* (5 MB2, 1 MB3)	4C15S-HOP	4C15S-BIN	4C15S-3P (3 PL5)	Model (Compartment Types)
28	13	13	6	0	0	0	# Mailboxes
0	0	0	0	0	0	3	# Parcel Lockers
1	1	1	1	1	0	0	# Collection
0	0	0	0	0	2	0	# BINS
18	7	8	3	0	0	0	# MB under 48"
122	142	95	79	74	63	75	Module Weight

NOTES:

All standard 4C mailbox modules shown above are fully configurable; visit florencemailboxes.com/configure to quickly and easily create your custom solution.

See page 31 for mailbox (MB) and parcel locker (PL) compartment size definitions and configurable options.

Modules noted with an asterisk (*) do not meet USPS installation specifications and are for private delivery.
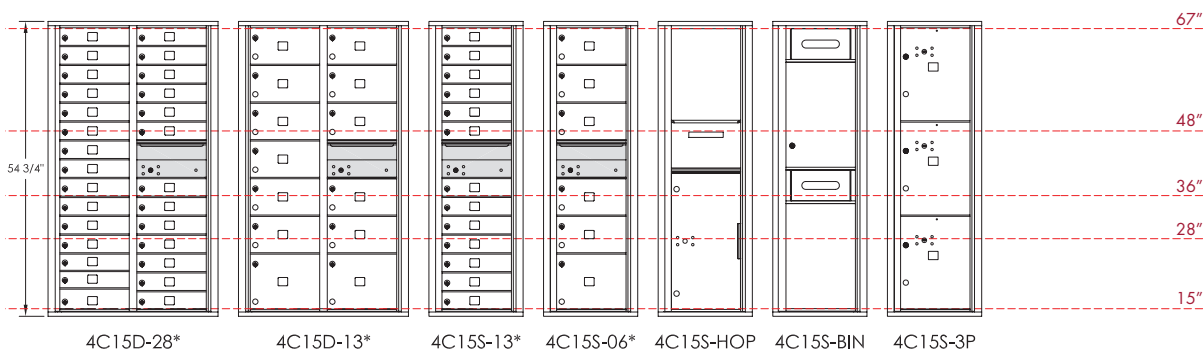
All model numbers listed are for front-load modules; add -R for Rear-load and -P for Pedestal-mount modules at the end of the number.

versatile™ 4C mailbox suites

14 HIGH SUITE Actual: 51-1/4"H x 31-9/16"W (Double) or 17-1/2"W (Single) x 17"D / Rough Opening: 50-5/16"H x 30-5/16"W (Double) or 16-1/4"W (Single) x 17"D

4C14D-16   4C14D-15   4C14D-14   4C14D-07   4C14S-07   4C14S-03

Model (Compartment Types)	4C14D-16 (16 MB1, 2 PL5)	4C14D-15 (15 MB1, 1 PL5, 1 PL6)	4C14D-14 (14 MB1, 2 PL6)	4C14D-07 (7 MB2, 2 PL6)	4C14S-07 (7 MB1, 1 PL5)	4C14S-03 (3 MB2, 1 PL6)
# Mailboxes (Total)	16	15	14	7	7	3
# Parcel Lockers (Total)	2	2	2	2	1	1
# Collection	1	1	1	1	1	1
# BINS	0	0	0	0	0	0
# Mailboxes Under 48"	8	7	6	3	3	1
Module Weight (lbs)	137	130	109	99	72	56

13 HIGH SUITE Actual: 47-3/4"H x 31-9/16"W (Double) or 17-1/2"W (Single) x 17"D / Rough Opening: 46-13/16"H x 30-5/16"W (Double) or 16-1/4"W (Single) x 17"D

4C13D-16   4C13D-15   4C13D-14   4C13D-13   4C13D-12   4C13D-07
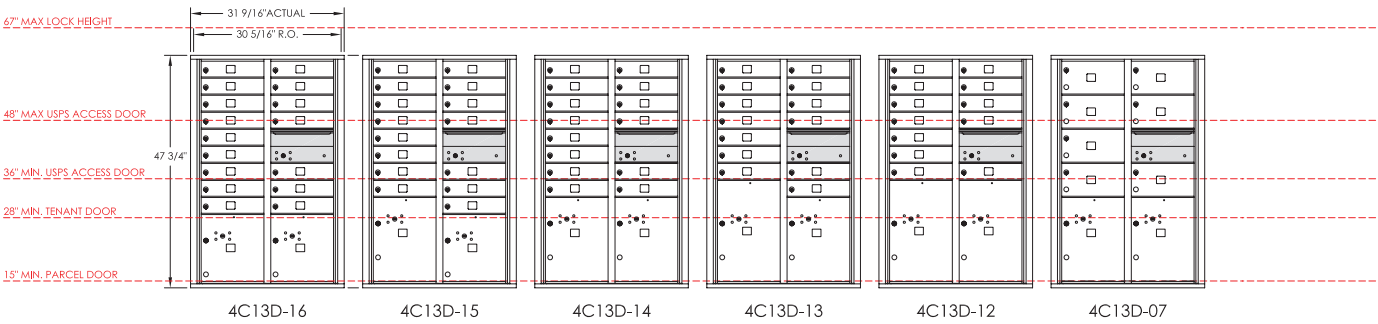
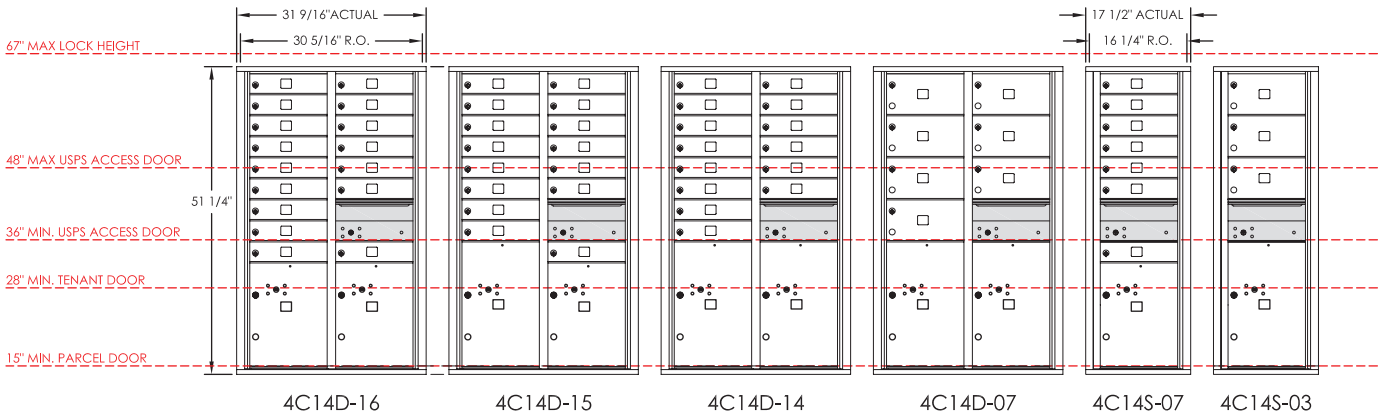| Model (Compartment Types)	4C13D-16 (16 MB1, 2 PL4)	4C13D-15 (15 MB1, 1 PL 4, 1 PL5)	4C13D-14 (14 MB1, 2 PL5)	4C13D-13 (13 MB1, 1 PL5, 1 PL6)	4C13D-12 (12 MB1, 2 PL6)	4C13D-07 (7 MB2, 2 PL5)
# Mailboxes (Total)	16	15	14	13	12	7
# Parcel Lockers (Total)	2	2	2	2	2	2
# Collection	1	1	1	1	1	1
# BINS	0	0	0	0	0	0
# Mailboxes Under 48"	10	9	8	7	6	3
Module Weight (lbs)	129	127	125	123	121	114

NOTES:

All standard 4C mailbox modules shown above are fully configurable; visit florencemailboxes.com/configure to quickly and easily create your custom solution.

See page 31 for mailbox (MB) and parcel locker (PL) compartment size definitions and configurable options.

Modules noted with an asterisk (*) do not meet USPS installation specifications and are for private delivery.

All model numbers listed are for front-load modules; add -R for Rear-load and -P for Pedestal-mount modules at the end of the number.

4C14D-26*   4C14D-13*   4C14S-12*   4C14S-06*   4C14S-HOP   4C14S-BIN   4C14S-3P   4C14S-2P

4C14D-26* (26 MB1)	4C14D-13* (13 MB2)	4C14S-12* (12 MB1)	4C14S-06* (6 MB2)	4C14S-HOP	4C14S-BIN	4C14S-3P (1 PL4, 2 PL5)	4C14S-2P (2 PL6)	Model (Compartment Types)
26	13	12	6	0	0	0	0	# Mailboxes
0	0	0	0	0	0	3	2	# Parcel Lockers
1	1	1	1	1	0	0	1	# Collection
0	0	0	0	0	2	0	0	# BINS
18	9	8	4	0	0	0	0	# MB under 48"
145	101	76	56	72	58	56	55	Module Weight

4C13S-06   4C13S-05   4C13S-03   4C13D-24*   4C13D-11*   4C13S-11*   4C13S-HOP   4C13S-BIN   4C13S-2P

4C13S-06 (6 MB1, 1 PL5)	4C13S-05 (5 MB1, 1 PL6)	4C13S-03 (3 MB2, 1 PL5)	4C13D-24* (24 MB1)	4C13D-11* (9 MB2, 2 MB3)	4C13S-11* (11 MB1)	4C13S-HOP	4C13S-BIN	4C13S-2P (2 PL6)	Model (Compartment Types)
6	5	3	24	11	11	0	0	0	# Mailboxes
1	1	1	0	0	0	0	0	2	# Parcel Lockers
1	1	1	1	1	1	1	0	0	# Collection
0	0	0	0	0	0	0	1	0	# BINS
3	2	1	18	7	8	0	0	0	# MB under 48"
68	67	64	133	112	72	69	45	57	Module Weight

NOTES:
All standard 4C mailbox modules shown above are fully configurable; visit florencemailboxes.com/configure to quickly and easily create your custom solution.
See page 31 for mailbox (MB) and parcel locker (PL) compartment size definitions and configurable options.
Modules noted with an asterisk (*) do not meet USPS installation specifications and are for private delivery.
All model numbers listed are for front-load modules; add -R for Rear-load and -P for Pedestal-mount modules at the end of the number.
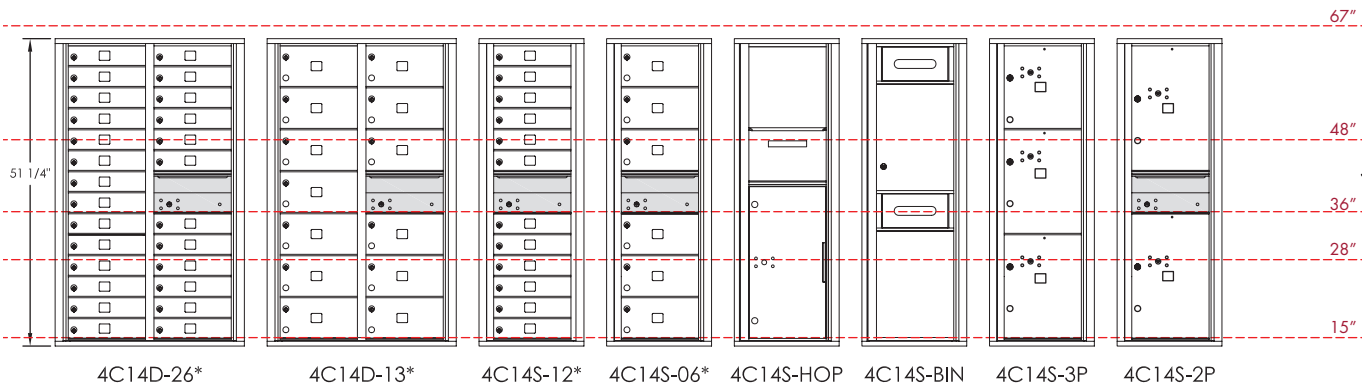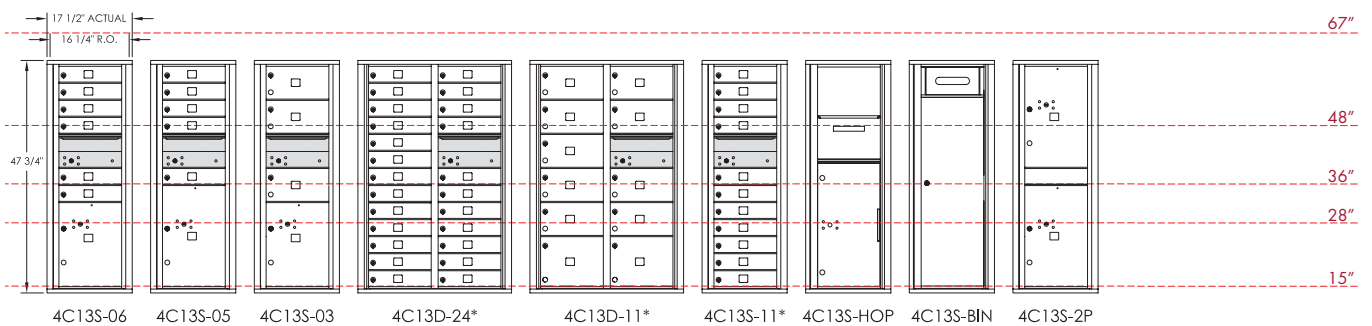
versatile™ 4C mailbox suites

12 HIGH SUITE
Actual: 44-1/4"H x 31-9/16"W (Double) or 17-1/2"W (Single) x 17"D / Rough Opening: 43-5/16"H x 30-5/16"W (Double) or 16-1/4"W (Single) x 17"D

67" MAX LOCK HEIGHT
31 9/16"ACTUAL
17 1/2" ACTUAL
30 5/16" R.O.
16 1/4" R.O.
48" MAX USPS ACCESS DOOR
36" MIN. USPS ACCESS DOOR
44 1/4"
28" MIN. TENANT DOOR
15" MIN. PARCEL DOOR

4C12D-12   4C12D-11   4C12D-10   4C12D-05   4C12S-02

Floor

Model (Compartment Types)	4C12D-12 (12 MB1, 2 PL5)	4C12D-11 (11 MB1, 1 PL5, 1 PL6)	4C12D-10 (10 MB1, 2 PL6)	4C12D-05 (5 MB2, 2 PL6)	4C12S-02 (2 MB2, 1 PL6)
# Mailboxes (Total)	12	11	10	5	2
# Parcel Lockers (Total)	2	2	2	2	1
# Collection	1	1	1	1	1
# BINS	0	0	0	0	0
# Mailboxes Under 48"	8	7	6	3	1
Module Weight (lbs)	116	114	112	104	59

11 HIGH SUITE
Actual: 40-3/4"H x 31-9/16"W (Double) or 17-1/2"W (Single) x 17"D / Rough Opening: 39-13/16"H x 30-5/16"W (Double) or 16-1/4"W (Single) x 17"D

31 9/16"ACTUAL
30 5/16" R.O.
67" MAX LOCK HEIGHT
48" MAX USPS ACCESS DOOR
40 3/4"
36" MIN. USPS ACCESS DOOR
28" MIN. TENANT DOOR

4C11D-20   4C11D-19   4C11D-15   4C11D-10   4C11D-09   4C11D-05

15" MIN. PARCEL DOOR

Floor

Model (Compartment Types)	4C11D-20 (20 MB1)	4C11D-19 (19 MB1)	4C11D-15 (15 MB1, 1 PL5)	4C11D-10 (10 MB1, 2 PL5)	4C11D-09 (9 MB1, 1 PL5, 1 PL6)	4C11D-05 (5 MB2, 2 PL5)
# Mailboxes (Total)	20	19	15	10	9	5
# Parcel Lockers (Total)	0	0	1	2	2	2
# Collection	1	1	1	1	1	1
# BINS	0	0	0	0	0	0
# Mailboxes Under 48"	11	10	6	1	0	0
Module Weight (lbs)	123	122	119	115	113	106

NOTES:
All standard 4C mailbox modules shown above are fully configurable; visit florencemailboxes.com/configure to quickly and easily create your custom solution.
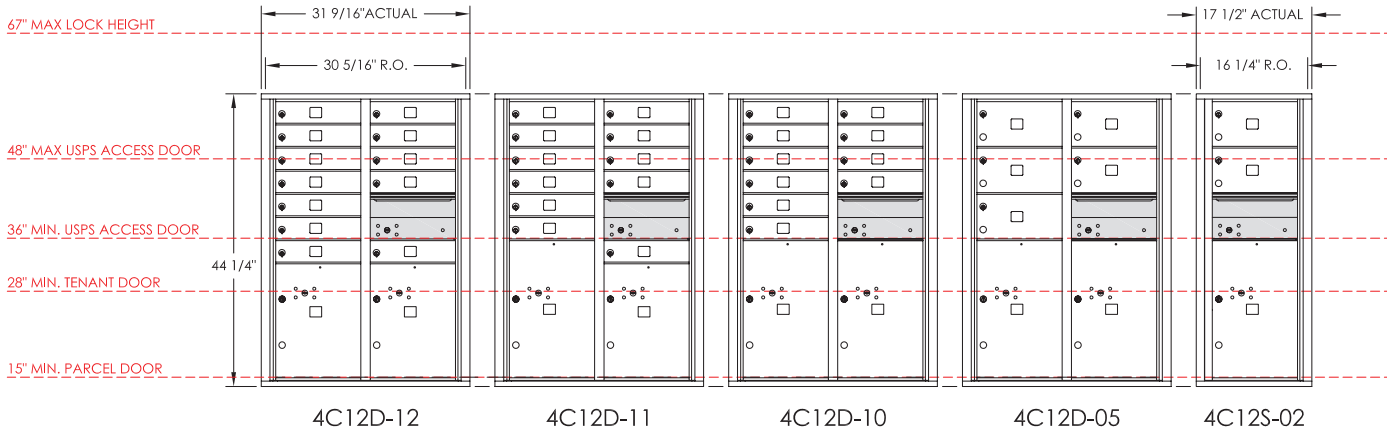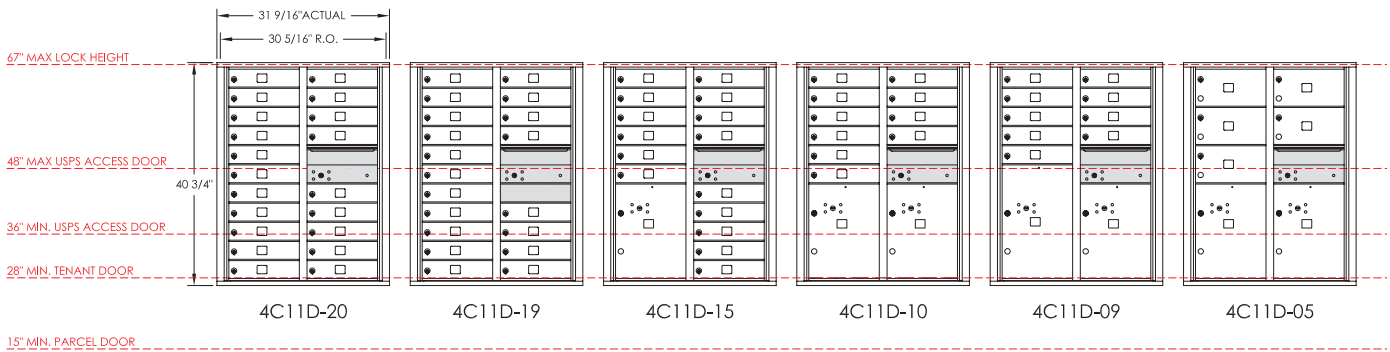See page 31 for mailbox (MB) and parcel locker (PL) compartment size definitions and configurable options.
Modules noted with an asterisk (*) do not meet USPS installation specifications and are for private delivery.
All model numbers listed are for front-load modules; add -R for Rear-load and -P for Pedestal-mount modules at the end of the number.

4C12D-22*   4C12S-10*   4C12S-HOP   4C12S-BIN   4C12D-4P   4C12S-2P

4C12D-22* (22 MB1)	4C12S-10* (10 MB1)	4C12S-HOP	4C12S-BIN	4C12D-4P (4 PL6)	4C12S-2P (2 PL6)	Model (Compartment Types)
22	10	0	0	0	0	# Mailboxes
0	0	0	0	4	2	# Parcel Lockers
1	1	1	0	0	0	# Collection
0	0	0	1	0	0	# BINS
18	8	0	0	0	0	# MB under 48"
124	68	66	45	97	53	Module Weight

4C11S-09   4C11S-04   4C11S-02   4C11S-HOP   4C11S-BIN   4C11D-4P   4C11S-2P

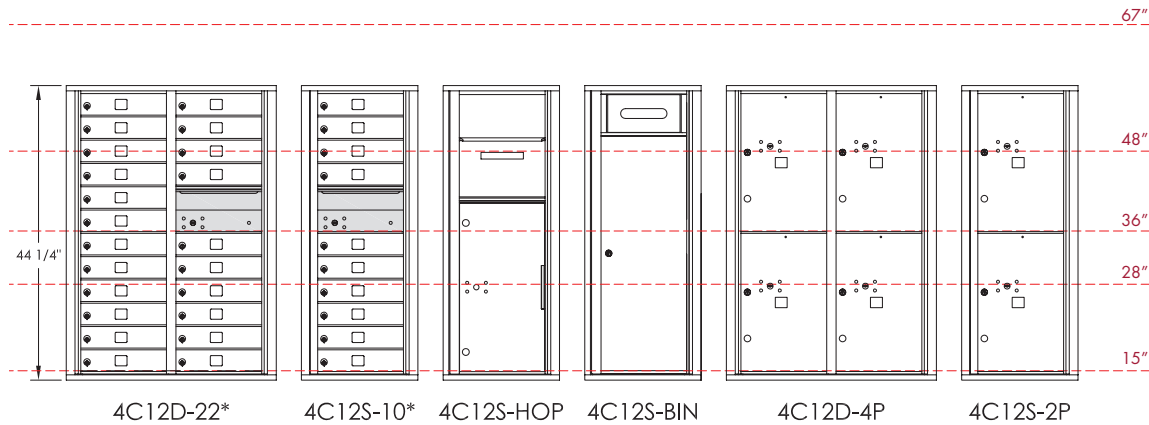| 4C11S-09 (9 MB1)	4C11S-04 (4 MB1, 1 PL5)	4C11S-02 (2 MB2, 1 PL5)	4C11S-HOP	4C11S-BIN	4C11D-4P (2 PL5, 2 PL6)	4C11S-2P (1 PL5, 1 PL6)	Model (Compartment Types)
9	4	2	0	0	0	0	# Mailboxes
0	1	1	0	0	4	2	# Parcel Lockers
1	1	1	1	0	0	0	# Collection
0	0	0	0	1	0	0	# BINS
5	0	0	0	0	0	0	# MB under 48"
56	53	50	65	45	99	45	Module Weight

NOTES:
All standard 4C mailbox modules shown above are fully configurable; visit florencemailboxes.com/configure to quickly and easily create your custom solution.
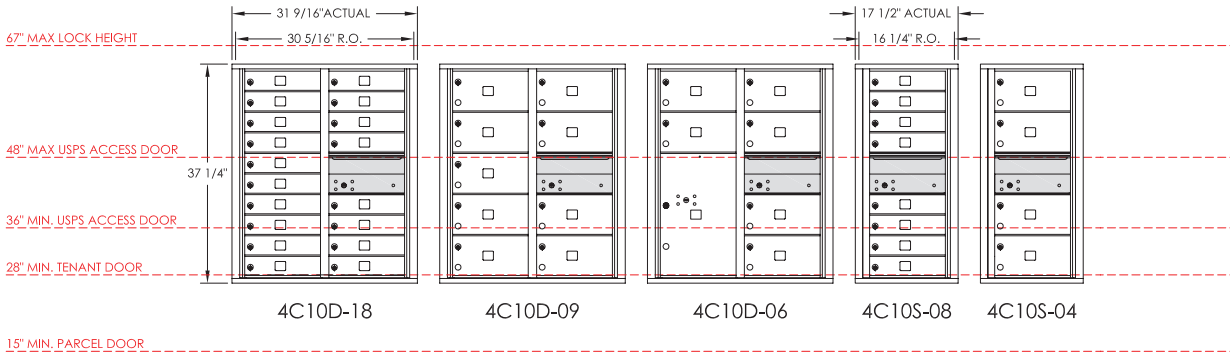See page 31 for mailbox (MB) and parcel locker (PL) compartment size definitions and configurable options.
Modules noted with an asterisk (*) do not meet USPS installation specifications and are for private delivery.
All model numbers listed are for front-load modules; add -R for Rear-load and -P for Pedestal-mount modules at the end of the number.

versatile™ 4C mailbox suites

10 HIGH SUITE Actual: 37-1/4"H x 31-9/16"W (Double) or 17-1/2"W (Single) x 17"D / Rough Opening: 36-5/16"H x 30-5/16"W (Double) or 16-1/4"W (Single) x 17"D

67" MAX LOCK HEIGHT
48" MAX USPS ACCESS DOOR
36" MIN. USPS ACCESS DOOR
28" MIN. TENANT DOOR
15" MIN. PARCEL DOOR

31 9/16"ACTUAL
30 5/16" R.O.
37 1/4"
17 1/2" ACTUAL
16 1/4" R.O.

4C10D-18   4C10D-09   4C10D-06   4C10S-08   4C10S-04

Floor

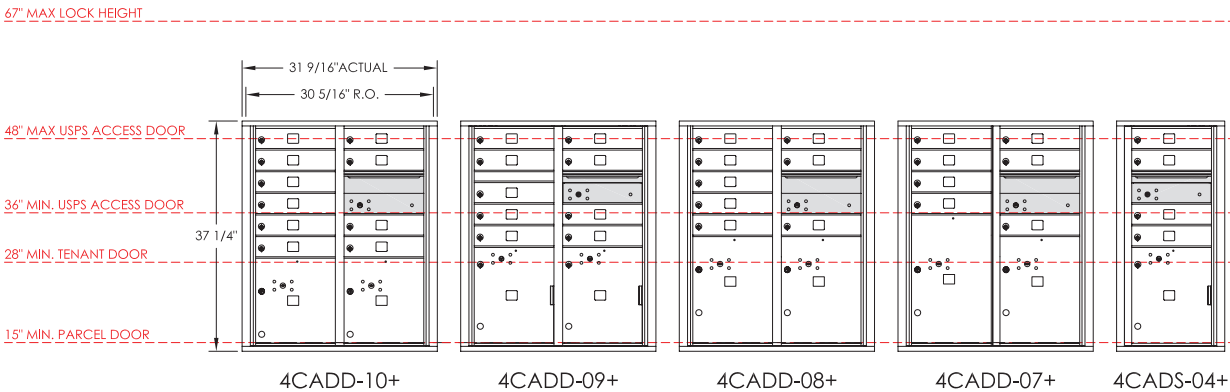| Model (Compartment Types)	4C10D-18 (18 MB1)	4C10D-09 (9 MB2)	4C10D-06 (6 MB2, 1 PL6)	4C10S-08 (8 MB1)	4C10S-04 (4 MB2)
# Mailboxes (Total)	18	9	6	8	4
# Parcel Lockers (Total)	0	0	1	0	0
# Collection	1	1	1	1	1
# BINS	0	0	0	0	0
# Mailboxes Under 48"	10	5	2	4	2
Module Weight (lbs)	97	84	83	56	47

ADA MAX HEIGHT Actual: 37-1/4"H x 31-9/16"W (Double) or 17-1/2"W (Single) x 17"D / Rough Opening: 36-5/16"H x 30-5/16"W (Double) or 16-1/4"W (Single) x 17"D

67" MAX LOCK HEIGHT

48" MAX USPS ACCESS DOOR
36" MIN. USPS ACCESS DOOR
28" MIN. TENANT DOOR
15" MIN. PARCEL DOOR

31 9/16"ACTUAL
30 5/16" R.O.
37 1/4"

4CADD-10+   4CADD-09+   4CADD-08+   4CADD-07+   4CADS-04+

Floor

Model (Compartment Types)	4CADD-10+ (10 MB1, 2 PL4)	4CADD-09+ (9 MB1, 2 PL15)	4CADD-08+ (8 MB1, 2 PL5)	4CADD-07+ (7 MB1, 1 PL5, 1 PL6)	4CADS-04+ (4 MB1, 1 PL15)
# Mailboxes (Total)	10	9	8	7	4
# Parcel Lockers (Total)	2	2	2	2	1
# Collection	1	1	1	1	1
# BINS	0	0	0	0	0
# Mailboxes Under 48"	10	9	8	7	4
Module Weight (lbs)	91	96	88	89	55

NOTES:
All standard 4C mailbox modules shown above are fully configurable; visit florencemailboxes.com/configure to quickly and easily create your custom solution.
See page 31 for mailbox (MB) and parcel locker (PL) compartment size definitions and configurable options.
Modules noted with a plus (+) meet Fair Housing ADA installation requirements.
All model numbers listed are for front-load modules; add -R for Rear-load and -P for Pedestal-mount modules at the end of the number.

4C10S-HOP   4C10S-BIN   4C10D-4P

4C10S-BIN	4C10S-HOP	4C10D-4P (4 PL5)	Model (Compartment Types)
0	0	0	# Mailboxes
0	0	4	# Parcel Lockers
1	0	0	# Collection
0	1	0	# BINS
0	0	0	# MB under 48"
41	52	80	Module Weight

Mailbox Configurator

florencemailboxes.com/configure

Florence offers an industry unique online mailbox configurator you can use to create your own versatile™ 4C installation.

This drag and drop tool will help guide you step-by-step, provide you with BIM and/or CAD drawings of your creation, and give you access to submit it for a quote.
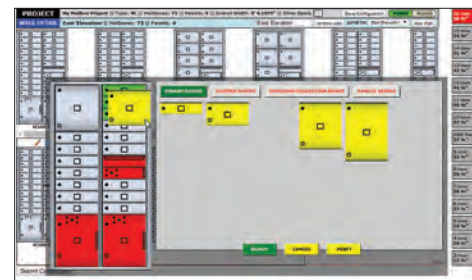
4CADS-03+   4CADS-01+   4CADS-2P+
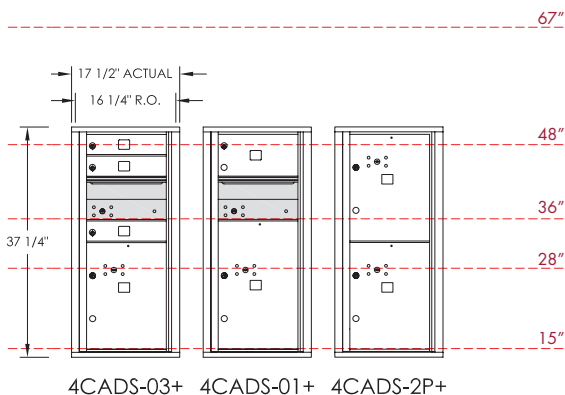
4CADS-03+ (3 MB1, 1 PL5)	4CADS-01+ (1 MB2, 1 PL6)	4CADS-2P+ (2 PL5)	Model (Compartment Types)
3	1	0	# Mailboxes
1	1	2	# Parcel Lockers
1	1	0	# Collection
0	0	0	# BINS
3	1	0	# MB under 48"
49	46	43	Module Weight

The Industry Best Product Warranty

Florence provides an unrivaled five-year warranty on its products, from the date of shipment when purchased from an Authorized Florence Dealer. Full details on the product warranty, as well as how to find a local product expert nearest you, can be found by visiting our website at florencemailboxes.com or calling us today!

5 YEAR PRODUCT WARRANTY

NOTES:
All standard 4C mailbox modules shown above are fully configurable; visit florencemailboxes.com/configure to quickly and easily create your custom solution.
See page 31 for mailbox (MB) and parcel locker (PL) compartment size definitions and configurable options.
Modules noted with a plus (+) meet Fair Housing ADA installation requirements.
All model numbers listed are for front-load modules; add -R for Rear-load and -P for Pedestal-mount modules at the end of the number.

versatile™ 4C mailbox suites

9 HIGH SUITE   Actual: 33-3/4"H x 31-9/16"W (Double) or 17-1/2"W (Single) x 17"D / Rough Opening: 32-13/16"H x 30-5/16"W (Double) or 16-1/4"W (Single) x 17"D


67" MAX LOCK HEIGHT
31 9/16"ACTUAL
30 5/16" R.O.
48" MAX USPS ACCESS DOOR
33 3/4"
36" MIN. USPS ACCESS DOOR
28" MIN. TENANT DOOR
15" MIN. PARCEL DOOR

| 4C09D-16 | 4C09D-15 | 4C09D-10 | 4C09D-06 | 4C09D-04 |

Floor

Model (Compartment Types)	4C09D-16 (16 MB1)	4C09D-15 (15 MB1)	4C09D-10 (10 MB1, 1 PL6)	4C09D-06 (1 MB1, 5 MB3)	4C09D-04 (1 MB1, 3 MB3, 1PL6)
# Mailboxes (Total)	16	15	10	6	4
# Parcel Lockers (Total)	0	0	1	0	1
# Collection	1	1	1	1	1
# BINS	0	0	0	0	0
# Mailboxes Under 48"	10	9	4	4	2
Module Weight (lbs)	89	88	84	75	76

8 HIGH SUITE   Actual: 30-1/4"H x 31-9/16"W (Double) or 17-1/2"W (Single) x 17"D / Rough Opening: 29-5/16"H x 30-5/16"W (Double) or 16-1/4"W (Single) x 17"D

67" MAX LOCK HEIGHT
31 9/16"ACTUAL
30 5/16" R.O.
48" MAX USPS ACCESS DOOR
30 1/4"
36" MIN. USPS ACCESS DOOR
28" MIN. TENANT DOOR
15" MIN. PARCEL DOOR

| 4C08D-14 | 4C08D-13 | 4C08D-09 | 4C08D-07 | 4C08D-04 |

Floor

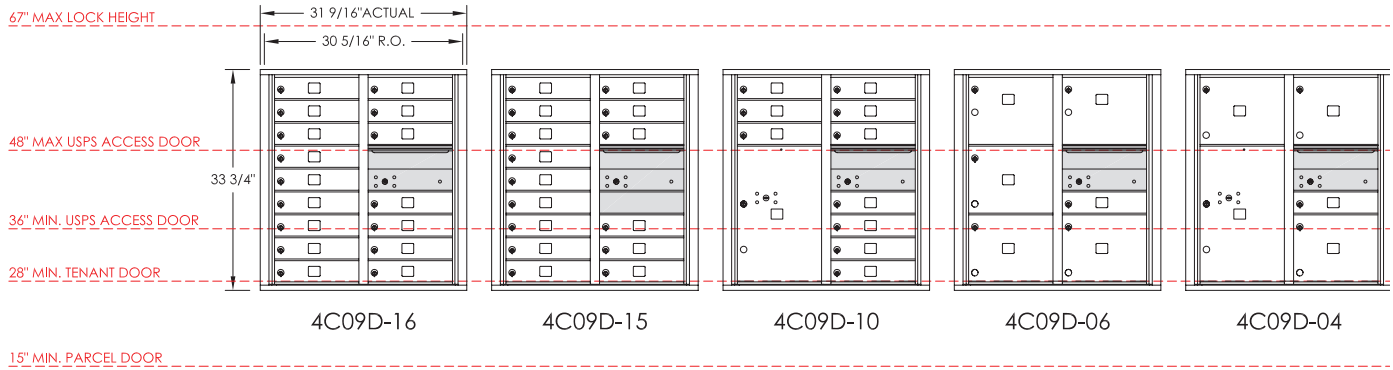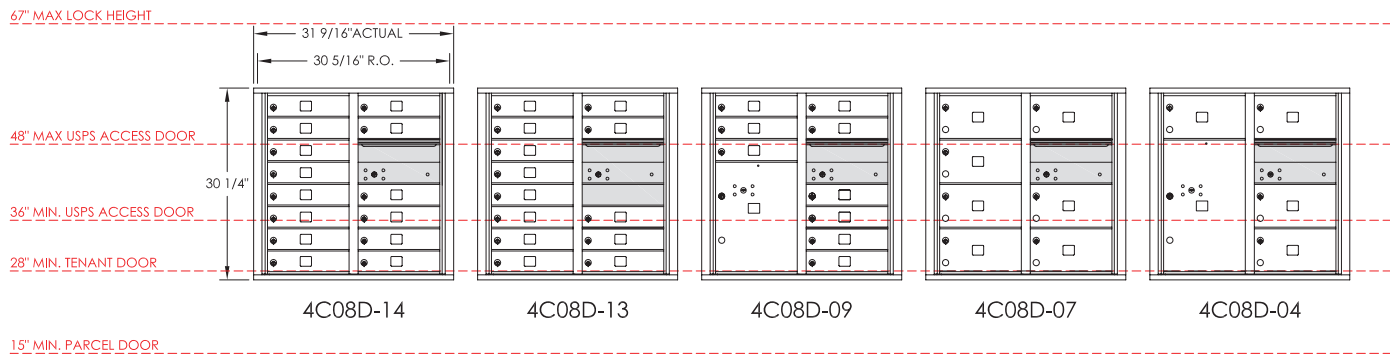| Model (Compartment Types)	4C08D-14 (14 MB1)	4C08D-13 (13 MB1)	4C08D-09 (9 MB1, 1 PL5)	4C08D-07 (7 MB2)	4C08D-04 (4 MB2, 1 PL6)
# Mailboxes (Total)	14	13	9	7	4
# Parcel Lockers (Total)	0	0	1	0	1
# Collection	1	1	1	1	1
# BINS	0	0	0	0	0
# Mailboxes Under 48"	10	9	5	5	2
Module Weight (lbs)	81	80	78	72	71

NOTES:
All standard 4C mailbox modules shown above are fully configurable; visit florencemailboxes.com/configure to quickly and easily create your custom solution.
See page 31 for mailbox (MB) and parcel locker (PL) compartment size definitions and configurable options.
All model numbers listed are for front-load modules; add -R for Rear-load and -P for Pedestal-mount modules at the end of the number.

4C09S-07 4C09S-02 4C09S-HOP 4C09S-BIN 4C09D-4P 4C09S-2P

4C09S-07 (7 MB1)	4C09S-02 (2 MB1, 1 PL5)	4C09S-HOP	4C09S-BIN	4C09D-4P (2 PL4, 2 PL5)	4C09S-2P (1 PL4, 1 PL5)	Model (Compartment Types)
7	2	0	0	0	0	# Mailboxes
0	1	0	0	4	2	# Parcel Lockers
1	1	1	0	0	0	# Collection
0	0	0	1	0	0	# BINS
4	0	0	0	0	0	# MB under 48"
48	45	52	41	76	40	Module Weight

4C08S-06 4C08S-03 4C08S-01 4C08S-HOP 4C08S-BIN 4C08S-2P

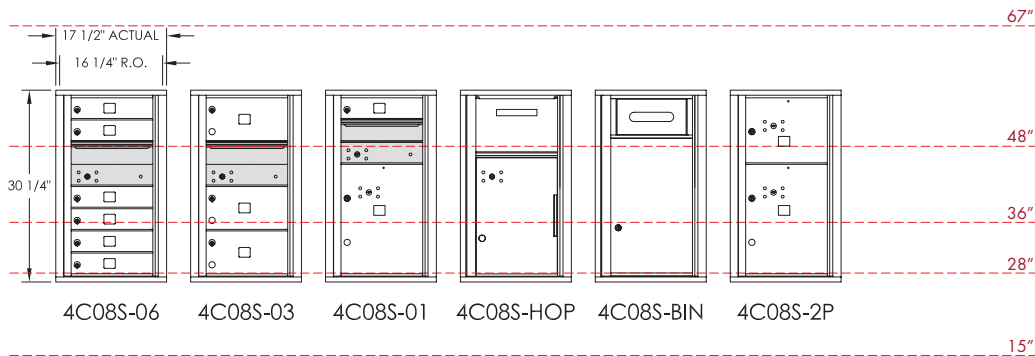| 4C08S-06 (6 MB1)	4C08S-03 (3 MB2)	4C08S-01 (1 MB1, 1 PL5)	4C08S-HOP	4C08S-BIN	4C08S-2P (1 PL3, 1 PL5)	Model (Compartment Types)
6	3	1	0	0	0	# Mailboxes
0	0	1	0	0	2	# Parcel Lockers
1	1	1	1	0	0	# Collection
0	0	0	0	1	0	# BINS
4	2	0	0	0	0	# MB under 48"
44	40	40	52	44	37	Module Weight

NOTES:
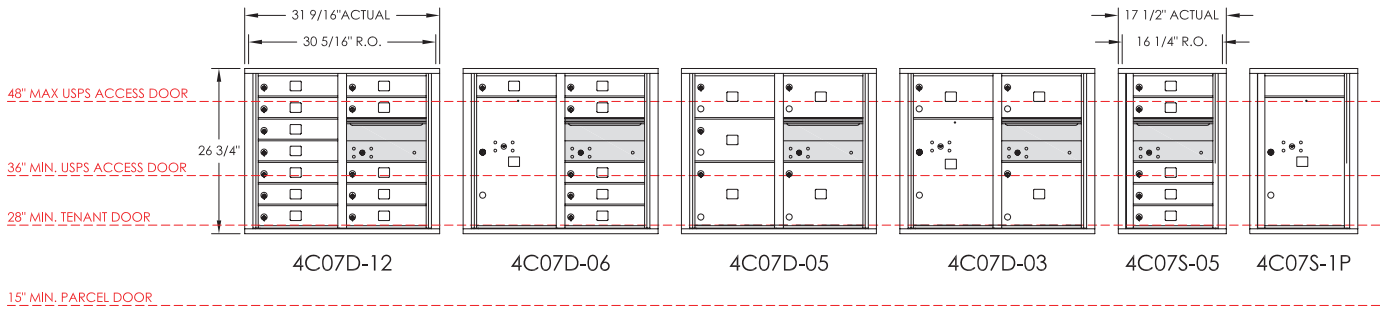All standard 4C mailbox modules shown above are fully configurable; visit florencemailboxes.com/configure to quickly and easily create your custom solution.
See page 31 for mailbox (MB) and parcel locker (PL) compartment size definitions and configurable options.
All model numbers listed are for front-load modules; add -R for Rear-load and -P for Pedestal-mount modules at the end of the number.

versatile™ 4C mailbox suites

67" MAX LOCK HEIGHT

31 9/16"ACTUAL
30 5/16" R.O.

17 1/2" ACTUAL
16 1/4" R.O.

48" MAX USPS ACCESS DOOR

26 3/4"

36" MIN. USPS ACCESS DOOR

28" MIN. TENANT DOOR

4C07D-12   4C07D-06   4C07D-05   4C07D-03   4C07S-05   4C07S-1P

15" MIN. PARCEL DOOR
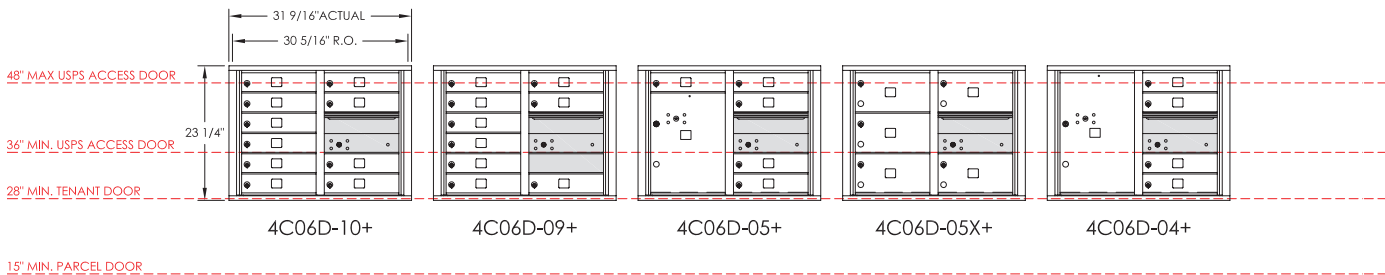
Floor

Model (Compartment Types)	4C07D-12 (12 MB1)	4C07D-06 (6 MB1, 1 PL6)	4C07D-05 (3 MB2, 2 MB3)	4C07D-03 (2 MB2, 1 MB3, 1 PL5)	4C07S-05 (5 MB1)	4C07S-1P (1 PL6)
# Mailboxes (Total)	12	6	5	3	5	0
# Parcel Lockers (Total)	0	1	0	1	0	1
# Collection	1	1	1	1	1	0
# BINS	0	0	0	0	0	0
# Mailboxes Under 48"	10	4	3	1	4	0
Module Weight (lbs)	73	68	64	65	40	32

67" MAX LOCK HEIGHT

31 9/16"ACTUAL
30 5/16" R.O.

48" MAX USPS ACCESS DOOR

23 1/4"

36" MIN. USPS ACCESS DOOR

28" MIN. TENANT DOOR

4C06D-10+   4C06D-09+   4C06D-05+   4C06D-05X+   4C06D-04+

15" MIN. PARCEL DOOR

Floor

Model (Compartment Types)	4C06D-10+ (10 MB1)	4C06D-09+ (9 MB1)	4C06D-05+ (5 MB1, 1 PL5)	4C06D-05X+ (5 MB2)	4C06D-04+ (4 MB1, 1 PL6)
# Mailboxes (Total)	10	9	5	5	4
# Parcel Lockers (Total)	0	0	1	0	1
# Collection	1	1	1	1	1
# BINS	0	0	0	0	0
# Mailboxes Under 48"	10	9	5	5	4
Module Weight (lbs)	66	65	59	62	61

NOTES:

All standard 4C mailbox modules shown above are fully configurable; visit florencemailboxes.com/configure to quickly and easily create your custom solution.

See page 31 for mailbox (MB) and parcel locker (PL) compartment size definitions and configurable options.

Modules noted with a plus (+) meet Fair Housing ADA installation requirements.

All model numbers listed are for front-load modules; add -R for Rear-load and -P for Pedestal-mount modules at the end of the number.

Superior Architectural Resources

florencemailboxes.com/architects

Florence has a long tradition of providing architects with the tools they need to complete the job right the first time. Whether it is with continuing education credits through our online AIA approved course, assistance in navigating through current postal regulations, LEED point qualifications that apply to a particular project, or providing product specific CAD drawings, BIM models, or written specifications; Florence is here when you need us!
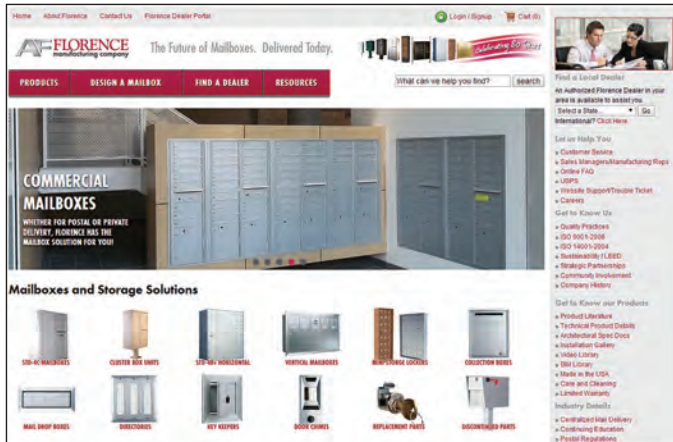

To assist those architects utilizing Revit, our BIM models can easily be pulled into projects through the Autodesk Seek library without leaving the program, or can quickly be downloaded from your preferred provider such as AEC, SWEETS, or the Florence website.

Or, to create a custom mailbox installation designed just for your project, simply visit our industry unique online configurator, 24/7, florencemailboxes.com/configure. This easy to use program will guide you through step-by-step, and when you are done, provide you with your choice of BIM models and/or CAD drawings of your custom creation. It will even give you the opportunity to submit your design to an Authorized Florence Dealer for a quote.

Florence Manufacturing has been included in master specs for decades. Other names we may be listed under include: Auth, Auth-Florence, Auth-Electric, American Device, Cutler, Florence, Florence Corporation, and Florence Manufacturing.

Actual: 23-1/4"H x 31-9/16"W (Double) or 17-1/2"W (Single) x 17"D / Rough Opening: 22-5/16"H x 30-5/16"W (Double) or 16-1/4"W (Single) x 17"D   **6 HIGH SUITE**

4C06D-02+   4C06S-04+   4C06S-02+   4C06D-2P+   4C06S-1P+
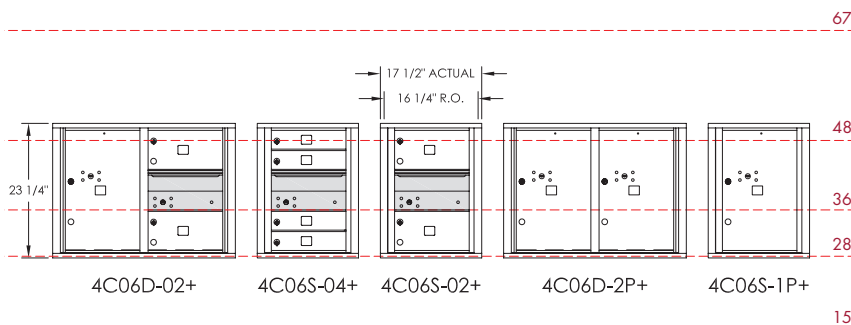
The Centralized Mail Delivery Video Library

To learn more about how Centralized Mail Delivery works, or about the quality Florence products that support this mode of delivery, visit mailboxvideos.com. This comprehensive video library is expanding regularly to show you how the mailboxes function, how to perform ongoing maintenance, and introductions of your dedicated Florence team!

4C06D-02+ (2 MB2, 1 PL6)	4C06S-04+ (4 MB1)	4C06S-02+ (2 MB2)	4C06D-2P+ (2 PL6)	4C06S-1P+ (1 PL6)	Model (Compartment Types)
2	4	2	0	0	# Mailboxes
1	0	0	2	1	# Parcel Lockers
1	1	1	0	0	# Collection
0	0	0	0	0	# BINS
2	4	2	0	0	# MB under 48"
58	36	33	53	28	Module Weight

NOTES:
All standard 4C mailbox modules shown above are fully configurable; visit florencemailboxes.com/configure to quickly and easily create your custom solution.
See page 31 for mailbox (MB) and parcel locker (PL) compartment size definitions and configurable options.
Modules noted with a plus (+) meet Fair Housing ADA installation requirements.
All model numbers listed are for front-load modules; add -R for Rear-load and -P for Pedestal-mount modules at the end of the number.

5 HIGH SUITE
Actual: 19-3/4"H x 31-9/16"W (Double) or 17-1/2"W (Single) x 17"D / Rough Opening: 18-13/16"H x 30-5/16"W (Double) or 16-1/4"W (Single) x 17"D

67" MAX LOCK HEIGHT
48" MAX USPS ACCESS DOOR
36" MIN. USPS ACCESS DOOR   19 3/4"
28" MIN. TENANT DOOR
15" MIN. PARCEL DOOR
Floor

31 9/16"ACTUAL
30 5/16" R.O.
17 1/2" ACTUAL
16 1/4" R.O.

4C05D-08+   4C05D-07+   4C05D-03+   4C05S-03+   4C05D-2P+   4C05S-1P+
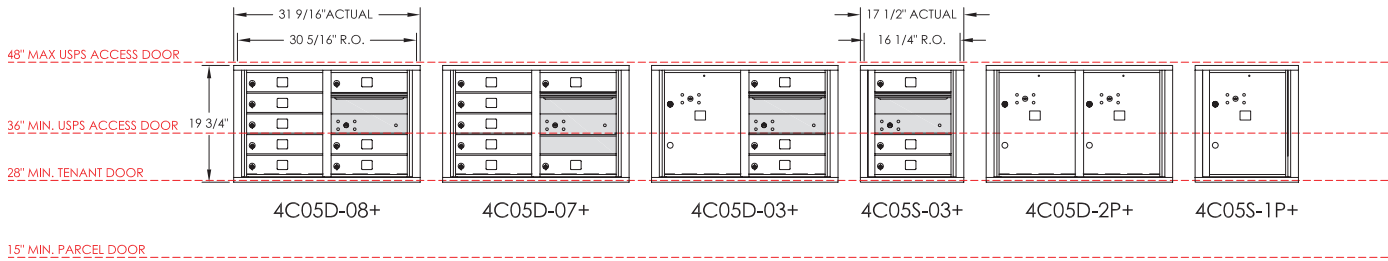
Model (Compartment Types)	4C05D-08+ (8 MB1)	4C05D-07+ (7 MB1)	4C05D-03+ (3 MB1, 1 PL5)	4C05S-03+ (3 MB1)	4C05D-2P+ (2 PL5)	4C05S-1P+ (1 PL5)
# Mailboxes (Total)	8	7	3	3	0	0
# Parcel Lockers (Total)	0	0	1	0	2	1
# Collection	1	1	1	1	0	0
# BINS	0	0	0	0	0	0
# Mailboxes Under 48"	8	7	3	3	0	0
Module Weight (lbs)	58	57	55	31	49	26

4 HIGH SUITE
Actual: 16-1/4"H x 31-9/16"W (Double) or 17-1/2"W (Single) x 17"D / Rough Opening: 15-5/16"H x 30-5/16"W (Double) or 16-1/4"W (Single) x 17"D
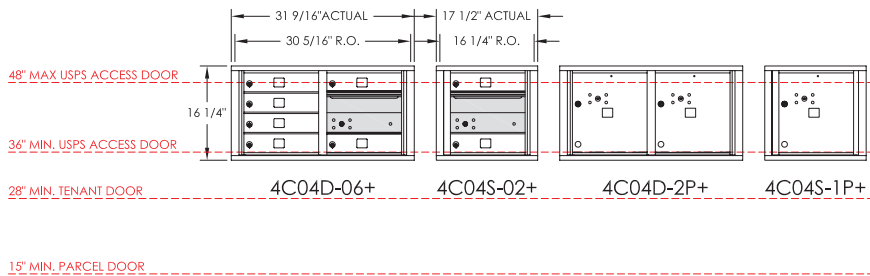

67" MAX LOCK HEIGHT
48" MAX USPS ACCESS DOOR
36" MIN. USPS ACCESS DOOR   16 1/4"
28" MIN. TENANT DOOR
15" MIN. PARCEL DOOR
Floor

31 9/16"ACTUAL
30 5/16" R.O.
17 1/2" ACTUAL
16 1/4" R.O.

4C04D-06+   4C04S-02+   4C04D-2P+   4C04S-1P+

Model (Compartment Types)	4C04D-06+ (6 MB1)	4C04S-02+ (2 MB1)	4C04D-2P+ (2 PL4)	4C04S-1P+ (1 PL4)
# Mailboxes (Total)	6	2	0	0
# Parcel Lockers (Total)	0	0	2	1
# Collection	1	1	0	0
# BINS	0	0	0	0
# Mailboxes Under 48"	6	2	0	0
Module Weight (lbs)	50	57	46	23

Postal Delivery

florencemailboxes.com/4C

If USPS letter carriers will deliver mail to every tenant compartment in a mailbox installation, then STD-4C mailbox equipment will be required. It must also be installed according to specifications as outlined by USPS STD-4C regulations *(see page 30 for details)*. In addition, all installations must meet the one parcel locker for every ten mailbox compartment requirement. (1:10). Be sure to check with local Postal Officials prior to planning any mailbox installation to ensure local requirements and proper placement are met.

NOTES:
All standard 4C mailbox modules shown above are fully configurable; visit florencemailboxes.com/configure to quickly and easily create your custom solution.
See page 31 for mailbox (MB) and parcel locker (PL) compartment size definitions and configurable options.
Modules noted with a plus (+) meet Fair Housing ADA installation requirements.
All model numbers listed are for front-load modules; add -R for Rear-load and -P for Pedestal-mount modules at the end of the number.

Project Design Assistance

Be sure to contact our friendly Customer Service department if your installation requires configuration exceptions outside the list of options provided in our robust product line. This knowledgeable team would be happy to explore how Florence's Engineering department could work to design a customized installation specific to your needs.
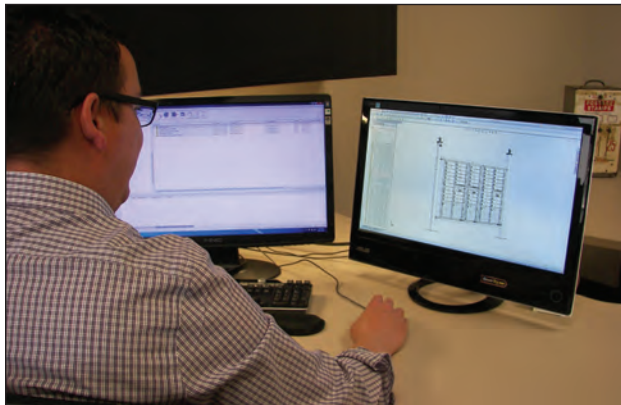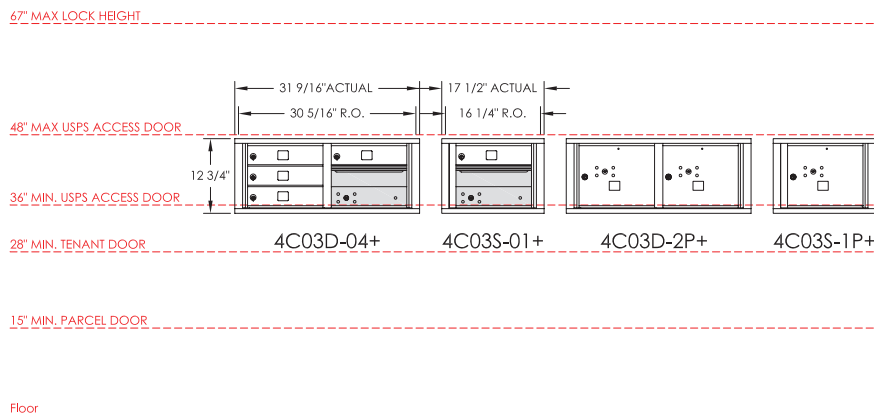
Our talented and experienced team of engineers have had the privilege of creating unique and specialized installations for corporations from the Las Vegas Strip to New York's Wall Street to government agencies in Saudi Arabia.

Or, if you have a new product idea, modification, or unmet storage need we can assist with; please contact the Florence Marketing Department as our innovative, internal cross-functional development team would be interested in listening to your idea for potential future development.

Let Florence's experienced team help bring your next centralized mail delivery project from an idea board to reality.

3 HIGH SUITE Actual: 12-3/4"H x 31-9/16"W (Double) or 17-1/2"W (Single) x 17"D / Rough Opening: 11-13/16"H x 30-5/16"W (Double) or 16-1/4"W (Single) x 17"D

67" MAX LOCK HEIGHT

31 9/16"ACTUAL   17 1/2" ACTUAL
30 5/16" R.O.   16 1/4" R.O.

48" MAX USPS ACCESS DOOR

12 3/4"

36" MIN. USPS ACCESS DOOR

28" MIN. TENANT DOOR   4C03D-04+   4C03S-01+   4C03D-2P+   4C03S-1P+

15" MIN. PARCEL DOOR

Floor

Model (Compartment Types)	4C03D-04+ (4 MB1)	4C03S-01+ (1 MB1)	4C03D-2P+ (2 PL3)	4C03S-1P+ (1 PL3)
# Mailboxes (Total)	4	1	0	0
# Parcel Lockers (Total)	0	0	2	1
# Collection	1	1	0	0
# BINS	0	0	0	0
# Mailboxes Under 48"	4	1	0	0
Module Weight (lbs)	42	23	38	20

Private Delivery

florencemailboxes.com/4C

Private mail delivery is when the mail is delivered to one centralized business location by the USPS letter carrier and then the facility manager or entrusted individual distributes the mail to all the individual tenant compartments. (Most commonly used in dorm settings). Mailboxes for private delivery do not have to conform to current postal regulations and therefore provide additional customization options over USPS Approved equipment. The entire versatile™ 4C mailbox line may be used for private delivery applications.

PRIVATE DISTRIBUTION
NOT USPS APPROVED

NOTES:
All standard 4C mailbox modules shown above are fully configurable; visit florencemailboxes.com/configure to quickly and easily create your custom solution.
See page 31 for mailbox (MB) and parcel locker (PL) compartment size definitions and configurable options.
Modules noted with a plus (+) meet Fair Housing ADA installation requirements.
All model numbers listed are for front-load modules; add -R for Rear-load and -P for Pedestal-mount modules at the end of the number.

versatile™ 4C mailbox suites

INSTALLATION AND ACCESSIBILITY REFERENCES

Designing appropriate accessibility into every feature of a facility is a key consideration for any project, and how the mailboxes are installed into that facility is no exception. Plus, all wall-mounted mailboxes which will be serviced by the U.S. Postal Service (USPS) must also be installed according to specifications as outlined in the USPS STD-4C regulation.

To assist you with selecting mailboxes that meet the specific requirements of your project, details related to installed heights are noted on the Florence versatile™ 4C mailbox modules references on pages 16-29. Below are also the quick references related to accessible uses and USPS requirements to help you in determining your project layout and design.

Meeting USPS Installation Requirements

Florence Manufacturing USPS Approved 4C mailbox products are designed to adhere to STD-4C regulations. To ensure your project complies with USPS regulations for wall-mounted mailboxes, your mailbox center must be installed according to the following U.S. Postal Service guidelines:

Installation requirements specified in the U.S. Postal Service STD-4C regulation are outlined below:
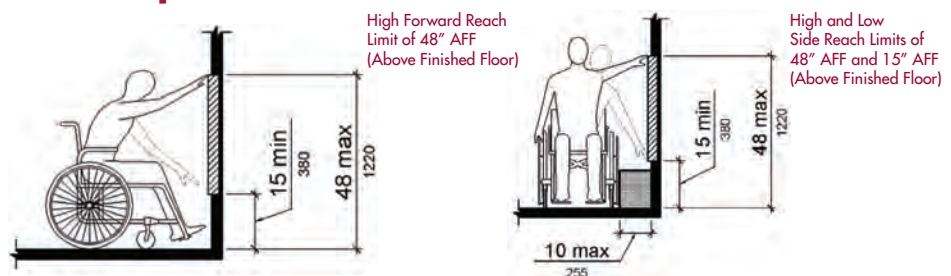
1. At least one customer compartment shall be positioned less than 48 inches above the finished floor.

2. No parcel locker compartment (interior bottom shelf) shall be positioned less than 15 inches above the finished floor.

3. No customer lock shall be located more than 67 inches above the finished floor.

4. No customer compartment (interior bottom shelf) shall be positioned less than 28 inches above the finished floor.

5. The USPS Arrow lock shall be located between 36 and 48 inches above the finished floor.

67" MAX

36"-48" (USPS lock)

28" MIN (tenant)

15" MIN (parcel)

FINISHED FLOOR
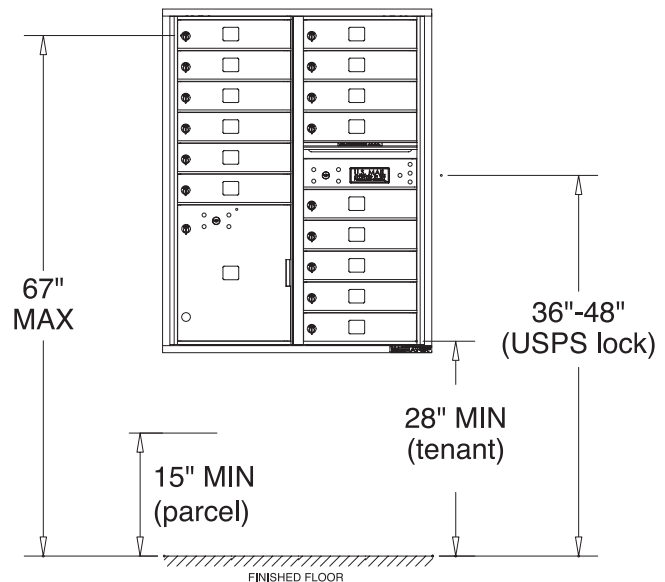
Standards Governing the Design of Wall-Mounted Centralized Mail Receptacles. Federal Register/Vol. 69, No 171/September 3, 2004 Rules and Regulations POSTAL SERVICE, 39 CFR Part 111. www.gpo.gov/fdsys/pkg/FR-2004-09-03/pdf/04-19781.pdf

Meeting ADA Installation Requirements

Accessibility regulations may vary by type of facility and by governing jurisdictions. Therefore, always consult local building officials and codes for applicable accessibility requirements that could affect your mailbox project. Below are industry references for your convenience.

High Forward Reach Limit of 48" AFF (Above Finished Floor)

High and Low Side Reach Limits of 48" AFF and 15" AFF (Above Finished Floor)

2010 ADA Standards for Accessible Design, Department of Justice Code of Federal Regulations, ADA CHAPTER 2: SCOPING REQUIREMENTS, 228.2 Mail Boxes: Where mail boxes are provided in an interior location, at least 5 percent, but no fewer than one, of each type shall comply with 309. In residential facilities, where mail boxes are provided for each residential dwelling unit, mail boxes complying with 309 shall be provided for each residential dwelling unit required to provide mobility features complying with 809.2 through 809.4. The full text can be found at: www.ada.gov/2010ADAstandards_index.htm
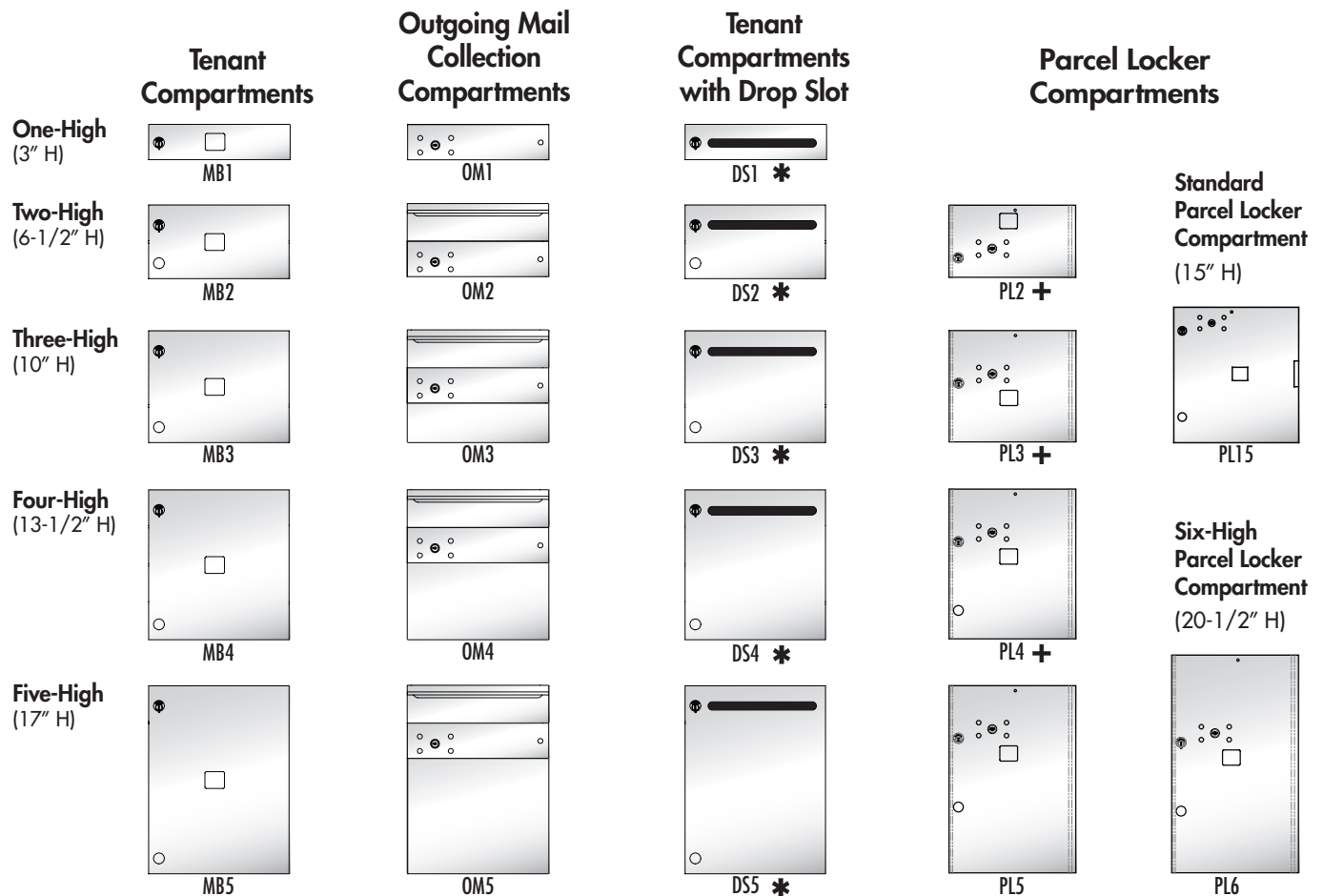
CUSTOMIZE 4C MODULES TO FIT YOUR NEEDS

Not every installation has a standard solution and Florence is proud to support your custom needs. . .especially when it comes to private delivery solutions. So, whether you want a certain look that takes your installation to new heights by adding faux mailboxes (like this installation from New York, NY) or you need something outside the nearly 150 standard pre-configured modules, we can help.
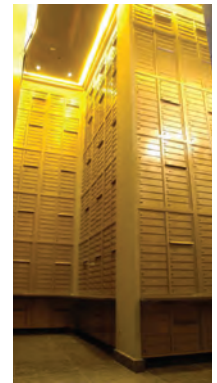
Let your imagination soar with our industry unique online mailbox configurator. Here, you can drag and drop mailboxes or swap compartment types, all at the click of your mouse. Visit florencemailboxes.com/configure to get started.

4C Module Custom Compartment Options (All compartments are 12" W x 15" D)

Sometimes, a standard sized compartment is simply not big enough to suit your residents' needs; especially with the growing capacity needs for package delivery! That is why Florence's versatile™ 4C product line offers several different compartment types and sizes, all designed to accommodate increased capacity for your residents. Heights shown below are designed to replace corresponding number of regular sized tenant compartments (One-High); for example, a Two-High compartment replaces two One-High compartments.

	Tenant Compartments	Outgoing Mail Collection Compartments	Tenant Compartments with Drop Slot	Parcel Locker Compartments	
One-High (3" H)	MB1	OM1	DS1 ✱		
Two-High (6-1/2" H)	MB2	OM2	DS2 ✱	PL2 ✚	**Standard Parcel Locker Compartment** (15" H)
Three-High (10" H)	MB3	OM3	DS3 ✱	PL3 ✚	PL15
Four-High (13-1/2" H)	MB4	OM4	DS4 ✱	PL4 ✚	**Six-High Parcel Locker Compartment** (20-1/2" H)
Five-High (17" H)	MB5	OM5	DS5 ✱	PL5	PL6

✱ For Private Delivery, Not USPS Approved

✚ For Private Delivery, unless parcel locker ratio exceeds requirement - see below for full details

✚ To satisfy the USPS STD-4C 1:10 parcel locker to mailbox ratio requirement, parcel lockers must meet a minimum compartment height of 15 inches. If the total number of parcel lockers in the mailbox installation exceeds the 1:10 requirement, smaller parcel lockers may also be included. For example: If a project requires 200 mailboxes – than at least 20 parcel lockers with a minimum size of 15"H x 12"W x 15"D must be included. However, if you add more than 20 parcel lockers to a 200 mailbox installation, than you may also choose to incorporate some smaller parcel lockers into the installation.

Installation Alternatives
Surface Mount Collar Option

Designed for indoor or outdoor use, Florence is pleased to offer a heavy-duty STD-4C mailbox enclosure which allows modules to quickly and easily be mounted to any flat surface. This smooth aluminum collar ensures the mail system achieves that desired sleek, finished look while easily attaching directly to the mailbox module. Ideal for settings with limited wall depth, this USPS Approved solution provides greater flexibility in your mailbox placement and installation.

Product Features

- 4C collars are designed to fit and attach easily to ALL front-loading versatile™ 4C Modules for both single- and double-wide configurations.

- All aluminum construction in rugged, weather-resistant powder coat finishes (*see color options below*).

- Easy-to-assemble collar has industry EXCLUSIVE slotted back designed for ease in installation and reduction of overall unit weight.

EXCLUSIVE FLORENCE PRODUCT **AF**

| SM##D | SM##S |

(Note: ## = selected suite height, e.g. SM14D)

florencemailboxes.com/4C

Color Options

Customize your surface mount collar with one of 12 different architectural color options, all in a durable, pebble powder coat finish.

Antique Bronze (AB)   Antique Copper (AC)   Black (BK)   Blonde Gold (BG)   Dark Bronze (DB)   Forest Green (FG)   Gold (GD)   Gold Speck (GS)   Postal Grey (PG)   Sandstone (SD)   Silver Speck (SS)   White (WH)

vario *Depot* ™

The perfect indoor/ outdoor free-standing solution

Sturdy enclosure kits by Florence are the ideal complement for all versatile™ 4C mailboxes and Trash/Recycling Bin modules (*sold separately*); creating a stylish stand alone option for all your delivery and collection needs. Create a recycling center or a smaller neighborhood or business mail center.

florencemailboxes.com/vario

vario™ Depot (3H-8H, ADA)

Installed Stand Height	4'-6$^{1/4}$"
Installed Stand Depth	1'-6$^{1/8}$"
Installed Stand Width (single-wide)	1'-8$^{1/4}$"
Installed Stand Width (double-wide)	2'-10$^{5/16}$"

vario™ Depot (9H-13H)

Installed Stand Height	5'-4$^{11/16}$"
Installed Stand Depth	1'-6$^{1/8}$"
Installed Stand Width (single-wide)	1'-8$^{1/4}$"
Installed Stand Width (double-wide)	2'-10$^{5/16}$"

vario™ Depot (14H-MAX)

Installed Stand Height	6'-1$^{5/16}$"
Installed Stand Depth	1'-6$^{1/8}$"
Installed Stand Width (single-wide)	1'-8$^{1/4}$"
Installed Stand Width (double-wide)	2'-10$^{5/16}$"

DEP##S   **DEP##D**   **DEP##S**   **DEP##D**   **DEP##S**   **DEP##D**

Note: Double-wide (D) units shown with mounted 4C modules are for reference only. Both single- (S) and double-wide (D) units can be combined with any versatile™ 4C front load modules including mailboxes, Trash/Recycling Bins, and Collection Boxes (*all sold separately*). Front panel height will vary based on versatile™ 4C module selected. ## = selected suite height (e.g. DEP14D). Max Customize your vario™ Depot kiosk kit with 12 architectural pebble powder coat finishes to match or complement your versatile™ 4C modules. See opposite page for color options.

vario Express™

EXCLUSIVE FLORENCE PRODUCT AF

An excellent outdoor alternative for larger installations

- Designed EXCLUSIVELY to accommodate Florence's USPS Approved versatile™ 4C mailbox suite modules (*sold separately*) with an aluminum mailbox casing sized to fit each module

- Zinc-plated fasteners and Hilti® Anchoring System included

- Horizontal aluminum supports and high-strength steel vertical supports

- Rugged, weather-resistant powder coat finish (*see color options below*)

florencemailboxes.com/vario

VARXP1

Installed Kit Height (with finials)	7'-7$^{1/8}$"
Installed Kit Depth	1'-6$^{1/2}$"
Installed Kit Width	4'-0$^{1/8}$"
Maximum Mailboxes	20
Minimum Parcel Lockers (1:10 ratio)	2

VARXP2

Installed Kit Height (with finials)	7'-7$^{1/8}$"
Installed Kit Depth	1'-6$^{1/2}$"
Installed Kit Width	5'-6$^{7/8}$"
Maximum Mailboxes	29
Minimum Parcel Lockers (1:10 ratio)	3

VARXP3

Installed Kit Height (with finials)	7'-7$^{1/8}$"
Installed Kit Depth	1'-6$^{1/2}$"
Installed Kit Width	8'-5$^{3/4}$"
Maximum Mailboxes	49
Minimum Parcel Lockers (1:10 ratio)	5

VARXP4

Installed Kit Height (with finials)	7'-7$^{1/8}$"
Installed Kit Depth	1'-6$^{1/2}$"
Installed Kit Width	9'-6$^{3/4}$"
Maximum Mailboxes	60
Minimum Parcel Lockers (1:10 ratio)	6

Color Options

Customize your vario™ 4C mail kiosk kit to match or complement your versatile™ 4C modules with one of 12 different architectural color options, all in a durable, pebble powder coat finish.

Antique Bronze (AB) PMS 8622C	**Blonde Gold (BG)** PMS 7536C	**Gold (GD)** PMS 871C	**Sandstone (SD)** PMS 7501C
Antique Copper (AC) PMS 876C	**Dark Bronze (DB)** PMS Black 7C	**Gold Speck (GS)** PMS 7-5C	**Silver Speck (SS)** PMS 877C
Black (BK) PMS Black 6C	**Forest Green (FG)** PMS 3308C	**Postal Grey (PG)** PMS 413C	**White (WH)** PMS White

Maximum Mailbox / Parcel Locker Combinations
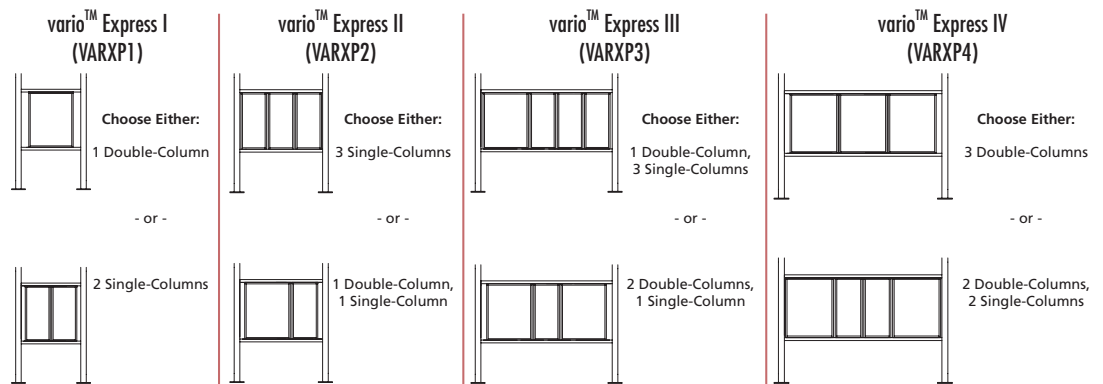**(per section of Florence vario™ Express kiosk kits)**

Calculations are based on U.S. Postal Service STD-4C requirements of one (1) parcel locker per ten (10) mailboxes (1:10) using MB1 compartment size. This ratio may not apply if alternate package delivery arrangements exist at facility. Discuss with local USPS official for questions related to new mailbox delivery system requirements.

	VARXP1	VARXP2	VARXP3	VARXP4
Suite Height	mailboxes/parcels	mailboxes/parcels	mailboxes/parcels	mailboxes/parcels
Max Height	20 / 2	29 / 3	49 / 5	60 / 6
15 High	18 / 2	26 / 3	44 / 5	54 / 6
14 High	16 / 2	23 / 3	39 / 5	48 / 6
13 High	16 / 2	22 / 3	38 / 5	48 / 6
12 High	12 / 2	12 / 4	24 / 6	36 /6
11 High	10 / 2	20 / 2	29 / 4	40 / 4
10 High	*	*	26 / 4	36 / 4
ADA Height	10 / 2	14 / 3	24 / 5	30 / 6
9 High	10 / 1	16 / 2	26 / 3	32 / 4
8 High	9 / 1	14 / 2	23 / 3	28 / 4
7 High	6 / 1	10 / 1	18 / 2	18 / 3
6 High	5 / 1	10 / 1	15 / 2	20 / 2
5 High	3 / 1	8 / 1	11 / 2	16 / 2
4 High	*	6 / 1	8 / 2	12 / 2
3 High	*	4 / 1	8 / 1	9 / 1

*No mailbox/parcel module available to fit this arrangement

vario™ Express I (VARXP1)	vario™ Express II (VARXP2)	vario™ Express III (VARXP3)	vario™ Express IV (VARXP4)

Maximums listed above are based on the largest casing configuration of double/single mailbox modules that fit into each type of vario™ Express.

Refer to these casing images to make your versatile™ 4C mailbox module selection.

Choose Either: 1 Double-Column - or - 2 Single-Columns

Choose Either: 3 Single-Columns - or - 1 Double-Column, 1 Single-Column

Choose Either: 1 Double-Column, 3 Single-Columns - or - 2 Double-Columns, 1 Single-Column

Choose Either: 3 Double-Columns - or - 2 Double-Columns, 2 Single-Columns
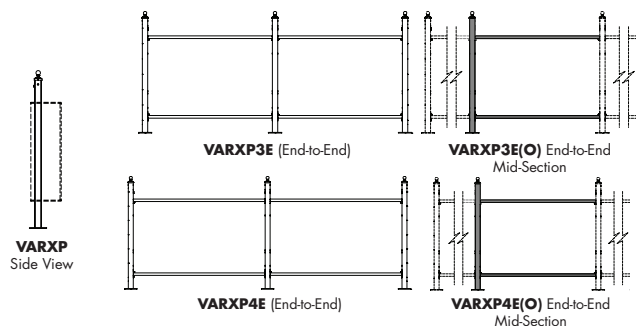
Due to casing trim, 2 single-column modules may not be substituted for a double-column module, except in the casing options shown above.

florencemailboxes.com/vario

Did you know?

You can quickly design your very own kiosk with our easy-to-use online configurator which walks you through step-by-step and is available 24/7.

Larger mail kiosk systems can be created by including additional section(s), installing kits end-to-end and/or mounting the units back-to-back.

VARXP Side View

VARXP3E (End-to-End)

VARXP3E(O) End-to-End Mid-Section

VARXP4E (End-to-End)

VARXP4E(O) End-to-End Mid-Section

Pedestal-Mounted Mailboxes
Added flexibility for Private Delivery

With all the same features and options, security, and durability of the Florence wall-mounted versatile™ 4C modules, pedestal mounting simply adds greater flexibility to your project as it is not tied to the USPS regulations. Designed to ensure every module is at a standard accessible height, pedestal-mount units come prepared with a master commercial lock to provide easy access to all compartments at once.

Ideal for centralized mail delivery applications where the USPS letter carrier delivers to a single location and the facility manager or entrusted individual then distributes the mail to the resident compartments.

Product Applications

- Military Bases
- Student Housing (off campus)
- Dormitories (on campus)
- Gated/Guarded Facility
- Book Collection
- Rent Payment Collection
- Multi-Media Drop Off
- Key Returns/Collection
- College Campus
- Private Medical Facility (*above*)
- Financial Institutions
- K-12 Schools

Military Housing - Fort Carson, CO

Color Options

Customize your 4CPM with one of 12 different architectural color options, all in a durable, pebble powder coat finish.

| Antique Bronze (AB) | Antique Copper (AC) | Black (BK) | Blonde Gold (BG) | Dark Bronze (DB) | Forest Green (FG) | Gold (GD) | Gold Speck (GS) | Postal Grey (PG) | Sandstone (SD) | Silver Speck (SS) | White (WH) |

Product Features

- All versatile™ 4C modules are factory-installed in an aluminum outer casing.

- Matching aluminum pedestal snaps to unit for convenient outdoor installation.

- Integrated collection slot with weather protection hood and anti-fishing comb.

- Master front-loading door has interlocking, overlapping seams to prevent prying.

- Ability to swap standard collection compartment with a larger two-, three-, four- or five-high collection compartment.

EXCLUSIVE FLORENCE PRODUCT **AF**

- Hardy stainless steel latching hook cam on every compartment door with EXCLUSIVE double-latching cam on all oversized doors.

- EXCLUSIVE double-latching parcel locking mechanism design for added door security and strength.

Free-standing collection boxes may be approved for USPS collection if local postal officials authorize use and location.

🖱 **florencemailboxes.com/4CPM**

NOTE: To view all standard pre-configured pedestal-mounted module options, *see pages 16 - 29*. For Pedestal-Mount Module numbers, simply add "-P" to the end of the front-load module numbers shown. Listed weights in Quick Reference Guide are for modules only and do not include weight of pedestal or outer cabinet. Pedestal dimensions are listed below:

| Max Height 72-3/16"H | 15 High Suite 70-7/16"H | 14 High Suite 66-15/16"H | 13 High Suite 63-7/16"H | 12 High Suite 59-15/16"H | 11 High Suite 69-7/16"H | 10 High Suite 65-15/16"H | 9 High Suite 62-7/16"H | 8 High Suite 58-15/16"H | 7 High Suite 55-7/16"H | 6 High Suite 52"H | 5 High Suite 48-7/16"H | 4 High Suite 53-5/16"H | 3 High Suite 49-13/16"H |

Overall pedestal-mount module dimensions: (Shown above) H x 32-13/16" W (Double) or 18-3/4" W (Single) x 17-3/4" D

cluster box units

🖱 **florencemailboxes.com/CBU**

If your project calls for USPS Approved pedestal-mount units, be sure to check out the Florence vital™ cluster box unit product line. Complete with industry EXCLUSIVE units, decorative accessories, high-security options and additional parcel only units (*not shown*), this line of outdoor delivery equipment will be sure to fill your needs.

USPS APPROVED

EXCLUSIVE FLORENCE PRODUCT **AF**

| 1570-8 | 1570-12 | 1570-16 | 1570-13 | 1570-4T5 | 1570-8T6 |

Assistance When Needed
Florence is Here to Help Every Step of the Way!

Exceptional Customer Service

Florence Manufacturing is proud to provide a complete support team to serve your needs. Not only are friendly customer service representatives ready to assist you in locating an Authorized Dealer or answering your product questions, but a full team of engineering, design, manufacturing, quality, marketing, and sales professionals are available to answer your questions, too.

This dedicated team can help ensure your project includes the correct product to solve your centralized mail delivery and secure storage needs, work with you to develop a solution for larger installation projects, help guide you through current postal regulations, and assist you in determining the correct product solution for your existing mailbox installation that may need replacing or refurbishing.

In addition, Florence also has a staff of Regional Sales Managers located throughout the nation who are available to work with design and building professionals. Whether it is providing drawings, specifications, or technical data during the initial design phase, or answering questions during the bid phase, this team will work tirelessly to ensure you have what you need to include Florence products in your project.

And, if your project includes working internationally, our trained staff is ready to assist you with the special attention an international project requires.

As your partner in mailboxes and storage solutions since 1934, Florence understands the importance of exceptional service and that is why we are not just an order taker on the phone, but rather we're here to help every step of the way. We can be reached Monday through Friday at 800-275-1747 or via personal email from our website.

florencemailboxes.com/customerservice

Authorized Florence Dealer Network florencemailboxes.com/dealers

To ensure your project goes smoothly from conception to construction, our nationwide network of Authorized Florence Dealers stand ready to assist you. These product specialists can help you select the right products for your needs, furnish layout and quote information on large jobs, provide technical assistance, and even in some cases install everything for you.

This dedicated team of knowledgeable individuals can also assist with replacement and refurbishment of your current mailbox installations, as well as help you navigate local postal requirements to ensure mail delivery is not disrupted for your residents. And if it is a new mailbox installation, this professional team can work with your local resources to ensure proper placement the first time.

REQUEST A QUOTE

An Authorized Florence Dealer will quickly respond with:
- **Comprehensive Project Estimates**
- **Recommended Florence Products**
- **Volume Pricing Options**

Purchasing products through an Authorized Florence Dealer provides you with local, friendly service to guide you through the entire process - as well as a trusted resource even *after* the sale.

Or, sometimes your project may need someone to be on-site; so whether your project is just down the street, around the corner, or across the country, visit our online Dealer Locator to find the assistance you need. . .where you need it.